

FY 2020 OERSSIRF Attachment A

Attachment A - FY 2020 Response to the Request for Proposals and Solicitation for OERSSIRF monies

Section 1 - General Information and Project Requirements

Name of Submitting Entity:	
Project Number (if more than one response is submitted)	
Total Project Amount (matching + requested \$ =)	
Requested OERSSIRF Amount	
Mailing Address of Submitting Entity	
Entity Phone Number	
Contact Name	
Contact Phone Number	
Contact Email Address	

Demographic Questions

The submitting entity is asked, BUT NOT REQUIRED, to provide the following information. A score will not be assigned to any of the submitted information. However, the information may be useful to the review panel. If some of the requested information is not applicable, enter NA. In cases where more than one response to a question is applicable, check all that apply.

Certification and Licensure Level of Emergency Medical Personnel at the submitting entity

EMR			BLS	
Intermediate			Advanced EMT	
Paramedic			Specialty Care or Critical Care	

Number of response vehicles (EMRA Response Vehicles or Ambulances)	
Number of substations or posts operated by the entity	
Number of responses in CY 2018	

How is the agency funded?

Charges		Sale Tax		Subscriptions	
Property Tax		Utility Assessments		Other	

FY 2020 OERSSIRF Attachment A and supporting documentation is to be limited to 55 pages.

See Guidebook for additional details and explanations. (page 10)

Section 1 Statutory Eligibility (63 O.S. 1-2512.1)

The proposed project must comply with 63 O.S. 1-2512.1. The applicant must possess all necessary and incidental legal rights and privileges for project commencement and completion. The application must reflect the eligibility as well as statutory purposes of the project.

These requirements must be documented in Section 2 of the application. Proposals that do not meet the statutory requirements will be returned to the applicant.

Section 1 Part 1 - Qualified Entity and Statutory Purpose

Qualified Entity (check applicable boxes) O.A.C. 310:641-1-3:

EMS Personnel	<input type="checkbox"/>	Emergency Medical Dispatch	<input type="checkbox"/>
Certified Emergency Medical Response Agency	<input type="checkbox"/>	Approved Medical Director	<input type="checkbox"/>
Licensed Ambulance Service	<input type="checkbox"/>	An Association	<input type="checkbox"/>
Approved Training Institution	<input type="checkbox"/>	Sponsoring Agency	<input type="checkbox"/>

A sponsoring agency can be an EMS District; a city or county operating a certified emergency response; a licensed ambulance service; an education system operating EMS training institutions, etc. Explain qualifying relationship or criteria below:

Section 1 Part 2. Local Need, Support, and Priority (310:641-3-1 (c) (3))

