### Oklahoma Health Workforce Training Commission Commission Meeting August 10, 2023

#### MINUTES

The Board of Oklahoma Health Care Workforce Training Commission met for a commission meeting at 10:00 a.m., on Thursday, August 10, 2023, at Oklahoma Hospital Association, 4000 N. Lincoln Blvd, Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Monday, August 07, 2023 9:00 a.m., in prominent public view at HWTC, and on the Commission website, <a href="https://oklahoma.gov/hwtc.html">https://oklahoma.gov/hwtc.html</a>, in compliance with the Open Meeting Act.

#### **Commission Members Present**

Jonathan Bushman, D.O., Chair Kevin Khoury Layne Subera, D.O. Abdul Khan-Sahibzada, M.D. Kerri Bayer, R.N. Joe L. Leverett, M.D. Douglas A. Williams, R.N., MHA

#### **HWTC Staff Present**

Janie Thompson, Executive Director Kami Fullingim, Deputy Director Sara Librandi Michael Godwin Michelle Cecil Gina Wekke Stephanie Papp Romereo Chambers Casey Mayo

#### **Guests Present**

Maria Maule
Charles Lindsey-Outlaw
Richard Bryant
Dennis Blankenship
Mousumi Som
R. Brent Wilburn
LeRoy Young
Elisa A. Grousa
Terry Rousey
Tom Dunlap
Kelly Parker
Eric Finley
Hayley Warren
Kelly Willingham

- 1. Dr. Bushman opened the meeting at 10:04 a.m., by welcoming everyone to Oklahoma Hospital Association.
- 2. Ms. Fullingim gave proof of meeting notice, took roll call, and declared a quorum.
- 3. Mission Statement Dr. Bushman

Dr. Bushman read the Mission Statement of Oklahoma Health Care Training Commission.

- 4. Dr. Bushman asked everyone to go around the room and introduce themselves.
- 5. Possible Discussion, Revision, and Vote to Approve Minutes of the July 13, 2023, Commission Meeting Dr. Bushman

Ms. Bayer made the motion to approve the July 13, 2023, minutes as presented. Dr. Khan seconded the motion. Voting in favor were: Ms. Bayer, Dr. Khan, Mr. Khoury, Dr. Bushman, Dr. Subera, Dr. Leverett and Mr. Williams. None were opposed.

- 6. Director's Report Ms. Thompson
  - a. Commission Member Resignation Dr. Carter resigned from this position on the Commission Board due to health issues. A D.O. position is now open on Commission Board.
  - b. AAFM Conference, Kansas City, MO- Ms. Thompson and Ms. Fullingim traveled to the AAFM conference in Kansas City, MO, to reach student and residents interested in joining the programs offered by HWTC. Ms. Thompson and Ms. Fullingim agree on a good turn out and have promising leads to add participants to the HWTC programs.
  - c. OAFP Interim Study- Ms. Kari Webber, Director of the Academy of Family Medicine for the Oklahoma Chapter, requested an Interim Study to conclude on our workforce. During the AAFM conference that Ms. Webber was also in attendance, she received notification that the request for an interim study was accepted. Representative McIntyre will lead the study. Ms. Thompson will keep the commission board informed on how that progresses. Ms. Thompson and Ms. Webber plan to meet before the interim study to converse on topics to include how to keep residents in the state, and how to attract residents to the state.
  - **d.** Family Medicine PG1 and PG3 Reports- Reports were handed out on the residency programs. PG3 reports show where students will be practicing upon graduation. PG1 reports show the incoming participants, where they attended medical school, and where their hometowns are.
    - Comanche County Lawton- First presented. Lawton has three out of their four going rural (one Elk City, two Duncan). Two of those are on scholarship and will be moving forward on loan repayment. Lawton proves to be a big positive for the program. Unfortunately, all incomings are coming from out of state, so work will need to be done to influence them to stay in Oklahoma.

**AllianceHealth - Durant-** Notation needs to be made that one of theirs did not end up coming. Listed document showed where all doctors will be staying. A good

turnout occurred where all doctors will be staying in Oklahoma. Durant increased their program by one resident. This program has grown since it first started.

**McAlester Regional-** Request was previously made to increase salaries, this will help future recruitment if the salaries offered are more competitive. There are two incoming 1<sup>st</sup> years that are from OSU. Raised salaries were a higher draw, and salaries will raise again next year. Funding will be requested.

