

**Oklahoma Health Workforce Training Commission  
Commission Meeting  
June 19, 2025**

**MINUTES**

The Oklahoma Health Care Workforce Training Commission met for a meeting at 3:00 p.m. on Thursday, June 19, 2025, at the Oklahoma Health Care Workforce Training Commission, 119 North Robinson Ave., Food Court, Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Monday, June 16, 2025, at 11:00 a.m. in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

**Commission Members Present**

Jonathan Bushman, D.O., Chair  
Kevin Khoury, Vice Chair  
Ryan Oden, D.O.  
Douglas Williams, R.N.  
Kerri Bayer, R.N.

**HWTC Staff Present**

Kami Fullingim, Executive Director  
Cher Golding, Deputy Director  
Sara Librandi  
Steven Godwin  
Casey Mayo  
Jacob Young

**Guests Present**

Maria Maule  
David Oakley  
Erin Moore

Chair, Dr. Bushman, called the meeting to order at 3:02 p.m. Roll call established the presence of a quorum with five (5) Commission members present: Dr. Jonathan Bushman, Mr. Kevin Khoury, Dr. Ryan Oden, Ms. Kerri Bayer, and Mr. Douglas Williams.

Dr. Bushman read the Mission statement of the Health Care Workforce Training Commission and then asked those around the room to introduce themselves.

Ms. Bayer made a motion, seconded by Dr. Oden, to approve the minutes of the April 17, 2025, Commission meeting as presented. Those voting for the motion: Ms. Bayer, Dr. Oden, Dr. Bushman, Dr. Khoury, and Mr. Williams. Those voting against the motion: None.

Ms. Bayer made a motion, seconded by Dr. Oden, to approve the minutes of the May 15, 2025, Commission meeting as presented. Those voting for the motion: Ms. Bayer, Dr. Oden, Dr. Bushman, Dr. Khoury, and Mr. Williams. Those voting against the motion: None.

Dr. Bushman opened nominations and voted for the New Chair and Vice-Chair. Ms. Fullingim gave some insight to the commission that Dr. Bushman has served his full term, and that we

prefer to bring a diverse makeup of the chairs over the years from D.O., M.D., R.N. and public servants. There was discussion amongst the commission members present as to who would be willing and most fit. Dr. Bushman then made a motion, seconded by Mr. Williams, for Mr. Kevin Khoury to fulfill the role of chair and Ms. Kerri Bayer to fulfill the role of Vice Chair. Those voting for the motion: Dr. Bushman, Mr. Williams, Mr. Khoury, Dr. Oden, and Ms. Bayer. Those voting against the motion: None.

Ms. Fullingim presented the FY26 agency budget. Ms. Fullingim discussed the increase to the administration cost for the office move and would reduce the extra spread to the residency programs. She continued to discuss a \$30,000 increase to the administrative budget for rent and salary increases, as well as \$35,000 towards scholarships and Loan Repayment Programs. Her FY26 budget looks similar to last year, but she did not add any additional funds to the nursing program due to the current left-over funds. The previous \$4,803,384.82 required to be passed through the residency programs only funded them at 91%, but with the supplemental budgeting, Ms. Fullingim was able to ensure they were completely funded. Ms. Fullingim corrected herself by eliminating the special cash column as the agency no longer receives special cash. Mr. Williams motioned to approve the FY26 agency budget with Ms. Fullingim's correction. Ms. Bayer seconded the motion. Those voting for the motion: Mr. Williams, Ms. Bayer, Dr. Bushman, Mr. Khoury, and Dr. Oden. Those voting against the motion: None.

