

**Oklahoma Health Workforce Training Commission
Commission Meeting
January 16, 2025**

MINUTES

The Board of Oklahoma Health Care Workforce Training Commission met for a commission meeting at 3:00 p.m., on Thursday, January 16, 2025, at Oklahoma Health Care Workforce Training Commission HWTC Conference Room 119 N. Robinson Ave., Suite 520, Oklahoma City, OK 73102. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Monday, January 13, 2025 at 11:00 a.m., in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

Commission Members Present

Jonathan Bushman, D.O., Chair
Kevin Khoury, Vice Chair
Joe Leverett, M.D.
Ryan Oden, D.O.
Abdul Khan-Sahibzada, M.D.
Douglas Williams, R.N.
Layne Subera, D.O.
Kerri Bayer, R. N.

HWTC Staff Present

Kami Fullingim, Executive Director
Cher Golding, Deputy Director
Sara Librandi
Michael Godwin
Michelle Cecil
Dacia Mayhue
Jacob Young

Guests Present

Maria Maule
Eddie Withers
Jason Hill, D.O.

Chair, Dr. Bushman called the meeting to order at 3:00 p.m. Roll call established the presence of a quorum with eight (8) Commission members present: Dr. Jonathan Bushman, Mr. Kevin Khoury, Dr. Joe Leverett, Dr. Ryan Oden, Dr. Abdul Khan-Sahibzada, Dr. Layne Subera, and Mr. Douglas Williams. Ms. Kerri Bayer arrived as well at 3:05 p.m.

Dr. Bushman read the Mission statement of the Health Care Workforce Training Commission, and then asked those around the room to introduce themselves.

Dr. Leverett made a motion, seconded by Mr. Khoury, to approve the minutes of the December 12, 2024, Commission meeting as presented. Those voting for the motion: Dr. Leverett, Mr. Khoury, Dr. Bushman, Dr. Oden, Dr. Khan, Ms. Bayer, and Dr. Subera. Mr. Douglas Williams abstained from the motion. Those voting against the motion: None.

Ms. Fullingim gave the directors report. Ms. Fullingim updated the commission on the senate budget hearing presentation that went quickly and highlighted a larger budget for an expected increase in rent. She continued that she will also be attending house budget hearing in the coming week.

Ms. Fullingim opened discussion about adopting the permanent rule changes Pursuant to 75 O.S., § 303 of Article I of the Administrative Procedures Act. She highlighted that it would include terminology that helps broaden the program. Ms. Maule suggested accepting the rules due to them aligning with our current rules, and they must be put into place before we loan out money in the next fiscal year. Dr. Oden made a motion, seconded by Ms. Bayer, to accept the proposed rule changes. Those voting for the motion: Dr. Oden, Ms. Bayer, Dr. Bushman, Mr. Khoury, Dr. Leverett, Dr. Khan, Dr. Subera and Mr. Williams. Those voting against the motion: None.

Mr. Godwin presented updates on the requests for reimbursement of under \$50,000 that were approved by the executive director Pursuant to OAC 540:55-3-6(c)(1). Langston University reimbursement of \$799 for a webinar subscription for the teachers this year 2025. Metro Tech reimbursement of \$6,668.91 for Simulation and Skill lab equipment. Moore Norman Regional reimbursement of \$16,327.32 for Skill lab equipment. Seminole reimbursement of \$23,065.89 for Simulation lab supplies and 3 interactive view boards.

Mr. Godwin presented a construction reimbursement request between \$50,000 and \$500,000 to be Approved by the Executive Director Pursuant to OAC 540:55-3-6(c)(2)(A). East Central University reimbursement of \$361,759.20 for architectural services and agreements to help their design and developments. Tri County Tech reimbursement of \$403,587.45 for renovation and construction.

Ms. Librandi presented a reimbursement request for construction costs of \$50,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2)(B). Care Providers requested reimbursement of \$95,658.21 for monthly payroll and office expenses. Career Tech has submitted a request for \$58,363.25 for classroom furniture and equipment. Oklahoma City Community College requested \$97,822.43 towards payroll, personal benefits, and a one-time software for Med-Skills. Rose State College submitted a request of \$240,855.49 for architectural fees, medical equipment, and supplies for skills labs. Dr. Oden made a motion, seconded by Mr. Williams to approve the reimbursement requests. Those voting for the motion: Dr. Oden, Mr. Williams, Dr. Bushman, Mr. Khoury, Ms. Bayer, Dr. Khan, Dr. Subera, and Dr. Leverett. Those voting against the motion: None.

Ms. Librandi presented reimbursement requests of construction costs of \$500,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2)(B). Southwestern Oklahoma State University submitted a request from the previous month for \$2,923,565.05 and for this month for \$1,522,541.30 that both are requested for the Hodge Center equipment and functionality. Tulsa Community College requested for the previous month's reimbursement of \$570,045.11 and the current of \$545,149.96 that both are designated for renovations and salary for the additional nursing facility. Approximately \$50,000 of what was submitted to Tulsa Community College will be used for scholarships. Dr. Subera made a motion, seconded by Dr. Oden, to approve the reimbursement requests. Those voting for the motion: Dr. Subera, Dr. Oden, Dr. Bushman, Mr. Khoury, Ms. Bayer, Dr. Khan, Dr. Subera, Mr. Williams, and Dr. Leverett. Those voting against the motion: None.

Ms. Cecil presented twenty (20) applicants to the commission for the Nurse Scholarship program in the 2025 Spring Semester. Ms. Bayer made a motion, seconded by Mr. Williams, to approve the twenty (20) applicants for the Nurse Scholarship Program. Those voting for the motion: Ms. Bayer, Mr. Williams, Dr. Bushman, Mr. Khoury, Dr. Oden, Dr. Khan, Dr. Subera, and Dr. Leverett. Those voting against the motion: None.

Ms. Golding presented three (3) potential applicants for the Physician Loan Repayment Program. The first applicant is Hillary Patocka, DO, who is attending OSU COM in Tahlequah with plans to practice in Enid, OK. They are eligible for \$170,000 to start in fiscal year 2026. The second applicant is Madalyn Whitmill, DO, who is attending OSU COM in Lawton with plans to practice at Stillwater Medical in Stillwater, OK. They are eligible for their full loan repayment of \$178,172 to begin in fiscal year 2026. The third applicant is Kailee Roe, DO, who is attending OSU COM in Lawton with plans to practice at Duncan Regional Hospital in Duncan, OK. They are eligible to receive their full loan repayment of \$134,510 to begin in September 2025.


. Dr. Oden made the motion to approve. Dr. Leverett seconded the motion. Those voting for the motion: Dr. Oden, Dr. Leverett, Dr. Bushman, Mr. Khoury, Ms. Bayer, Dr. Khan, Mr. Williams, and Dr. Subera. Those voting against the motion: None.

There was one item for new business: Jason Hill, DO.

Dr. Hill highlighted that, as a past commission member, they had done a study to attract other physicians to rural areas in Oklahoma by what we offer in comparison to what other states offer. He also highlighted the average medical school debt increased in Oklahoma from \$200,000 a few years ago to now a \$400,000 average. He wanted to put forth a suggestion that the commission consider increasing the amount offered to physicians joining the program. The commission members thanked him for taking his time to join us and his insight.

There was no public comment.

At 3:30 p.m. Dr. Bushman adjourns the Commission Meeting.


Jonathan Bushman, Board Chair 3/13/2025