**OSU Tulsa FM-** The PG3 reports showed a fair number of applicants that are planning on staying in Oklahoma.

**OUHSC Family Medicine-** The graduating class shows a significant number staying in the Oklahoma area. The incoming class shows a number of students incoming from both OU and OSU.

**OU -Tulsa-** One graduating class student plans to stay and practice in Tulsa. The incoming students are from a variety of different places including OU, OSU and out of country.

Dr. Bushman asked Ms. Maria Maule for clarification on whether the board needs to vote to accept the director's report given by Ms. Thompson. Ms. Maule stated that because it was not listed as an action item, the commission cannot take a vote, and Ms. Maule did not feel like a vote would be necessary.

## 7. Discussion and Possible Action Regarding 2024 Commission Meeting Calendar – Ms. Thompson

Ms. Thompson presented the upcoming meetings, noting that there will be no special meetings, however, the afternoon meeting times that are occurring every other month will continue. The afternoon meetings are more concentrated, shortened and will be heard for those issues that need to be approved where time is of the essence. The meetings have been centered around the 3<sup>rd</sup> Thursday of each month to allow time for incoming requests and also allow the HWTC (Sara and Michael) team a week after meeting to get those requests prepared, ready and submitted to the grant's office.

Ms. Thompson states that the calendar is comprehensive but does pause on the December retreat listed on December 19<sup>th</sup>, 2023, as this becomes close to the holidays. Ms. Thompson states that the board can keep the December retreat in December or change to hold the retreat in a different month.

Dr. Bushman suggested moving the December retreat to December 12<sup>th</sup> to avoid holiday time. He stated an October option could interfere with local school Fall Break sessions.

Ms. Librandi clarified for Dr. Bushman that through 2024, these modified afternoon meetings would be essential as there are projects yet to start. Ms. Librandi continued that in the year 2025, dependent on how many projects are active or completed, the meetings may be able to go back to being bi-monthly.

Mr. Khoury brought up the possible income lost by attending these "20-30 minute" meetings by some of his colleagues that travel to the meeting area. He proposed the question of a teleconference to cut down on time. Ms. Maule interjected that it is her strong recommendation to not allow video conferencing into these meetings. By joining the meeting electronically, the area that is joining by video feed would have to open as a public meeting place and would be subject to the Open Meetings Act with certain requirements in place. Ms. Maule that suggested that schedules may be made allowing the bare minimum for a quorum could be met on a rotation basis.

Dr. Subera comments that the last meeting, he drove 2 hours each way for a meeting that was 25 minutes in total length. Four action items were taken to a vote on spending, two of which were for less than \$6,000. The large action item was for a mannequin and supplies for a program that "wasn't even open." Dr. Subera states "I don't understand why these people who are benefiting from this program are not basing their business activities around us, and why this commission is bending over backwards to support these small payments."

Ms. Maule clarified that the small payments are due to the rule that sets up the guidelines for reimbursement says that essentially, if you come to the commission seeking reimbursement more frequently, then those are going to have to be put before the commission. The idea being to stop gamesmanship, where people would break up reimbursements and time them, so they are not getting the oversight of the commission. But again, I do think that if the meetings are proving burdensome to some people, especially those at a considerable distance, then we could, schedule again, just the bare minimum members for quorum to attend in person and those other commission members would not participate in that meeting."

Mr. Khoury asks if this quorum would be the same for ARPA as it is for the other meetings. The other members in the meeting stated yes. The quorum would be 5 members.

Dr. Subera states that he would be willing to open his office to become an open meeting space, that it would make for good advertisement.

Ms. Maule clarified a quorum would still be needed in person. Any rule changes would not become effective until September of 2024.

Dr. Bushman clarifies Dr. Subera's question: If these are the dates, and these are the timelines in which you need to get your reimbursement in, can they not

take it upon their acting supervisors to make sure they know when we are going to be meeting?

Dr. Leverett mentions that it may be beneficial to request the Governor's office appoint someone in Dr. Carter's spot that is closer to the metro and will have less of a drive.

Ms. Thompson mentions some push back on timely reinbursements from career tech have already been received. This is due to the way Career Tech is set up with 10 subrecipients.

Dr. Bushman asks for the submission deadline between when requests are submitted and when the meetings occur.