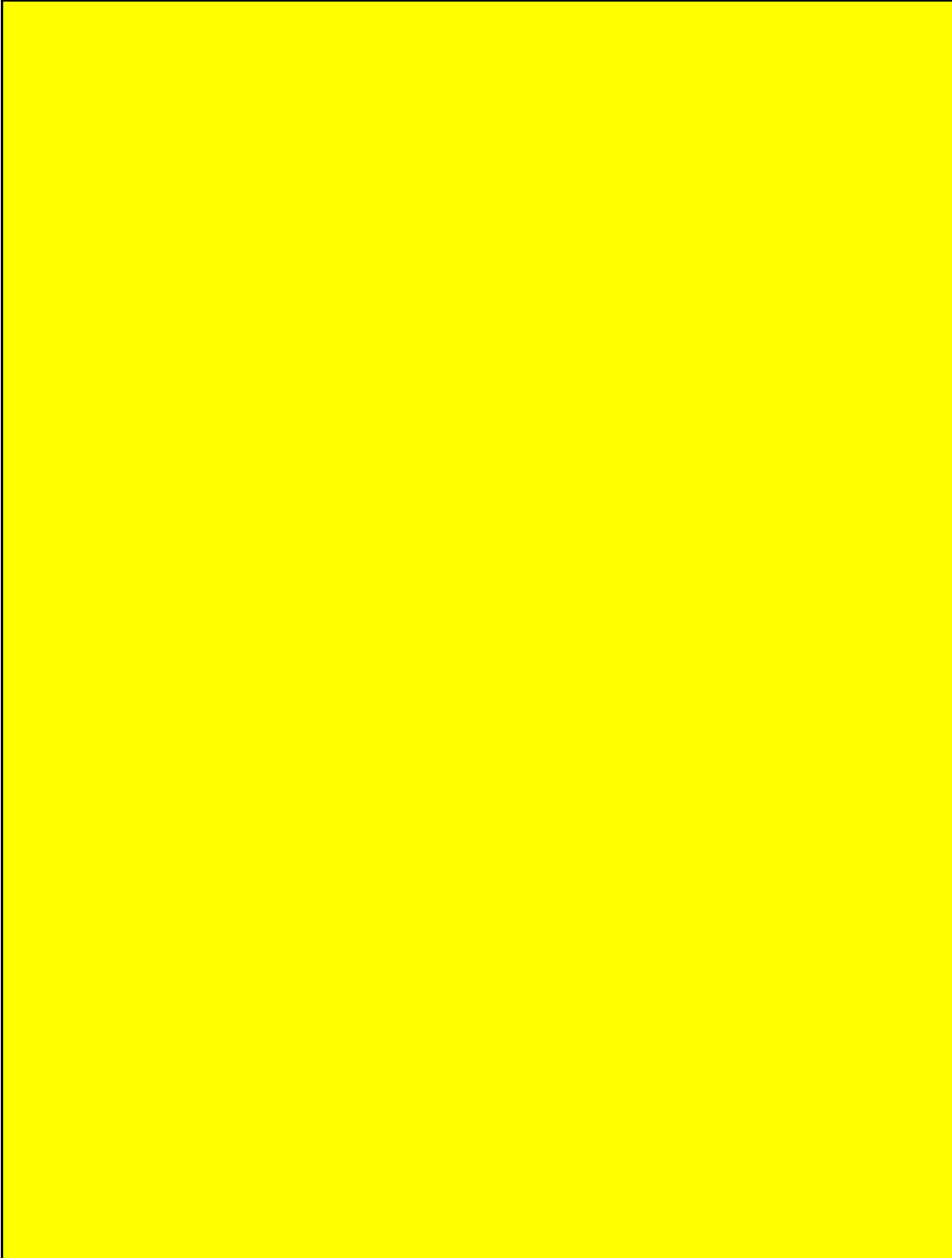
"The applicant shall demonstrate that the project is needed in the area to be served and is sufficient, as proposed, to serve such needs. Applicant shall demonstrate local support, interest and commitment in and to the proposed project."

(a) The qualifying entity must demonstrate the project is needed in the area to be served, as supported by needs identified in a needs assessment. The description of the project must clearly show how the project will appropriately address the identified need(s), and include the assessment referencing the project needs.

(b) The qualifying entity must demonstrate local support, interest, and commitment to the proposed project. Letters from the involved entities (e.g. cities, counties, companies shall be included, as applicable.

Please use the space the next page to describe the project, the local needs, support and priority. Additional documentation may be attached.

Section 1 Part 2. Local Need, Support, and Priority (310:641-3-1 (c) (3))



Section 1 Part 3. Availability of other Assistance (310:642-3-1 (c) (4))
Applicant shall demonstrate appropriate due diligence to ensure no alternative sources of revenue could be obtained and utilized for project financing.
Efforts to determine alternative sources of revenue must be documented in a narrative summary. Identify all measure and efforts to seek alternative funding sources.
The documentation for alternative sources of funding is to include, but not be limited to: (a) formations of "522" or Ambulance Service Districts; (b) formation of Title 19 Funding District, (c) Additional Public Monies, (d) Grants.
Please use the space below to describe steps taken to identify additional resources. Additional documentation may be attached.

Section 1 Part 4. Project Feasibility (310:641-3-1 (c) (5) and (6))
Applicant shall not be considered an expert or financial consultation for the purpose of attesting to project feasibility and cost-effectiveness.
Application will be reviewed prior to scoring to ensure guidance was followed.
"The Department shall be under a continuing obligation to ensure the following standards and criteria are satisfied before any proposal is approved for funding and may determine compliance with these standards and criteria during preliminary review, scoring and selection, or during a post selection review."
Applicant must demonstrate the project is feasible and cost effective. The project description shall establish all items to be completed and purchased during the project period. All items to be purchased must be detailed in the Budget Section and Benchmark Section. Documentation must be provided that demonstrates purchasing timetables and costs for all project items. Appropriately credentialed expert or consultant must provide attestations to the feasibility and cost - effectiveness of the project must be provided. Credentials of financial consultant(s) and expert(s) shall be submitted with attestation(s).
Section 1 Part 5. Statewide Needs and Public Interest. (310:641-3-1 (c) (7))
Applicant must show how the project will serve the public interest and welfare by demonstrating the relationship between the project and "Stabilization and Improvement" within the State of Oklahoma, as identified in a needs assessment.
Needs Assessments may include reports from Bishop and Associates, National Highway Transportation and Safety Administration, OSU Cooperative Extension Service, or other reports regarding EMS.
Attestations of the benefits of the project to the public interest and welfare shall be provided by an appropriately credentialed consultant or other expert. Credentials of financial consultant(s) and expert(s) shall be submitted with the attestations(s).
The applicant shall not be considered an expert or financial consultant for the purpose of attesting to the project need. Real and potential conflicts of interest will need to be declared in the attestation with steps Application will be reviewed prior to scoring to ensure guidance was followed. taken to address the conflicts.

