



The Home Care, Hospice and Palliative Care Advisory Council
 Regular Meeting
 Wednesday, February 19, 2020 at 10:30 a.m.

Meeting Location: OSDH, 1000 NE 10th Street, Room 1102, Oklahoma City, OK 73117-1299

MEETING MINUTES

The Home Care, Hospice and Palliative Care Advisory Council regular meeting notice was posted on the OSDH website located at <http://mfs.health.ok.gov> as well as the Secretary of State’s website located at www.sos.state.ok.us on December 10, 2018.

The agenda for this Regular Meeting was posted on the entrance of OSDH (Oklahoma State Department of Health) on Friday, February 14, 2020.

1. Call to Order

Greg Brooks, chair, called the meeting to order at approximately 10:35 a.m.

2. Roll Call

Michelle Steele called roll.

Members present: Greg Brooks, Greg Bridges, Michelle Fox, Jan Slater and Karen Vahlberg.

Members absent: Dr. John Hendrix, Dr. Jennifer Clark, Rayetta Dominguez.

Identified OSDH staff members present were: LaTrina Frazier, Service Director – Medical Facilities; Dawn Lovett—Whitney, Administrative Programs Manager – Home Services Division; Nena West, Programs Manager – Medical Facilities; Andrea Jordan, Programs Manager-Medical Facilities; James Joslin, Assistant Deputy Commissioner; Michelle Steele, AA - Home Services Division; Lindsey Jeffries, AA - Home Services Division.

Identified guests present were: Kandy Milette-ICM; Roderick Taft- Healthcare Con.; Sirron Brown-All About Caring HH; Nakeisha Norton-All About Caring HH; Khalid Bokhari-Comfort Care Home Care.

3. Approval of regular meeting minutes as follows:

- Approval of the November 13, 2019 regular meeting minutes
Jan Slater made a motion to approve the November 13, 2019 regular meeting minutes. Karen Vahlberg seconded the motion. The motion carried as follows:

<i>Aye: 5</i>	<i>Abstain: 0</i>	<i>Nay: 0</i>	<i>Absent: 3</i>
<i>Greg Bridges</i>	<i>Aye</i>	<i>Michelle Fox</i>	<i>Aye</i>
<i>Greg Brooks</i>	<i>Aye</i>	<i>John Hendrix</i>	<i>Absent</i>
<i>Jennifer Clark</i>	<i>Absent</i>	<i>Jan Slater</i>	<i>Aye</i>
<i>Rayetta Dominguez</i>	<i>Absent</i>	<i>Karen Vahlberg</i>	<i>Aye</i>

4. Reports– Health Department Programs:

- Nurse Aide Registry and Certification – A copy of the report was provided for review. James Joslin, Assistant Deputy Commissioner presented the program report on Vicki Kirtley’s behalf.
- Home Care Agency Administrator Certification –A copy of the report was provided for review. James Joslin, Assistant Deputy Commissioner presented the program report on Vicki Kirtley’s behalf.

- Home Services Division – A copy of the report was provided for review. Dawn Lovett-Whitney, Administrative Program Manager presented the Home Services Division Program Report.

5. **Working Group Update:** Annette Mays was absent. No update.

6. **Discussion and Possible Action for New Palliative Care Working Group:**

Greg Brooks referred to the November 13, 2019 minutes for discussion as Dr. Hendrix and Annette Mays were both absent. *Jan Slater made a motion to dissolve the current Palliative Care working groups, and reconstitute as the new Palliative Care Physicians Working Group. Karen Valhberg seconded the motion. The motion carried as follows:*

<i>Aye: 5</i>	<i>Abstain: 0</i>	<i>Nay: 0</i>	<i>Absent: 3</i>
<i>Greg Bridges</i>	<i>Aye</i>	<i>Michelle Fox</i>	<i>Aye</i>
<i>Greg Brooks</i>	<i>Aye</i>	<i>John Hendrix</i>	<i>Absent</i>
<i>Jennifer Clark</i>	<i>Absent</i>	<i>Jan Slater</i>	<i>Aye</i>
<i>Rayetta Dominguez</i>	<i>Absent</i>	<i>Karen Vahlberg</i>	<i>Aye</i>

7. **Future Meeting Dates**

- Wednesday, May 20, 2020-10:30am
- Wednesday, August 19, 2020-10:30am
- Wednesday, November 18, 2020-10:30am.

8. **Public Comment**

James Joslin introduced Dr. LaTrina Frazier as the new Service Director of Medical Facilities. Mr. Joslin then provided a Rule Restriction Analysis handout, and discussed Governor Stitt’s request for reduction in restrictive language in rules. He stated that the process will be under review for the next two years, and that there will be letters to the industry to include them in the discussion. Greg Brooks reminded the Council they are not allowed to participate in conversation during Public Comment.

Adjourn- Jan Slater made a motion to adjourn, Michelle Fox seconded, motion carried at 11:33am.