Ms. Librandi clarifies that a week before the meeting occurs is the deadline to turn in the reimbursement requests, however some submit after the deadline. Ms. Librandi then states that she has until the end of the month, after the meeting, to prepare everything to gives to the OMES grants office.

Ms. Thompson states that during the time frame between the deadline for request and the commission meeting, Ms. Librandi and Mr. Godwin both go over the reimbursement requests with a fine-tooth comb before being put before the Commission.

Mr. Khoury proposed accepting the 2024 Commission Meeting Calendar including the December retreat meeting. He further proposed changing the date from December 19, 2024, to December 12, 2024, to prevent conflict with holiday schedules.

Dr. Leverett made the motion to approve the Commission Meeting Calendar, as presented, including the change from December 19, to December 12. Mr. Williams seconded the motion. Voting in favor were: Dr, Leverett, Mr. Williams, Dr. Bushman, Mr. Khoury, Ms. Bayer, Dr. Khan, and Dr. Subera. None were opposed.

Ms. Thompson states that there could be a possible member rotation for the afternoon meetings, if needed, to help ease the burden and guarantee there would be 5 (five) participants.

# 8. Discussion and Possible Action Regarding 2024 Commission Committees– Ms. Thompson

The Budget Committee consists of Mr. Khoury, Dr. Khan, Dr. Zubialde, Dr. Herman, Mr. Glinsmann, Ms. LeBoeuf, and Dr. Blankenship.

The Personal Committee consists of Dr. Leverett, Mr. Khoury, Mr. Williams, Dr. Bushman.

The Scholarship/Loan Repayment Committee consists of Dr. Bushman, Mr. Williams, Dr. Leverett, and Dr. Stidham.

The Nursing Scholarship Advisory Committee consists of Ms. Bayer, Ms. Spanbaur, Ms. Botchlet, Ms. Fritts, Ms. Hunter and Ms. Michael.

The Strategic Planning Committee consists of Dr. Subera, Dr. Leverett, Mr. Khoury, Mr. Williams, Dr. Zubialde, Ms. Nelson, Dr. Herman, Mr. Glinsmann and Dr. Blankenship.

There is not a named successor for Dr. Zubialde, however when one is named, there will be a substitution made for the committees his current position is designated to hold.

Dr. Carter has been removed from committees. Where there are committees with only three names, his successor can be add as a fourth.

Mr. Williams made the motion to approve the 2024 Commission Committees as presented. Dr. Khan seconded the motion. Voting in favor were: Mr. Williams, Dr, Leverett, Dr. Khan, Mr. Khoury, Dr. Bushman, Dr. Subera and Ms. Bayer. None were opposed

 Discussion and Possible Action Regarding Procedure for Disbursement of Designated Cost Sharing Appropriations in Excess of Required Reimbursement Needs and Disbursement of HWTC Carryover Agency Funds when Funds are Available Beyond Program and Administrative Needs. – Ms. Thompson

Past signed minutes were handed out as a refresher to the board.

Ms. Thompson said we need to make this decision formal of how we handle "extra" or carryover funds fairly for the residency programs. She included previous minutes from 2020 in the agenda packet to remember how we arrived at the place we are today. When Ms. Thompson started with HWTC there was no way to know the why behind the process of dispersing carryover funds. We wanted to create a policy or procedure, but in discussing with Ms. Maule, she believes we need to promulgate rules. Previously the process was just handed

down from director to director. If we promulgate rules, they would be our guide moving forward.

In looking at the minutes from 2020 you can see where the AAG at the time was Mr. Ashbaker. Ms. Thompson and Mr. Ashbaker spent hours pouring over rules and statutes to determine how the agency arrived in their current processes of dispersing funds to the residency programs. Mr. Ashbaker stated that the statutes say the funding is a reimbursement. We cannot reimburse if the institution is not out the funds. A previous director had once asked if other institutions besides OU and OSU could be reimbursed or entitled to our funds. The AG opinion at the time, which is the rule of the law, was that, yes, under certain circumstances they could be. Because the institutions in the rural areas that we support, are actually owned by the hospitals where they are located, and they hire their instructional staff and all of their residents, the reimbursable party.

