



Oklahoma State Department of Health
Creating a State of Health

**Southeast Region (5)
Regional Education Planning Committee**
Pittsburg County Health Department
1400 East College Avenue
McAlester, Oklahoma
May 11th, 2017 9:00 a.m.

Minutes

- I. Call to Order
The meeting was called to order by Co-Chair James Wilkins at 9:06 a.m.
- II. Roll Call
Roll call attendance was taken with the following members absent: Chelsea Bishop and Brian Norton.
- III. Introductions and Announcements
The following agencies provided representatives to join the meeting: OSDH Emergency Systems Medical Director, Hillcrest, Southwest Medical Center OKC, Saint Francis Hospital, McAlester Regional Health Center and Saint John's Health Center.
- IV. Approval of Minutes – February 9th, 2017
A motion to approve the minutes was made by Keri Beggs and seconded by Diana Walters. The motion passed unanimously after a roll call vote.
- V. Business (Discussion and appropriate action)
 - A. Vote to approve and forward Regional Envenomation Plan to RTAB
Recommended changes were made to the plan. The American pit-viper was added to the plan and pediatrics was removed. Hospital divert status reporting was added to the plan. All references were added. A motion to approve and send the Regional Envenomation Plan to the RTAB was made by Jauquetta Trotter and seconded by Diana Walters. The motion passed unanimously after the roll call vote.
 - B. Discuss Regional Plan Consolidation
The Region is adopting a snakebite plan and has approved a stroke plan. There was discussion about consolidating all the plans into one plan. The Regional Medical Response Systems Plan was suggested as a name to include all plans. It was suggested to have a draft of the plan to present at the next RTAB meeting.
 - C. Discuss RTAB Attendance
Agencies are typically called and given a reminder of the bylaws and to provide proxies. All Board Members except Pafford are compliant. The discussion on attendance will be continued at the next quarters REPC meeting so more attendance data from today's RTAB meeting can be gathered.

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D. Discuss Strategic Planning

A Strategic Planning meeting has not yet been scheduled. A consensus of a time and date for the meeting is being discussed. The idea of the Strategic Planning group was to have it as a working group of the REPC to discuss 1, 3 and 5 year goals of the RTAB. The Strategic Planning group has never met and a suggestion about moving the working group to the REPC was made. The decision was made to table the discussion until the next meeting.

E. Discuss State and Regional Pre-hospital Stroke Triage

Dr. Cathey reminded everyone all regions are conducting stroke planning meetings and the importance of the 4 1/2 to 6 hour timeslots. Guests from Regions 7 and 8 provided commentary on the recently approved Regional Stroke Plan. The guests expressed their concerns about the timelines for priority 1 and 2 stroke patients. Committee Members expressed their reason for the longer times were to cast a larger net with concerns extended transport times from extreme rural areas. All parties were willing to continue the discussion at a later date.

VI. Public Comment

No Public Comment.

VII. Next Meeting:

A. RTAB – May 11th, 2017 – 10:30 a.m. Pittsburg County Health Department

B. CQI – May 11th, 2017 – 1:00 p.m. Pittsburg County Health Department

C. OTERAC – June 7th, 2017 – 1:00 p.m. Oklahoma State Department of Health

D. REPC – August 10th, 2017 – 9:00 a.m. Pittsburg County Health Department

VIII. Adjournment

A motion to adjourn was made by Kari Beggs and seconded by Robyn Baldrige. The meeting adjourned at 10:24 a.m.

Approved

James Wilkins or Kari Beggs
Co-Chairs Region 5 REPC
August 10, 2017

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REGIONAL EDUCATION PLANNING COMMITTEE

MEMBER ATTENDANCE

MEMBER	1Q	2Q	3Q	4Q	YTD
Baldrige, Robyn	X	X			
Beggs, Kari	X	X			
Bishop, Chelsea	X	A			
Norton, Brian	X	A			
Trotter, Jauquetta	X	X			
Walters, Diana	A	X			
Wilkins, James	X	X			
QUORUM MET	<input type="checkbox"/> <input type="checkbox"/> Y N	<input type="checkbox"/> <input type="checkbox"/> Y N	<input type="checkbox"/> <input type="checkbox"/> Y N	<input type="checkbox"/> <input type="checkbox"/> Y N	