Section 1 Part 5. Statewide Needs and Public Interest. (310:641-3-1 (c) (7)) (Continued)

Use the area below to describe the needs assessment process and documentation.

Additional Attestations or supporting documentation may be attached.

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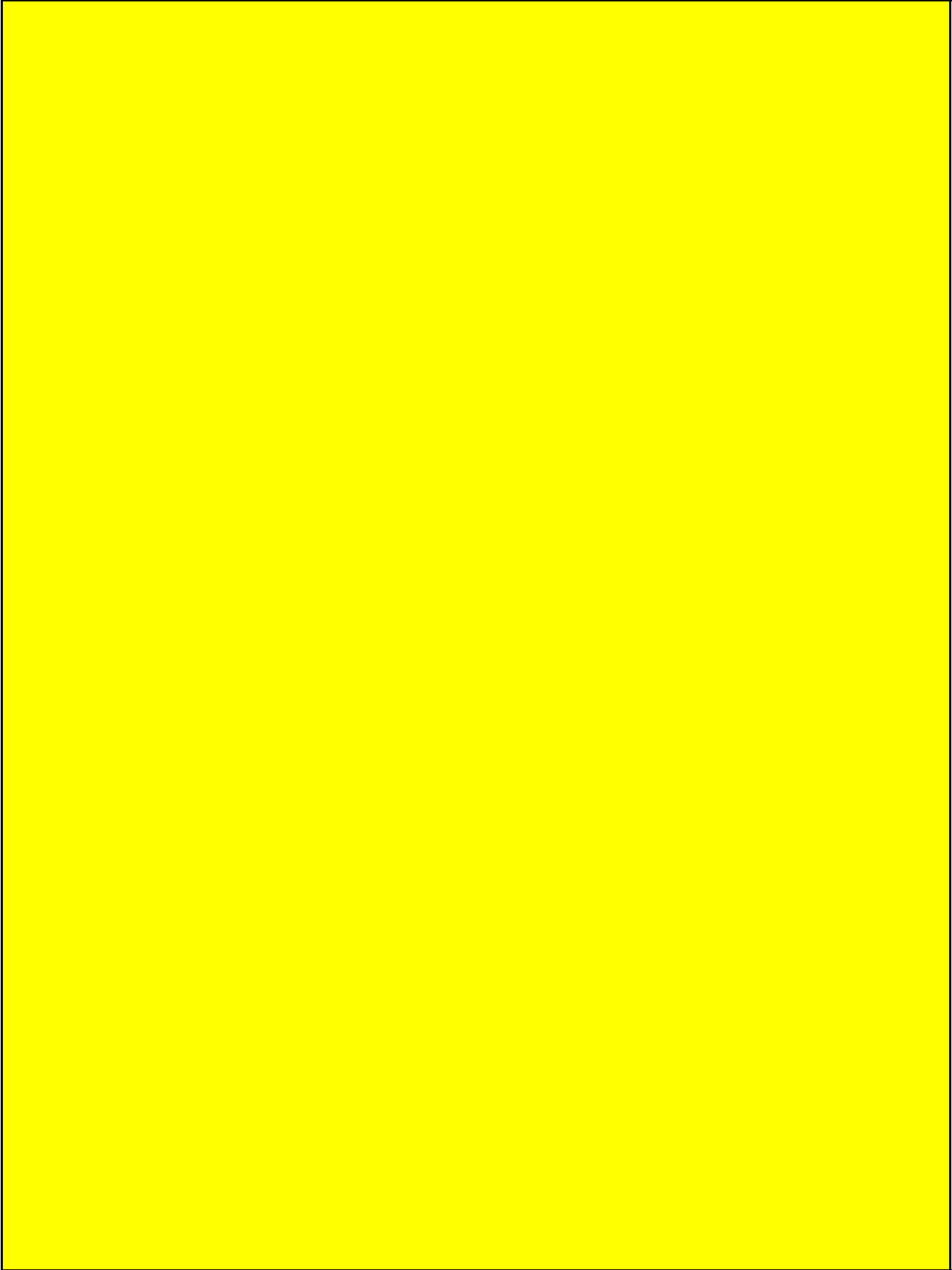
Section 2 Statutory Purpose(s) (Check all applicable activities)
Statutory Reference (63 O.S. § 1-2512.1)
...All monies accruing to the credit of the fund are hereby appropriated and may be budgeted and
Regulatory Reference and Scoring (O.A.C. 310:642-5-1 OERSSIRF funding priority point system
Points shall be awarded for each of the relevant statutory purposes of the proposal as follows:

