



Oklahoma State Department of Health
Creating a State of Health

East Central Region (4) Regional Trauma Advisory Board
Estar Health Systems
300 Rockefeller Drive
Muskogee, OK

August 18, 2016 – 1:00 PM

Minutes

- I. Call to Order by Stacey Jarred, Eastar Health System at 1:00 PM.
- II. Roll Call: quorum established.
- III. Introductions and Announcements: Drumright Hospital Karie Swift introduced herself.
- IV. Approval of Minutes – April 21, 2016. Motion by Laurel Haven, seconded by David Carroll, passed unanimously.
- V. Reports
 - A. Emergency Systems Report
 1. Grace Pelley discussed the EMS Director Class OSDH has done this year. OSDH is working on more dates for this region. We will keep you informed on the upcoming dates, time and location. The new EMS rules have been passed and are on the website. David Carroll asked about the class Oklahoma Trauma Education Program (OTEP). Lori Strider will email him the information. Grace reminded everyone if you have questions over OKEMSIS Martin Lansdale is the contact person and if you have questions over Trauma Registry Ken Stewart is the contact person. The next meeting for OTERAC is September 7, 2016 at 1:00 PM at Metro Technology Center. Laurel Haven and Stacey Jarred were at the last working group for OTERAC; they asked for more participation from the region to represent rural services. Dan Whipple has taken the position of Trauma System Coordinator as of August 8, 2016. Laurel Haven and Dan Whipple discussed the CEU requirement for OTEP or T-3 algorithm; which one is needed. As of now there is just talk about OTEP and TIM's being required nothing is set in stone. Grace went over the Emergency System report. She asked is the information still valuable and is there anything else they would like to see in the report?
 - B. Regional Sub-Committee Report
 1. Regional Planning Committee – did not meet today due to lack of quorum. Laurel Haven encouraged everyone to come to the meeting. The committee is still working on a Regional Stroke Plan. Laurel went over the list of who hasn't returned the Stroke Survey to Lori Strider. The information we get from the agencies are important and helpful on the Regional Stroke Plan.
 2. Continuous Quality Improvement (CQI) Subcommittee – Heather Booher went over 2 new cases and 1 follow up case. She stated that Region 4 only has one representative from Region 4 on the CQI committee for Region 2, 4 and 7. If anyone has someone in mind that would like to join please contact her.
- VI. Business: (Discussion and appropriate action)
 - A. 2017 Board Rotation - set by the bylaws. (60% hospital 40% EMS with 100% attendance; EMS based on highest call volume).

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- B. 2017 Board Officers – Nominations – Dr. James Campbell motion to keep the same officers, seconded by Jim Roberts. (Per bylaws; the term for officers shall be one (1) year with an option to renew for one (1) year).
 - C. 2017 Board Meeting dates, times and venues – Third Thursday of the quarter expect in April. Would like the location to be the same place and same time.
 - D. Vote David Carroll and James Wilkins to the Regional Planning Committee - Motion by Dr. James Campbell and seconded by Robert Colvin, passed unanimously.
- VII. Public Comment
- Michelle Steele with Genentech had flyers for Stroke information and that they are having webinars. Check website out for dates and times. Brian Wilson with EPRS talked about grant money that the Federal Government gives for participating in the exercises. Contact Brian Wilson for more information. Lori Strider will email the website for the new EMS Rules; just the 2 pages of the summary of what have changed.
- VIII. Next Meeting
- A. CQI Subcommittee
September 8, 2016 at 10:30 AM – Saint John Medical Center
 - B. Regional Trauma Advisory Board
Depending on Vote
 - C. Regional Planning Committee
Depending on Vote
- IX. Adjournment: motion by Laurel Haven and seconded by David Carroll at 2:05 PM.

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