

**Central (6) Regional Trauma Advisory Board  
REGULAR MEETING  
Tuesday, May 18, 2021 – 1:00 p.m.**

**Location of Meeting: Microsoft Teams**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NTg4MmRINmYtM2JkMS00ZWEOLTIINTgtZjZkZGQ3NDU0NjAw%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTg4MmRINmYtM2JkMS00ZWEOLTIINTgtZjZkZGQ3NDU0NjAw%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d)

**Join by Phone: +1 405-898-0717 United States, Oklahoma City (Toll)  
Conference ID: 809 568 188# (\*6 to Mute/Unmute)**

There is no physical meeting location. All Advisory Board Members are participating remotely via the Microsoft Teams platform shown above. Advisory Board Members are:

(Jason Likens, Chair), (Daniel King, Secretary), Chandler Ambulance/Billy Buchanan, EMSSTAT/Eddie Sims, INTEGRIS Canadian Valley Hospital/Elizabeth Lambert, McClain-Grady County EMS/Robin Robinson, Mercy Hospital Logan County, Inc./Giulia Frattinger, Noble Fire Department/Steven Paul, Norman Regional/Jane Emmons, Purcell Municipal Hospital/Marvin Bishop, REACT EMS/Willis Snowden, Samaritan EMS – Yukon/Jason Likens, Cornerstone Specialty Hospitals Shawnee/Kris Karns, EMSC/Delores Welch, Guthrie Fire EMS/Eric Harlow, J.D. McCarty Center for Children/Michael Isaac, Miller EMS – Cashion/Crescent/Matt Miller, Miller EMS – Stroud/Matt Miller, MMRS/RMRS/Heather Yazdanipour, Pafford EMS of Oklahoma (El Reno)/Ed Fowler, Prague Community Hospital/Rachel Pritchett, SSM Health St. Anthony Hospital – Shawnee/Rebecca Snowden, Stroud Regional Medical Center/Julia Day, Survival Flight EMS, LLC Wellston/Ryan Sand, Team Health/Steven Roberts, TRC/Emily Cluck, United EMS - Lincoln County/Diana Whitten, Wadley's EMS, Inc./Dalton Bebout

**AGENDA**

- I. Call to Order.....Jason Likens, Chair
- II. Roll Call.....Daniel King, Secretary
- III. Introductions and Announcements.....Jason Likens, Chair
- IV. Approval of Minutes – November 6, 2020..... Jason Likens, Chair
- V. Reports
  - A. Emergency Systems.....Rebecca Novak
  - B. Oklahoma Trauma and Emergency Response Advisory Council.....Eddie Sims, Council Chair
  - C. Quality Improvement Committee.....Eddie Sims, Committee Chair
  - D. Regional Planning Committee.....Eddie Sims, Committee Chair
  - E. Region 8 Trauma Rotation Committee.....Rebecca Novak
  - F. Regional Medical Response System.....Heather Yazdanipour
  - G. EMS for Children.....Delores Welch
- VI. Business
  - A. Discussion, consideration, possible action and vote to approve amendments to the Region 6 Trauma Plan pending review of the approved Letter Schedule of Escalation and placement within the Region 6 Trauma Plan.....Jason Likens, Chair
- VII. Presentation
  - A. Non-Accidental Trauma.....Dr. Larissa Hines
- VIII. New Business (For matters not reasonably foreseen 48 hours prior to the meeting)



- IX. Comments from the Board and General Members
- *If attending through the Teams website, please raise a virtual hand for your name to be included in the comments queue.*
  - *Comments will be received with people who raised a virtual hand through Teams, followed by those who are attending by phone conference. The comment order will be alphabetically (a-z) based on the attendee's last name.*
  - *To ensure that everyone who desires to make a comment has had the opportunity to speak, after comments have been made by attendees who raised a virtual hand in Teams or identified themselves when the beginning letter of their last name was called for phone conference attendees, we will then make one last final call for attendees to identify themselves who want to make a comment, but have not done so.*
- X. Next Meeting
- A. Oklahoma Trauma and Emergency Response Advisory Council  
June 2, 2021 – 1:00 p.m.
  - B. Combined Region 6/8 Quality Improvement Committee  
July 13, 2021 – 10:00 a.m.
  - C. Central (6) Regional Planning Committee  
August 17, 2021 – 11:00 a.m.
  - D. Central (6) Regional Trauma Advisory Board  
August 17, 2021 – 1:00 p.m.
- XI. Closing, Adjournment, and Dismissal

*\*If the audio is disconnected at any point during the meeting, Board Members will attempt to rejoin. The meeting will reconvene upon reconnection using the same platform and access codes. If unable to restore connections for a maximum of 15 minutes, the meeting will be adjourned.*