All applicable statutory purposes must be included in the Benchmark Section.		
Statutory Purpose	Value	Is this part of the Proposal ?
Funding Assessment Activities	50 Points	
Stabilization and/or Reorganization of At-Risk Emergency Medical Services	100 Points	
Development of Regional Emergency Medical Services	50 Points	
Training for Emergency Medical Director	50 Points	
Access to Training for Front Line Emergency Medical Services Personnel	100 Points	
Capital and Equipment Needs	50 points	

Applicant Self Score	
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Statutory Reference (63 O.S. § 1-2512.1)
In narrative form, describe the project statutory purpose(s) and include any documentation that supports the awarding of points for the Statutory Purpose(s). Continue on next page

Section 2 Statutory Reference (63 O.S. § 1-2512.1) (continued)



Section 4 Population Density (continued)

In narrative form, use this page to describe the Multiple Jurisdictions and Population Density within this proposal. Include any documentation that supports the awarding of points for the Multiple Jurisdiction and Population Density.

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Section 5 Distance to trauma center		
<p><i>O.A.C. 310:642-5-1 (D) Points shall be awarded for project areas where the average distance between the furthest and closest points within the project area to a trauma center classified by the State of Oklahoma or the American College of Surgeons as level I or II, as follows:</i></p>		
<p>Level 1 and Level II Trauma Centers are located in Oklahoma City and Tulsa, respectively. The OU Medical Center, 700 NE 13th Street, Oklahoma City, OK 73104 St. John Medical Center, 1923 South Utica Avenue, Tulsa, OK 74104 St. Francis Hospital, 6161 South Yale, Tulsa, OK 74136 Utilize MapQuest to determine distances within the proposed project area. website: https://www.mapquest.com/</p>		
Determine the most distant point with a physical address within the proposed project area from the closest Level 1 or Level II Trauma Center		Most Distant Point - Address
		Miles to Closest Trauma Center
Determine the closest point with a physical address within the proposed project area from the closest Level 1 or Level II Trauma Center		Closest Point - Address
		Miles to Closest Trauma Center
Average distance within proposed area to the closest Trauma Center		

Scoring Criteria	Points	√	Applicant Self Score
0-25 Miles	0		
25 to 49 Miles	10		
50-74 Miles	20		
75 - 99 Miles	30		
100 - 124 Miles	40		
125-149 Miles	50		
150 Miles and over	100		

Include copies of the MapQuest maps, routes, and distances used to support the awarding of points for this section. A narrative description may also be included below.

Section 5 Distance to trauma center		
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		Miles to Closest Trauma Center
Determine the closest point with a physical address within the proposed project area from the closest Level 1 or Level II Trauma Center		Closest Point - Address
		Miles to Closest Trauma Center
Average distance within proposed area to the closest Trauma Center		

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75 - 99 Miles	30		
100 - 124 Miles	40		
125-149 Miles	50		
150 Miles and over	100		

Include copies of the MapQuest maps, routes, and distances used to support the awarding of points for this section. A narrative description may also be included below.

Section 8 Project Matching

O.A.C. 310:641-5-1 (G) states: If the proposal proposes the use of matching funds, points shall be awarded consistent with the following formula:

Matching fund formula: Total encumbered matching dollars / total project amount = % of matching dollars. Encumbered matching dollars means the total dollar amount of both in hand and in kind matching funds.

Total project amount is the sum of the total encumbered matching dollars and the amount of requested funds from Section 7.