Ms. Thompson also stated we looked as to why we are funding these programs. The funding was established because there is a gap between what CMS provides for the salaries and benefits, and what is the actual cost to the residency programs. And also, CMS put a cap, back in the early 90's. Due to CMS thoughts that programs were training too many physicians, so they capped those residency program resident numbers. And so, as a program grows, they did not receive any funding from CMS for the salaries or benefits, for residents beyond the Cap. So even new programs, such as Durant, that have added additional positions after the Cap was set, are affected. Those programs are depending on the funds that we give them for meeting these salary and benefit obligations. So that's what creates a greater gap for some programs.

The statues went the next step and said 'If they receive third party funding, they do not qualify for HWTC funding. This is because that third party funding they're receiving is filling in that gap. That third party funding in the tribal facilities is IHS. In the federally qualified health centers, teaching centers, it is HRSA dollars that are coming in.

Dr. Bushman stated that we already approved FY24 budget a couple of months ago. We cannot change that. If we cannot change that then why create and promulgate emergency rules to be effective immediately? Ms. Maule said that the permanent rules would not go into effect until September 2024 which is past the time for approving FY25 budget. If the emergency rules were in place before that, then voting and approving FY25 budget would be using the emergency rules/quidelines.

There was discussion from guests Dr. Blankenship and Rick Bryant that the weights may not be correct or fair. Dr. Subera suggested a committee be created to discuss and help meet deadlines and make decisions.

Ms. Maule said she thinks emergency rules are necessary as it is a risk to not have rules in place and to be placing weights on disbursements, especially if we want rules in place prior to July 2024/FY25.

Ms. Thompson clarified this is only applicable to carryover funds and not for appropriated funds designated for gap funding specifically.

Dr. Bushman asked for volunteers for a committee regarding rules. Dr. Subera, Dr. Bushman, Mr. Williams, and Ms. Bayer volunteered as well as Dr. Som, Rick Bryant and Dr. Crouse. Ms. Maule clarified that the committee could meet virtually as they are not creating a quorum with commission members.

10. Report and Discussion of Requests for Reimbursement under \$50,000
Approved by the Executive Director Pursuant to OAC 540:55-3-6(3)(a) – Ms.
Librandi

In addition to being on the Health Care Workforce Training Commission website, a video is shown to the board meeting that goes into detail on what the ARPA grant monies are being used to accomplish at one of the subrecipients and was filmed during one of Ms. Librandi's site visits.

Ms. Librandi gave an update on NSU's Nursing program, and the \$587.66 that was approved by the Executive Director, Ms. Thompson. The Program has spent most of their funds on the creation of a 'Zoom Room.' Lab equipment was purchased from the American Heart Association.

- 11. Discussion and Possible Action Regarding ARPA Grant Reimbursement under \$50,000 to be Approved by the Commission (Multiple Reimbursement Requests in 2-Month Period, per OAC 540:55-3-6(3)(a))—Ms. Librandi
  - Care Providers \$44,324.92

Care Providers have started accepting candidates into their program for the CNA and CMA certifications. The expenses occurred from month to month do come from the ARPA personnel that Care Provider's has staffed. Certification and test reimbursements have started to come through leading to 35 students completing the courses and certifications. This program intends to run the full four years of the grant program. Students are being recruited into this program to go on to work in the senior care facilities throughout the state.

Dr. Leverett made the motion to approve the grant reimbursement to Care Providers for \$44,324.92 as presented. Mr. Khoury seconded the motion. Voting in favor were:

Dr. Leverett, Dr. Khan, Mr. Khoury, Dr. Bushman, Dr. Subera, Mr. Williams and Ms. Bayer. None were opposed.

# 12. Discussion and Possible Action Regarding ARPA Grant Reimbursement of \$50,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(3)(b)— Ms. Librandi

- Northern Oklahoma College \$134,900.25
- State Board Career Tech \$370,043.75
- Oklahoma City Community College \$163,087.90 & \$2,969.40
- Cameron \$107.800
- Metro Tech \$116,980,05
- Indian Capital Tech \$104,555.82

Northern Oklahoma College purchased lab equipment and utilized \$134,900.25 out of their \$300,000.00 award.

State Board Career Tech and Education has ten tech centers that fall underneath them as subrecipients. All ten subrecipients have purchased lab equipment and supplies. Cards, Textbooks, birthing beds, IV poles.

OMES Grants office did deny a purchase for the State Board Career Tech July reimbursement to the amount of \$780.

