

**Oklahoma Health Workforce Training Commission
Commission Meeting
November 20, 2025**

MINUTES

The Oklahoma Health Care Workforce Training Commission met for a meeting at 3:00 p.m. on Thursday, November 20, 2025, at the Oklahoma Osteopathic Association 119 N. Robinson Ave., Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Monday, November 17, 2025, at 11:00 a.m. in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

Commission Members Present

Kevin Khoury, Chair
Ryan Oden, D.O.
Layne Subera, D.O.
Joe Leverett, M.D.
Timothy Cramer, M.D.

HWTC Staff Present

Kami Fullingim, Executive Director
Cher Golding, Deputy Director
Michelle Cecil
Aleigha Old Crow
Sara Librandi
Michael Godwin
Jacob Young

Guests Present

Maria Maule
Erik Parker

Chair, Mr. Khoury, called the meeting to order at 3:10 p.m. Roll call established the presence of a quorum with five (5) Commission members present: Mr. Kevin Khoury, Dr. Ryan Oden, Dr. Layne Subera, Dr. Joe Leverett, and Dr. Timothy Cramer.

Mr. Khoury asked those around the room to introduce themselves.

Dr. Subera made a motion, seconded by Dr. Oden, to approve the minutes of the October 9, 2025, Commission meeting as presented. Those voting for the motion: Dr. Subera, Dr. Oden, Mr. Khoury, Dr. Leverett and Dr. Cramer. Those voting against the motion: None.

Ms. Fullingim gave the director's report. Ms. Fullingim began her report by discussing the submission of the Rural Health Transformation Project Application. The application was due by November 5th, 2025, and the Federal CMS are the ones who would determine who gains the funding. Each state gets 500 million dollars for the 5 years, and the other half of the RHTP funding is awarded on an application submission. She mentioned that it would be treated like our loan repayment program if we are approved of the funds. There was more discussion by commissioners about legislation discussing things along these lines with more to eventually come out of it.

Ms. Fullingim presented one (1) potential applicant to be considered for the Physician Community Match Program. Ms. Fullingim states that the applicant Lisa Baracker, D.O., has only requested \$30,000, that would require a contractual 2-year service obligation. She has recently begun working with Kiamichi Family Medical Center that agreed to a 40 percent employer contribution. After there was discussion among the commission, Dr. Oden made a motion to approve. Dr. Subera seconded this motion. Those voting for the motion: Dr. Oden, Dr. Subera, Mr. Khoury, Dr. Leverett and Dr. Cramer. Those voting against the motion: None.

Ms. Golding presented one (1) potential applicant for the Physician Loan Repayment Program. The applicant is Sarah Andrews, M.D. and has an educational debt of \$125,555.00 and is eligible to receive \$125,555.00. Dr. Andrews would like to practice in Durant, OK, and has a start date of February 2026 and will be a Blue Cross Blue Shield and community sponsorship. Dr. Leverett made the motion to approve the applicant based on their approval of their Oklahoma License. Dr. Oden seconded the motion. Those voting for the motion: Dr. Leverett, Dr. Oden, Mr. Khoury, Dr. Cramer, and Dr. Subera. Those voting against the motion: None.

Ms. Cecil presented one (1) potential applicant for the Nurse Practitioner Loan Repayment Program. The applicant is Amber Wood, APRN. Ms. Wood has an educational debt of \$23,254.50 and is eligible to receive \$23,254.50. She starts in October 2025 and would receive the first payment in October 2026. Dr. Leverett made the motion to approve. Dr. Subera seconded the motion. Those voting for the motion: Dr. Leverett, Dr. Subera, Mr. Khoury, Dr. Cramer, and Dr. Oden. Those voting against the motion: None.

Mr. Godwin presented a reimbursement request under \$50,000 to be Approved by the Executive Director Pursuant to OAC 540:55-3-6(c)(1). Career Tech had a reimbursement of \$10,348.95 for a Pump Simulator. Langston had a reimbursement of \$14,871.63 for equipment and NCLEX preparation. Langston had a reimbursement of \$20 for online software. MetroTech had a reimbursement of \$1,364.95 for an IV Pad set.

Mr. Godwin presented a reimbursement request between \$50,00 and \$500,000 to be Approved by the Executive Director Pursuant to OAC 540:55-3-6(c)(2)(a). Southeastern Oklahoma State University had a reimbursement of \$114,485.45 for general construction, insurance, and cleanup.

Ms. Librandi presented a reimbursement request for construction costs of \$50,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2)(B). Tri County Tech submitted a request of \$559,530.70 for Preemie mannequins and completing general construction invoices. Oklahoma City Community College submitted a request for \$549,902.80 for payroll expenses, 316 nursing scholarships, and lab simulator equipment. Tulsa Community College submitted a request for \$145,654.79 for payroll, Construction on 4 floors, Data equipment, and Promethan wall mount. Care providers submitted a request for \$55,757.78 for payroll, consulting contracts, office expenses, and training and testing for CME, CNA, and DDCA. Dr. Leverett made the motion to approve. Dr. Subera seconded the motion. Those voting for the motion: Dr. Leverett, Dr. Subera, Mr. Khoury, Dr. Cramer, and Dr. Oden. Those voting against the motion: None.

Ms. Librandi presented a reimbursement request for construction expenses of \$500,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2)(B). Southeastern Oklahoma State University submitted a request for \$1,655,260.05 for construction services, contractors, and materials mainly for their Biology Building and addition to their Science Building. Dr. Oden made a motion to approve these requests. Dr. Leverett seconded the motion. Those voting for the motion: Dr. Oden, Dr. Leverett, Dr. Subera, Mr. Khoury, and Dr. Cramer. Those voting against the motion: None.

Ms. Librandi presented a request for ARPA Working Capital Advance Request to be Approved by the Commission Pursuant to OAC 540:55-3-6(d). Southeastern Oklahoma State University submitted a request for \$1,571,062.50 for construction invoices that may be hindered in distribution from HWTC. This advance is allowed per their grant agreement. Dr. Leverett made a motion to approve these requests. Dr. Cramer seconded the motion. Those voting for the motion: Dr. Leverett, Dr. Cramer, Dr. Subera, Mr. Khoury, and Dr. Oden. Those voting against the motion: None.

There was no sign up for public comment.
At 4:01 p.m. Mr. Khoury adjourns the Commission Meeting.



Kevin Khoury, Board Chair 12/11/2025