Example: \$25,000.00 (Total encumbered matching dollar)/\$100,000.00 (Encumbered and requested funds) = 25% matching dollars

Entities providing matching funds shall provide documentation that verifies a commitment to provide matching funds and the amount to be provided. There are two types of matching funds: 1) "In Hand", which are funds set aside to accomplish the goals and benchmarks of the project; and 2) "In kind" contributions, that have been received to complete the proposal. In-kind matching funds will be required to have a monetary value for budgeting purposes.

In kind matching funds are services or goods that are donated to the grantee agency by a third party.

Note: that one division/department within an agency/organization CANNOT donate goods or services to another division/department with that same agency/organization.

Examples of "In kind" matching funds or contributions include: 1) Personnel time given to the project (no cash payment for time); 2) Person on loan from another organization/corporation; 3) Use of existing equipment; 4) Use of existing laboratory equipment or facilities; 5) donations from a third party- (excluding cash)

The matching fund allocation will need to be detailed in the proposed expenditures in Section 8 of this application.

Failure of the applicant to clearly detail the budget, to include matching funds and expenditures, may result in the application being rejected.

Scoring Criteria	Points	√	Scoring Criteria	Points	√
10% of the requested funds (10% to 19.99%)	10		60% of the requested funds (60% to 69.99%)	60	
20% of the requested funds (20% to 29.99%)	20		70% of the requested funds (70% to 79.99%)	70	
30% of the requested funds (30% to 39.99%)	30		80% of the requested funds (80% to 89.99%)	80	
40% of the requested funds (40% to 49.99%)	40		90% of the requested funds (90% to 99.99%)	90	
50% of the requested funds (50% to 59.99%)	50				
Applicant Self Score					

Section 9 Budget / Proposed Expenditures

Describe all goods and services to be purchased with the requested funding. As a contracted vendor, these are your deliverables to the Department. Assign a separate item number to each line/deliverable. Enter the statutory purpose of each item, the estimated receive by date of each item, and the associated benchmark number (See Section 13) Attach copies of bids received and label the bid with the corresponding item number.

Item No.	Description	Statutory Purpose	Bid Attached	Quantity	Cost / Unit	Total Cost	Amount Matching Fund	Amount OERSSIR F Request	Estimated Delivery Date	Benchmark
Example	Handheld Radios	Capital	Yes	10	\$500.00	\$5,000.00	\$2,500.00	\$2,500.00		6
				Totals						

Applicants submitting an invoice to the Department for reimbursement of deliverables must include documentation the vendor participated in and/or received the deliverable.

Section 10- Previous Funding Assistance

O.A.C. 310:642- 5 -1 (H) states: If a qualified entity has been approved for one (1) or more OERSSIF proposals from the Department for projects awarded in the past, points shall be deducted from the proposal according to all of the following provisions that apply unless the previous proposal was for an assessment of the need for the establishment of EMS or stabilization of an at-risk EMS:

If a qualified applicant has been approved for one or more OERSSIRF grants in the past, points shall be deducted; unless the previous proposal(s) was for an assessment of the need to establish an EMS agency or the stabilization of an at-risk EMS. (O.A.C. 310:642-5-1 (H))

To help ensure accuracy , Department staff and the review panel will score this section together. The Score will be based on the Department document that includes the previous awards, benchmark awards, and at-risk exemptions.

Criteria	Points Deducted	√
One (1) funded project in the preceding twelve (12) month period, or FY 2019	-80	
More than one (1) OERSSIRF project in the preceding twelve (12) month period, or FY 2019	-100	
One (1) OERSSIRF funded project more than twelve (12) months in the past, or FY 11, 12, 13, 14, 15, 16, 17, or 18	-50	
Two (2) OERSSIRF funded projects more than twelve (12) months in the past, or FY 11, 12, 13, 14, 15, 16, 17, or 18	-80	
Three (3) OERSSIRF funded projects more than twelve (12) months in the past, or FY 11, 12, 13, 14, 15, 16, 17, or 18	-100	
Four (4) OERSSIRF funded projects more than twelve (12) months in the past, or FY 11, 12, 13, 14, 15, 16, 17, or 18	-150	
Five (5) or more OERSSIRF funded projects more than twelve (12) months in the past, or FY 11, 12, 13, 14, 15, 16, 17, or 18	-175	

Section 11 - Previous Funding Evaluation

O.A.C. 310:642- 5 -1 (I) states: The project score established through the Department’s evaluation required by OAC 642-9-1(a) for each previously completed OERSSIRF project shall earn the following points:

The project score established through the OSDH evaluation required by O.A.C. 310:642-9-1 (a) for each previously completed OERSSIRF project shall earn the following points. Applicants shall submit copies of letters verifying the OSDH benchmark ratings.