2 **Central (6) Regional Trauma Advisory Board**  
3 **Microsoft Teams**

4 [https://teams.microsoft.com/join/19%3ameeting\\_MTIINTgxMTMtZTVhNy00MDFhLTkzODktYzFmNTkzNTkzN2U4%40thread.v2/0?context=%7b%22id%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d](https://teams.microsoft.com/join/19%3ameeting_MTIINTgxMTMtZTVhNy00MDFhLTkzODktYzFmNTkzNTkzN2U4%40thread.v2/0?context=%7b%22id%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d)

8 **November 6<sup>th</sup>, 2020 – 1:00 pm**

9 **MINUTES**

- 10 I. Call to Order – Chair Jason Likens  
11 The meeting was called to order by Chair Jason Likens at 1:01 pm.
- 12
- 13 II. Welcome and Introduction – Chair  
14 Secretary Jason Likens reminded Board Members to state their names and the intention of their  
15 vote, yes or no during roll call and roll call vote. He also reminded members to keep microphones  
16 muted.
- 17
- 18 III. Roll Call – Chair Jason Likens  
19 There was no physical meeting location with Board members participating remotely using the  
20 Microsoft Teams teleconferencing platform reflected on the attached attendance sheet.
- 21
- 22 IV. Approval of Minutes – August 18<sup>th</sup>, 2020 – Chair Jason Likens  
23 A motion to approve the minutes as written was made by Chandler Ambulance and seconded by  
24 INTEGRIS Canadian Valley Hospital. There was no discussion and the motion passed 9-0.
- 25
- 26 V. Reports/Updates
- 27 A. Emergency Systems quarterly activity report – Daniel Whipple  
28 The Oklahoma State Department of Health (OSDH), Oklahoma Department of Tourism and  
29 Recreation, and Oklahoma Tax Commission is in the process of moving to a new building.  
30 The new building is the former Sandridge Energy building and is located at 123 Robert S.  
31 Kerr in Oklahoma City. Emergency Systems is looking to determine where ambulance  
32 inspections will be conducted at the new building and will provide more information as it  
33 becomes available. In the meantime, EMS agencies needing a new unit inspection should  
34 use the following link found on the Emergency Systems website to schedule inspections with  
35 several location options available:  
36 [https://www.ok.gov/health/Protective Health/Emergency Systems/EMS Division/Ambulance](https://www.ok.gov/health/Protective%20Health/Emergency%20Systems/EMS%20Division/Ambulance%20Servic27%20es%20&%20EMRAs/Inspections/index.html)  
37 [Servic27 es & EMRAs/Inspections/index.html](https://www.ok.gov/health/Protective%20Health/Emergency%20Systems/EMS%20Division/Ambulance%20Servic27%20es%20&%20EMRAs/Inspections/index.html). Katrina Warden was hired as the Special  
38 Projects Coordinator. Her duties will include assisting with the Trauma Care Assistance  
39 Revolving Fund and other special projects as they arise. The Trauma Fund handout was not  
40 included in the member packet due to personnel changes but no changes were made to the  
41 deadlines from the previous submission period. The hospital deadline is Monday, November  
42 30<sup>th</sup>, 2020 and the EMS and physician deadline is Tuesday, December 15<sup>th</sup>, 2020. If  
43 submitting an application for the trauma fund, please remember the packets must be received  
44 before 5:00 pm on the applicable due date. There are no updates or training dates currently  
45 scheduled the Trauma Registry. For the Oklahoma EMS Information System (OKEMSIS),  
46 training was recently conducted for the field staff entering data into OKEMSIS. OKEMSIS  
47 training is currently being developed for EMS agency leadership and will include information  
48 regarding using the Report Writer function in performing quality assurance and improvement  
49 activities. The Statistical Research Specialist position for OKEMSIS is still vacant and posted  
50 for anyone interested. EMS Regulations went into effect September 11<sup>th</sup>, 2020 and are  
51 available for review on the Emergency Systems website. In September, the first ever online  
52 EMS Director training was held with hopes to schedule another training in the spring of 2021.

