

**Oklahoma Health Workforce Training Commission
Commission Meeting
March 13, 2025**

MINUTES

The Board of Oklahoma Health Care Workforce Training Commission met for a commission meeting at 3:00 p.m., on Thursday, March 13, 2025, at Oklahoma Health Care Workforce Training Commission HWTC Conference Room 119 N. Robinson Ave., Suite 520, Oklahoma City, OK 73102. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Monday, March 10, 2025 at 11:00 a.m., in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

Commission Members Present

Jonathan Bushman, D.O., Chair
Kevin Khoury, Vice Chair
Joe Leverett, M.D.
Layne Subera, D.O.
Luke Cramer, M.D.
Kerri Bayer, R. N.

HWTC Staff Present

Cher Golding, Deputy Director
Sara Librandi
Michelle Cecil
Casey Mayo
Dacia Mayhue
Aleigha Old Crow
Jacob Young

Guests Present

Maria Maule
Eddie Withers
Michael Conrad
David Ty Mowdy
Emily Coppock
Jana Castleberry

Chair, Dr. Bushman called the meeting to order at 3:01 p.m. Roll call established the presence of a quorum with eight (6) Commission members present: Dr. Jonathan Bushman, Mr. Kevin Khoury, Dr. Joe Leverett, Ms. Kerri Bayer, Dr. Layne Subera, and Dr. Luke Cramer arrived as well at 3:09 p.m.

Dr. Bushman read the Mission statement of the Health Care Workforce Training Commission and then asked those around the room to introduce themselves.

Ms. Bayer made a motion, seconded by Dr. Leverett, to approve the minutes of the January 16, 2025, Commission meeting as presented. Those voting for the motion: Ms. Bayer, Dr. Leverett,

Dr. Bushman, Mr. Khoury, and Dr. Subera. Dr. Cramer was not present yet for this motion. Those voting against the motion: None.

Ms. Golding presented a report regarding the of HWTC programs presented across the state. She began by highlighting a trip taken with Ms. Mayo to Tahlequah at OSU's Cherokee Nation Campus where they spoke with 98 students that are focusing on primary care or nursing. She also highlighted a trip she took with the Executive Director, Kami Fullingim, to Stillwater's OSU Alumni Center to highlight the programs to about 80 students interested in going into the healthcare field. They also have planned to go to Enid to do a similar interaction. They also visited with 10 residents at Stillwater Medical residency program and 30 residents at OSU Pediatric Residency in Tulsa. She discussed the success that each program outreach had in gaining potential recipients and the biggest concern facing the next generation is their work-life balance, which Ms. Golding highlighted the program helps with that.

Ms. Golding also brought attention to a personnel update within the HWTC staff. We have hired a new Nursing Programs Manager, who is a guest at this meeting, Aleigha Old Crow. We are thrilled to have her join the team.

Ms. Golding presented three (3) potential applicants for the Physician Loan Repayment Program. The first applicant is Corbin Bayliff, D.O. and has an educational debt of \$158,368.00 and is eligible to receive that full amount. Dr. Bayliff would like to practice in Enid, OK, and is due to start October 2026 and will be a TSET and community sponsorship. The second applicant is Brook Bergman, D.O., and she has an educational debt of \$234,467.00 and is eligible to receive \$200,000.00. Dr. Bergman would like to practice family medicine in Stillwater, OK, starting in August 2026 and will be an OSMA and community sponsorship. The third applicant is Sarah Smith, M.D. and she has an educational debt of \$231,237.00 and is eligible to receive \$200,000.00. Dr. Smith would like to practice in Anadarko, OK, starting in December 2025 and will be a TSET and community sponsorship. Mr. Khoury made the motion to approve Dr. Bayliff, Dr. Bergman, and Dr. Smith. for the Physician Loan Repayment Program as presented. Ms. Bayer seconded the motion. Those voting for the motion: Mr. Khoury, Ms. Bayer, Dr. Bushman, Dr. Leverett, Dr. Subera, and Dr. Cramer. Those voting against the motion: None.

Ms. Mayo presented one (1) potential applicants for the Physician Assistant Loan Scholarship. The applicant is Giselle Duarte. Ms. Duarte began classes in June 2025 and is scheduled to graduate in October 2027. Dr. Subera made the motion to approve. Dr. Leverett seconded the motion. Those voting for the motion: Dr. Subera, Dr. Leverett, Dr. Bushman, Mr. Khoury, Ms. Bayer, and Dr. Cramer. Those voting against the motion: None.

Ms. Librandi presented a reimbursement request under \$50,000 to be Approved by the Executive Director Pursuant to OAC 540:55-3-6(c)(1) for the months of February and March. Langston reimbursement of \$5,843.90 for Recruitment Advertisement and NCLEX testing. Langston reimbursement of \$17,400.21 for lab equipment, lab supplies, and NCLEX testing. Northwestern OSU reimbursement of \$6,184.07 for various medical equipment. Care Providers reimbursement of \$38,968.00 for training and testing fees for CMA's, CNA's, and DOCA's.

Ms. Librandi presented a construction reimbursement request between \$50,000 and \$500,000 to be Approved by the Executive Director Pursuant to OAC 540:55-3-6(c)(2)(A) for the months of February and March. Southeastern Oklahoma State University reimbursement of \$111,532.85 for Pre-construction work inspections and approvals. Seminole reimbursement of \$59,578.13 for hardware and construction.

Ms. Librandi presented a reimbursement request for construction costs of \$50,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2)(B) for the months of February and March. Career Tech requested reimbursement of \$102,709.93 for opening 10 tech centers recruitment and advertisement expenses. Oklahoma City Community College has submitted a request for \$274,228.97 for Personnel expenses and a Simulator Ultrasound package. Oklahoma City Community College has submitted a request for \$330,987.56 for Payroll, Simulation lab tablets and a mannequin. Tulsa Community College requested \$221,107.43 towards payroll, construction expenses, and various medical equipment. Tulsa Community College requested \$184,056.16 towards payroll, construction, and various technical equipment. Tri County Tech submitted a request for \$53,565.85 towards Blood Draw chair, nursing Anne mannequin, and blood pressure simulators. Rose State College submitted a request of \$102,596.07 for architectural fees, simulators, percussors, and staffing expenses. Dr. Leverett made a motion, seconded by Ms. Bayer to approve the reimbursement requests. Those voting for the motion: Dr. Leverett, Ms. Bayer, Dr. Bushman, Mr. Khoury, Dr. Subera, and Dr. Cramer. Those voting against the motion: None.

Ms. Librandi presented reimbursement requests for construction costs of \$500,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2)(B) for the months of February and March. Southwestern Oklahoma State University submitted a request for \$1,438,259.30 for the Hodge Center Plumbing, electrical, and HVAC units. Southwestern Oklahoma State University also requested reimbursement of \$1,539,090.40 dealing with similar expenses as previous but adding roofing and glass. Dr. Leverett made a motion, seconded by Mr. Khoury, to approve the reimbursement requests. Those voting for the motion: Dr. Leverett, Mr. Khoury, Dr. Bushman, Ms. Bayer, Dr. Subera, and Dr. Cramer. Those voting against the motion: None.

There was no sign up for public comment.

At 3:41 p.m. Dr. Bushman adjourns the Commission Meeting.



Kevin Khoury, Board Vice Chair 4/17/2025