Rating	Points / Rating	Number of Benchmark Letters With This Rating	Total Points
Significantly Improved	100		
Improved	50		
Not Improved	-50		
Worsened	-100		

Self Score from Previous Awards		Applicant Self Score
Self Score for Benchmarks		
Total point deduction or additions		

Self Score Summary

Section	Self Score
Statutory Purposes	
Multiple Jurisdictions	
Population Density	
Distance to Nearest Trauma Center	
Number of EMTs in Project Area	
Amount of Funding Requested	
Project Matching	
Previous Funding Assistance	
Previous Funding Evaluation	

Draft Total Score	
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Section 13 - Benchmarks

A benchmark is a standard by which a measurement can be made. It is a point of reference for evaluating performance. Benchmarks must be stated in measurable terms.

Regulatory Text: (b) Each proposal shall include a section setting forth the criteria that will be used to evaluate the success of the project. The criteria shall include:

- (1) Specific, objective metrics for evaluation of the project. For example: a percentage decline in response time or improvement in the number of available EMTs within a region, measured against the same metric at the start of the project.*
- (2) A clear methodology and a description of data sources for computing the performance measures proposed in the project plan, for example, comparing responder response times or the total number of EMTs in a region against the same metric at the end of the project.*
- (3) Benchmark measures for each of the following assessment levels:*
 - (A) Significantly improved.*
 - (B) Improved.*
 - (C) Not Improved.*
 - (D) Worsened.*

Answering the questions below will help establish the benchmark for each statutory purpose detailed in the proposal. Additional pages may be included.

Benchmarks are required for a proposal to be reviewed and scored by the panel.

Statutory Purpose: Funding Assessment Activities

- What will be improved through the proposal?
- What is the current condition of the item to be improved?
- How did you determine the current condition of the item to be improved?
- How will the proposal improve the current condition of the item?
- When will the current condition of the item be improved?
- How will you measure improvement?
- To measure Significant Improvement for this item, what is required?
- To measure improvement in this item, what is required?
- To measure no improvement in this item, what will have occurred?
- To measure a worsening condition for this item, what will have occurred?

Statutory Purpose: Stabilization and/or Reorganization of At-Risk Emergency Medical Services

- What will be improved through the proposal?
- What is the current condition of the item to be improved?
- How did you determine the current condition of the item to be improved?
- How will the proposal improve the current condition of the item?
- When will the current condition of the item be improved?
- How will you measure improvement?
- To measure Significant Improvement for this item, what is required?
- To measure improvement in this item, what is required?
- To measure no improvement in this item, what will have occurred?
- To measure a worsening condition for this item, what will have occurred?

