

## **Long-Term Care Administrator Licensing Program (LTCALP) FAQ's**

1. What is the LTCALP training program?
  - This is the training program for an individual interested in being a LTC administrator (program was previously known as Administrator University).
  
2. Are current licensed administrators required to take the OSDH LTCALP training/retest?
  - No, current licensed administrators are not required to retest/complete the LTCALP Training Program.
  
3. How long is the LTCALP Training Program?
  - 8 days (8 hours each day).
  
4. How often will the Oklahoma State Department of Health offer the training program?
  - Tier 1 Nursing Home Administrator training is offered three times per year.
  - Tier 2 Adult Day Care Administrator training is offered twice per year.
  
5. Can I attend other courses?
  - Yes, you can attend courses administered by OSDH Approved Training Programs.
  
6. Are administrators required to complete continuing education?
  - Yes, Continuing education is required. Please review 310:679-9-4
    - Tier 1 - NHA (24 Clock Hours)
    - Tier 1 - CAA (24 Clock Hours)
    - Tier 2 - RC/AL (16 Clock Hours)
    - Tier 2 - IFC/IID ≤16 (16 Clock Hours)
    - Tier 2 - ADC (16 Clock Hours)