Ms. Fullingim presented approval for the agency to travel out-of-state to conferences due to the governor's executive order that requires board approval for traveling out of Oklahoma. The first observed conference was the National Rural Health Conference in San Diego, California, May of 2026. Ms. Fullingim requested to go as attendees for the first time around to observe the conference and gather information on attendees and exhibits. Dr. Bushman and Mr. Khoury asked if it would be a missed opportunity if we had time to prepare to exhibit there. Ms. Fullingim stated she understands how it could be, but with the website being shut down for planning and updating, there is no way to properly plan for what to bring or expect enough. Mr. Williams made a motion, seconded by Dr. Oden, to approve HWTC travel to attend and further evaluate the benefits to also exhibit at the National Rural Health Conference in May of 2026. Those voting for the motion: Mr. Williams, Dr. Oden, Dr. Bushman, Dr. Khoury, and Ms. Bayer. Those voting against the motion: None.

Ms. Fullingim gave the Director's Report. Ms. Fullingim began her report by highlighting the permanent rule changes to add loan repayment for general surgery and APRN. She also discussed the EEOC charge that had mediation with an agreement not being met, and we are waiting on their decision on what to do next. She ended her report by discussing the great benefit of attending the EXPLORE Family Physicians Conference and being able to network and learn more information.

Ms. Fullingim presented one (1) potential applicant for the Nurse Practitioner Loan Repayment Program. The applicant is Jennifer Bell, APRN. Ms. Bell has an educational debt of \$61,929 and is eligible to receive \$60,000.00. She just started in March of 2025, and would receive the first payment in March of 2026. Mr. Khoury made the motion to approve. Mr. Williams seconded the motion. Those voting for the motion: Mr. Khoury, Mr. Williams, Dr. Bushman, Ms. Bayer, and Dr. Oden. Those voting against the motion: None.

Ms. Golding presented six (6) potential applicants for the Physician Loan Repayment Program. The first applicant is Amanda Schovanec, D.O. and has an educational debt of \$210,277.00 and is eligible to receive \$200,000.00. Dr. Schovanec would like to practice in Shawnee, OK, and is due to start September 2025 and will be a TSET and community sponsorship. The second



applicant is Samantha Burnside, D.O., and she has an educational debt of \$264,006.00 and is eligible to receive \$200,000.00. Dr. Burnside would like to practice family medicine in McAlester, OK, starting in July 2025 and will be an TSET and community sponsorship. The third applicant is Joseph Hunsaker, D.O., and he has an educational debt of \$387,118.00 and is eligible to receive \$200,000.00. Dr. Hunsaker would like to practice in McAlester, OK, starting in July 2025 and will be a TSET and community sponsorship. The fourth applicant is Mitchell Howe, M.D., and has an educational debt of \$171,840.00 and is eligible to receive all \$171,840.00. Dr. Howe would like to practice family medicine in Enid, OK, starting July 2026 and will be a TSET and community sponsorship. The fifth applicant is Stephen Ferry, D.O., and has an educational debt of \$250,000.00 and is eligible to receive \$170,000.00 as they are bridging from the Resident Rural Scholarship Program. Dr. Ferry would like to practice family medicine in McAlester, OK, starting July 2026 and will be a TSET and community sponsorship. The sixth applicant is Mary Baze, D.O., and has an educational debt of \$175,085.00 and is eligible to receive all \$157,085.00 as they are bridging from the Resident Rural Scholarship Program. Dr. Baze would like to practice family medicine in Durant, OK, starting January 2027 and will be a TSET and community sponsorship. Mr. Williams made the motion to approve. Mr. Khoury seconded the motion. Those voting for the motion: Mr. Williams, Mr. Khoury, Dr. Bushman, Ms. Bayer, and Dr. Oden. Those voting against the motion: None.

Ms. Golding presented an edit to one applicant for the Physician Loan Repayment Program that was previously approved by the commission in March. The applicant is Corbit Bayliff, D.O. and has provided further documentation to show an updated educational debt of \$220,018.00 and is eligible to receive \$200,000.00. Dr. Bayliff would like to practice in Enid, OK, and is due to start October 2025 and will be a TSET and community sponsorship. Ms. Bayer made the motion to approve the updated amount. Mr. Williams seconded the motion. Those voting for the motion: Ms. Bayer, Mr. Williams, Dr. Bushman, Mr. Khoury, and Dr. Oden. Those voting against the motion: None.