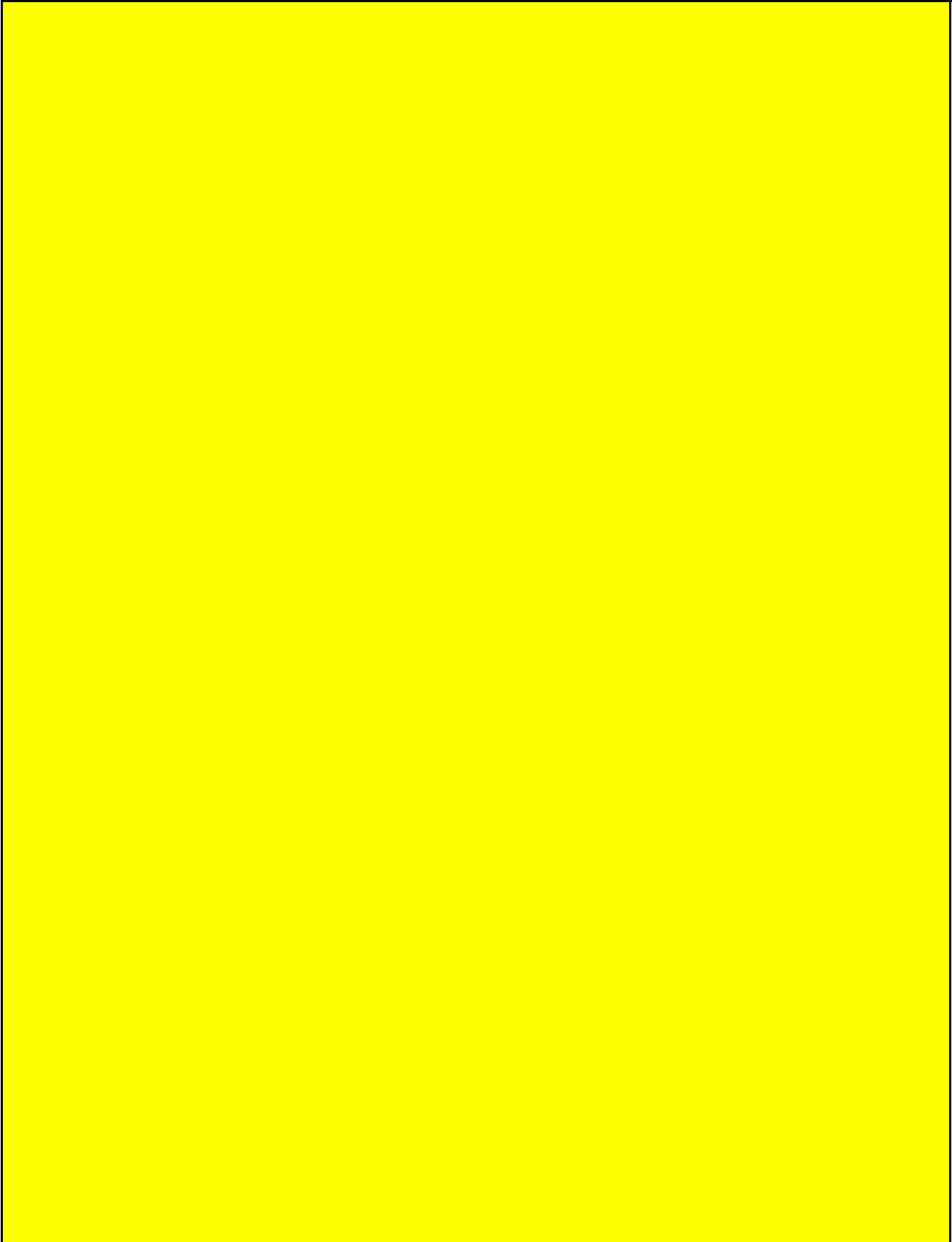
Statutory Purpose: Development of Regional Emergency Medical Services
What will be improved through the proposal?
What is the current condition of the item to be improved?
How did you determine the current condition of the item to be improved?
How will the proposal improve the current condition of the item?
When will the current condition of the item be improved?
How will you measure improvement?
To measure Significant Improvement for this item, what is required?
To measure improvement in this item, what is required?
To measure no improvement in this item, what will have occurred?
To measure a worsening condition for this item, what will have occurred?

Statutory Purpose: Training for Emergency Medical Director
What will be improved through the proposal?
What is the current condition of the item to be improved?
How did you determine the current condition of the item to be improved?
How will the proposal improve the current condition of the item?
When will the current condition of the item be improved?
How will you measure improvement?
To measure Significant Improvement for this item, what is required?
To measure improvement in this item, what is required?
To measure no improvement in this item, what will have occurred?
To measure a worsening condition for this item, what will have occurred?

Statutory Purpose: Access to Training for Front Line Emergency Medical Services Personnel
What will be improved through the proposal?
What is the current condition of the item to be improved?
How did you determine the current condition of the item to be improved?
How will the proposal improve the current condition of the item?
When will the current condition of the item be improved?
How will you measure improvement?
To measure Significant Improvement for this item, what is required?
To measure improvement in this item, what is required?
To measure no improvement in this item, what will have occurred?
To measure a worsening condition for this item, what will have occurred?

Statutory Purpose: Capital and Equipment Needs
What will be improved through the proposal?
What is the current condition of the item to be improved?
How did you determine the current condition of the item to be improved?
How will the proposal improve the current condition of the item?
When will the current condition of the item be improved?
How will you measure improvement?
To measure Significant Improvement for this item, what is required?
To measure improvement in this item, what is required?
To measure no improvement in this item, what will have occurred?
To measure a worsening condition for this item, what will have occurred?

Proposal Benchmarks



There is more room to type on the following page.

Proposal Benchmarks (Continued)

