



OKLAHOMA Department of Libraries

Agenda

ODL Board Meeting

June 14, 2024 | 10:00 a.m.

Sapulpa Public Library

27 W Dewey Ave

Sapulpa, OK 74066

*All participating members of the Board will be in person at the above meeting location. The meeting is open to the general public and will **not** be streamed via Zoom. This meeting is being conducted under the provisions of the Open Meeting Act as provided in Title 25, Oklahoma Statutes §§ 301-314.*

Public access to the complete Board Packet:

<https://oklahoma.gov/content/dam/ok/en/libraries/documents/agendas/ODL-Board-Packet-20240614.pdf>

Order of Business: The Board may discuss, table, defer, or vote to approve or disapprove or take appropriate action with respect to any agenda item. The sequence of the agenda may be changed at the Board's discretion.

1. Call to Order, Roll Call, and Compliance with Open Meeting Act
2. Consideration and possible action on minutes for the regular board meeting held December 8, 2023..... 1
3. Consideration and possible acceptance of financial reports
 - a. SFY 24 Budget to Actual Report through April 30, 2024..... 11
 - b. SFY 24 Cost Variance Report through April 30, 2024 12
 - c. SFY 24 Expenditure Report through April 30, 2024 13
4. Library Services and Technology Act (LSTA) projects and updates
 - a. Consideration and possible acceptance of the final status report for FFY 2022 LSTA Project..... 16
 - b. Consideration and possible acceptance of status reports for FFY 2023 LSTA Projects... 17
5. American Rescue Plan Act (ARPA) projects and updates
 - a. Consideration and possible acceptance of the final status report for ARPA Projects..... 18
6. Public comment
 - a. *Public comment shall be limited to topics listed on the agenda and 3 minutes per individual. Those wishing to make a public comment should sign in on the sheet provided by ODL.*
7. Director's Report
 - a. Agency Activity Report from December 1, 2023 through January 31, 2024 19
 - b. Agency Activity Report from February 1, 2024 through April 30, 2024 28



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- c. End of Session Report for the Second Session of the 59th Legislature 38
- d. Status Report for Classification, Compensation, and Organizational Studies 42
- e. ODL Staff Service Recognitions 44
- 8. Consideration and possible approval of FFY 2024 Library Services and Technology Act Projects 45
- 9. Consideration and possible action on appointment of Jackie Kropp to the joint ODL and Oklahoma Library Association Continuing Education Board 53
- 10. Consideration and possible action on ODL internal policies 54
 - a. Complaints, Investigations and Retaliation Policies 55
 - b. Drug and Alcohol-free Workplace Policy 59
- 11. Discussion and possible action on the annual performance review process for the Director of the Oklahoma Department of Libraries..... 63
- 12. Discussion, consideration, and possible action on an ODL Board Officer Nominating Committee for 2024-2025 ODL Board Officers..... 73
- 13. New Business. This business, in accordance with Oklahoma Statutes, Title 25 § 311(A)(9) is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
- 14. Adjournment

ODL Board members are asked to notify Natalie Currie at (405) 522-3215 or natalie.currie@libraries.ok.gov if you will be unable to attend this meeting.

Next ODL Board Meeting: Friday, September 14, 2024, at 10 AM

Pioneer Library System – Norman Public Library East

3051 E Alameda Street, Norman, OK 73071