Ms. Mayo presented one (1) potential applicant for the Resident Rural Scholarship Program. The applicant is Megan Doyle, D.O., a first-year resident at Choctaw Nation Family Residency looking to practice in Talihina, OK . Mr. Williams made the motion to approve. Dr. Oden seconded the motion. Those voting for the motion: Mr. Williams, Dr. Oden, Dr. Bushman, Ms. Bayer, and Mr. Khoury. Those voting against the motion: None.

Mr. Godwin presented a reimbursement request under \$50,000 to be Approved by the Executive Director Pursuant to OAC 540:55-3-6(c)(1). Langston University had a reimbursement of \$220.00 for 11subscriptions for HealthSteam. Southeastern Oklahoma State University had a reimbursement of \$44,269.05 for construction costs, inspections, and new furniture.

Mr. Godwin presented a construction reimbursement request between \$50,000 and \$500,000 to be Approved by the Executive Director Pursuant to OAC 540:55-3-6(c)(2)(A). Neo A&M had a reimbursement of \$477,689.23 for multiple construction costs regarding their Library and Administration Buildings.

Ms. Librandi presented a reimbursement request for construction costs of \$50,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2)(B). Career Tech had a reimbursement of \$134,985.76 for various lab equipment and simulators. They also had a reimbursement for \$132,056.83 for medical supplies, furniture, storage space, and billboard and digital advertising for their programs. Care Providers have submitted a request for \$58,550.71 for payroll, consulting, rent, and various training courses. Oklahoma City Community College requested reimbursement of \$282,584.11 for payroll and software subscriptions. Oklahoma City

Community College also requested reimbursement of \$385,929.43 for payroll and the installation and takedown of many furniture items. Rogers State University had requested a reimbursement of \$130,371.71 for renovation with new audio/visual equipment, some conference fees, and scholarships. Tulsa Community College submitted a request for \$476,405.95 towards payroll, renovations, and furniture for their new rooms. Tulsa Community College submitted another request for reimbursement for an additional month's payroll and construction fees of \$222,136.20. Rose State Community College submitted a request for reimbursement of \$130,429.81 for Architectural fees, Construction, and an anatomage table. Dr. Oden made a motion, seconded by Mr. Khoury, to approve the reimbursement requests. Those voting for the motion: Dr. Oden, Mr. Khoury, Dr. Bushman, Ms. Bayer, and Mr. Williams. Those voting against the motion: None.

There was no sign up for public comment.

Dr. Bushman made a motion, seconded by Mr. Williams, to go into an executive session at 4:02 p.m. to discuss the possible action regarding *HWTC vs. Crow*. Those voting for the motion: Dr. Bushman, Mr. Williams, Ms. Bayer, Mr. Khoury, and Dr. Oden. Those voting against the motion: None.

Ms. Maule highlighted that there were no votes or straw pulls during this session, and only *HWTC vs. Crow* was discussed.

Dr. Oden made a motion, seconded by Mr. Khoury, to come out of the executive session and back to our commission meeting. Those voting for the motion: Dr. Oden, Mr. Khoury, Dr. Bushman, Ms. Bayer, and Mr. Williams. Those voting against the motion: None.

After returning from their executive session, Dr. Bushman made a motion, seconded by Ms. Bayer, to accept and offer the settlement of \$85,000.00 to cover litigation in the *HWTC vs. Crow* case. Those voting for the motion: Dr. Bushman, Ms. Bayer, Mr. Khoury, Dr. Oden, and Mr. Williams. Those voting against the motion: None

At 4:13 p.m. Dr. Bushman adjourns the Commission Meeting.

  
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Kevin Khoury, Board Chair 7/10/2025