The OMES Grants office allows for one reimbursement of funds per month. State Board Career Tech was unsatisfied with this monthly allowance and went directly to the OMES Grants office, bypassing the Health Care Workforce Training Commission. State Board Career Tech requested reimbursement of July's spending before being approved by the board and was denied. State Board Career Tech then requested reimbursement after board approval and before processing at the OMES Grant's office and was approved. Due to the rejected reimbursement charge, the State Board Career Tech August reimbursement will be \$780.00 less to cover the rejected July charge and will instead receive \$369,263.75. There will no longer be any payments sent until being both approved by the board and processed at the OMES Grant's office.

The final rule of the ARPA grant mentions progress reporting. Ms. Librandi has been asking the OMES Grant's office about reports. The OMES Grant's office is still working on what type of reports they will be asking for. The long-term idea is for everyone to be reporting on the progress of their grant, and the progress on the outcomes of their projects.

Oklahoma City Community College did not submit reimbursement requests in July and submitted both June and July's requests together. \$163,087.90 is being requested as reimbursement for nursing instructor staff and the purchase of laptops for nursing students for one month. \$2,969.40 is being requested for

salaries of nursing instructor staff for one month. There are two requests because of the crossing of fiscal years.

The outcome and consequences of an institution not following through on the expected outcome would be question for legislator or higher education.

Cameron university has sent in their first request for reimbursement, and it is for the full amount of the grant in which they were awarded. Cameron university requested reimbursement of \$107,800. Cameron University is renovating the 6<sup>th</sup> floor of one of their buildings to allow Western to move their nursing program into that floor for use.

Metro Tech requested reimbursement of \$116,980.05 for various construction and fire protection costs as they are renovating a clinic into more instructional spaces for students.

Indian Capitol Technology Center requested reimbursement for \$104,555.82 for various construction costs. The Technology Center is currently building a campus of five buildings, one of which is entirely dedicated to their nursing program.

Ms. Bayer made the motion to approve the grant reimbursement to Northern Oklahoma College for \$134,900.25, State Board of Career Technology and Education for \$369,263.75, Oklahoma City Community College for \$163,087.90 & \$2,969.40, Cameron University for \$107,8000, Metro Technology Center for \$116,980.05 and to Indian Capitol Technology Center for \$104,555.82 as presented. Mr. Williams seconded the motion. Voting in favor were: Dr. Leverett, Mr. Williams Dr. Khan, Mr. Khoury, Dr. Bushman, Dr. Subera and Ms. Bayer. None were opposed.

# 13. Discussion and Presentation of Progress Updates for Ongoing ARPA Construction and Renovation Projects — Ms. Librandi

Ms. Librandi gave photo and verbal updates on Cameron University, Indian Capitol Technology Center, Metro Technology Center, Northern State University, Roger's State University,

# 14. Discussion and Possible Action Regarding ARPA Re-budget of Funds from HWTC to Cameron university for Overage – Ms. Librandi

Cameron University received the smallest grant from the ARAP awards, receiving \$110,000. During the renovation of the 6<sup>th</sup> floor, more staff was needed, and outside help was brought to complete the renovation project. Cameron University went over budget by \$26,928.

Ms. Librandi reached out to OMES about extra funds that the grants office at Health Care Workforce Training Commission has, that would not be spent during the duration of the grant. Legislation and the OMES Grant's Office did approve moving some of the agency budget back to any projects that might need it.

Mr. Williams made the motion to approve the ARPA Re-budget of funds from HWTC to Cameron University for overage as presented. Ms. Bayer seconded the motion. Voting in favor were: Mr. Williams, Dr. Khan, Mr. Khoury, Dr. Bushman, Dr. Subera, Dr. Leverett and Ms. Bayer. None were opposed.

### 15. Discussion and Possible Action Regarding Nursing Program- Ms. Cecil

Applicants to be approved were already approved by the Nursing Board committee. Ms. Cecil stated renewal contracts are being sent out. Close to 125 people will be on scholarship this fall. Applications will be open again in October for new incoming applicants. The BSN numbers have grown.

Ms. Bayer made the motion to approve the applicant for the Nursing Program as presented. Dr. Subera seconded the motion. Voting in favor were: Dr. Leverett, Mr. William, Mr. Khoury, Dr. Bushman, Dr. Subera and Ms. Bayer. None were opposed.

## 16. Discussion and Possible Action Regarding Physician Assistant Scholarship Program— Ms. Wekke

Dylan Gardner

Dylan Gardner meets the qualifications. His hometown is Stillwater and he started classes in June.

Dr. Leverett made the motion to approve Dylan Gardner into the Physician Assistant Scholarship Program as presented. Mr. Khoury seconded the motion. Voting in favor were: Dr. Leverett, Dr. Khan, Mr. Khoury, Dr. Bushman, Dr. Subera, Mr. Williams and Ms. Bayer. None were opposed.

### 17. Discussion and Possible Action Regarding Physician Loan Repayment Program – Ms. Fullingim

- Arihnna Croskey, D.O.
- Jacob Fuller, D.O.
- Jonathan Soekamto, D.O.
- Russell Jefferson, D.O.

Dr. Russell Jefferson will be a hospitalist at Great Plains Regional Medical Center in Elk City. He carries an educational debt of \$435,000 and is eligible for the full \$200,000. This will be a sponsorship between OSMA and Great Plains.

Dr. Arihnna Croskey will be practicing family medicine, as well as serving as a hospitalist at Cole County General hospital in Coalgate. She is sponsored by Cole County General hospital and TSET. She holds a \$295,855 educational debt and is eligible for the full \$200,000.

Dr. Jacob Fuller will be a hospitalist at Duncan Regional hospital. He is sponsored by Duncan Regional and TSET. He holds \$550,000 in educational debt and is eligible for the full \$200,000.

Dr. Jonathan Soekamto will be practicing family medicine for Grady Memorial hospital. He is sponsored by Grady Memorial hospital and TSET. He holds \$305,000 in educational debt and is eligible for the full \$200,000.

Mr. Williams made the motion to approve action regarding physician loan repayment. as presented. Dr. Subera seconded the motion. Voting in favor were: Mr. Williams, Dr. Leverett, Dr. Khan, Mr. Khoury, Dr. Bushman, Dr. Subera and Ms. Bayer. None were opposed.

### 18. Physician Placement Report- Ms. Wekke / Ms. Fullingimo

Ms. Wekke reported currently there are three on the Rural Medical Education Scholarship, three are in post graduate training, and eleven are in obligated practice in rural communities. Zero will complete their obligation for this fiscal year.

Ms. Wekke further reported there are currently four family medicine residents participating n the Resident Rural scholarship and receiving funds from HWTC. There are currently eleven physicians in obligated practice in this program. Last month, six of those residents completed the residency and transitioned into obligation for Resident Rural Scholarship and are bridging into the physician loan repayment program. Two participants will complete their obligation this year.

There are currently three physicians in obligated service in the Physician Community Match Program (two in Stillwater, one in Chickasha).

There are seven participants on the physician assistant scholarship program, plus the one approved in this meeting. There are five physician assistants currently serving in obligated practice. One participant will complete their obligation in the fiscal year 2024.

There are currently three physician assistants on the Physician Assistant Loan Repayment program. One Is about to receive her final check. They are in Chandler, Miami and Ponca City.

Ms. Fullingim reported on the Physician Loan Repayment Program. With the four approved during the meeting today, there are now a total of 68 participants in the Physician Loan Repayment program. Nine will complete in fiscal year 2024. Three will begin in fiscal year 2025. 53 out of the 68 are TSET sponsored. Nine are OSMA and six are BlueCross BlueShield sponsored. There are 41 TSET slots filled and one slot open for fiscal year 2025. 30 out of 42 slots are filled for fiscal year 2026. 26 out of 42 slots are filled for fiscal year 2027. 17 out of 42 slots are filled for fiscal year 2028. 12 out of 19 OSMA slots are filled. Nine of the BCBS spots are filled.

#### 19. New Business

Rich Rasmussen is introduced as the new president and CEO of the Oklahoma Hospital Association.

#### 20. Public Comment

No Public Comments

### 21. Discussion and Vote to Adjourn – 12:23 pm

Dr. Subera made the motion to adjourn the meeting. Mr. Khoury seconded the motion. Voting in favor were: Dr. Khan, Mr. Khoury, Dr. Bushman, Dr. Subera, Dr. Leverett, Mr. Williams and Ms. Bayer. None were opposed.

Jonathan Bushman, D.O., Board Chair 09/14/2023