- 53 B. Oklahoma Trauma and Emergency Response Advisory Council (OTERAC) report from  
54 previous meeting – Eddie Sims  
55 Eddie Sims discussed activities conducted at the last OTERAC meeting to include approval  
56 of the Letter Schedule of Escalation Process recommended by the Combined Region 6/8  
57 Quality Improvement Committee and approval of stroke triage guidelines developed by the  
58 Oklahoma State Stroke System Advisory Committee (OSSSAC) for prehospital patients.  
59 C. Quality Improvement Committee quarterly activity report – Eddie Sims  
60 The Committee last met virtually and reviewed 8 to 10 cases and several response letters.  
61 Points of discussion included implementation of the proposed Letter Schedule of Escalation  
62 process and concerns to include age inconsistencies when defining a pediatric patient. A  
63 virtual statewide CQI meeting is scheduled for December 8<sup>th</sup>, 2020.  
64 D. Regional Planning Committee quarterly activity report – Eddie Sims  
65 The Committee last met today before the RTAB. Business conducted included approval of  
66 the 2021 meeting dates that are to follow approved 2021 RTAB meeting dates. There is not a  
67 plan to meet again until the ability to meet virtually is restored with hopes for restoration to  
68 occur in February with the next legislative session. At the next meeting, the Committee plans  
69 to review the stroke triage guidelines developed by OSSSAC for prehospital patients to  
70 incorporate into the regional stroke plan and review the approved trauma systems goals for  
71 planning and implementation.  
72 E. Region 8 Trauma Rotation Committee report from previous meeting – Daniel Whipple  
73 The Trauma Rotation Committee last met approximately two months ago with the main point  
74 of discussion being facial trauma services provided at SSM Health St. Anthony Hospital –  
75 Oklahoma City. Due to their shortage of oral maxillofacial surgeons, coverage has been  
76 shared with Mercy Hospital Oklahoma City and INTEGRIS Baptist Medical Center. To rectify  
77 this, SSM Health St. Anthony Hospital – Oklahoma City is entering into an agreement with  
78 OU Medicine to help provide coverage for those services. Please continue to refer to  
79 EMResource for appropriate destinations for those injury categories. The Committee also  
80 discussed the definition of pediatric age and hope to distribute a short survey to determine  
81 what Oklahoma facilities are using to define pediatric age.  
82 F. Regional Medical Response System (RMRS) quarterly activity report – Heather Yazdanipour  
83 The Region 6/8 RMRS is heavy into their COVID response with goals and missions changing  
84 to surge. Currently, RMRS is working with the Oklahoma State Department of Health (OSDH)  
85 to possibly move into a Regional Medical Operations and Coordination Center (RMOC) with  
86 four to be set up across the state in Tulsa, Oklahoma City, and two rural locations. These will  
87 facilitate information distribution and data gathering on hospital capacity and capability and  
88 then try to coordinate movement of patients, if needed, based on the OSDH reported tiers  
89 and surge plans. Due to the current tiers of Region 6 and Region 8, the Region 6/8 RMRS is  
90 possibly looking to activate their RMOC earlier than other regions, which will be decided at a  
91 meeting with OSDH leadership scheduled on November 9<sup>th</sup>, 2020.  
92 G. EMS for Children Quarterly Activity Report – Delores Welch  
93 No representative was available for report.  
94

95 VI. Business

- 96 A. Discussion, consideration, possible action, and vote to approve the Combined Region 6/8 QI  
97 Committee's Letter Schedule of Escalation proposal – Jamie Lee  
98 Jamie Lee reviewed the Letter of Schedule of Escalation Proposal noting that it was a  
99 collaboration of all the QI Committees statewide and is intended to help get responses to  
100 committee letters. A motion to accept the Combined Region 6/8 QI committees Letter  
101 Schedule of Escalation proposal was made by INTEGRIS Canadian Valley Hospital and  
102 seconded by EMSTAT. There was no further discussion and the motion passed 9-0.  
103 B. Discussion, consideration, possible action, and vote to approve the QI Committee  
104 Recommendation that the RTAB and QI Committee Chairs draft and send a letter to licensed  
105 hospitals and ambulance services regarding the Continuous Quality Improvement Process –  
106 Jamie Lee  
107

108 To ensure all members are aware of the Letter Schedule of Escalation Proposal and quality  
109 improvement process, every licensed hospital and ambulance service will receive a letter  
110 informing them of the purpose and outline of the process. A motion to approve the QI  
111 Committee recommendation that the RTAB and QI Committee Chairs draft and send a letter  
112 to licensed hospitals and ambulance services regarding the continuous quality improvement  
113 process was made by INTEGRIS Canadian Valley Hospital and seconded by Noble Fire  
114 Department. There was no further discussion and the motion passed 9-0.

- 115 C. Discussion, consideration, possible action, and vote to approve Bylaw language regarding  
116 multiple Board or General Members being represented by one individual – Jason Likens  
117 Daniel Whipple explained the differences in the following current the proposed Region 6  
118 Bylaw language.

119  
120 *Current Language:*

121 General Membership

122 *General Membership is composed of representatives from all of the organizations that*  
123 *regularly service the region as well as other interested individuals. This may include:*

124  
125 *Section 1. Responsibilities of the General Membership: The General Members are expected*  
126 *to attend meetings regularly to provide input on topics under consideration by Board.*

127 *Section 2. Committee Service General Members may serve on committees, work groups and*  
128 *task forces.*

129 *Section 3. Attendance Expectations:*

130 *The General Members are expected to attend at 100% of regularly scheduled meetings.*

131 *a. Each General Member organization may send a proxy to attend in place of the*  
132 *authorized representative.*

133 *b. Rescheduled meetings and special meetings are not considered to be regularly*  
134 *scheduled.*

135 Board Membership

136 *Representation will rotate between the member organizations in the region based upon an*  
137 *approved rotation schedule to be determined by the Board.*

138 *Section 5. Term*

139 *The term of the Board Members is two calendar years with staggered terms.*

140 *Section 6. Appointments*

141 *Board members shall be appointed by the respective member organizations according to*  
142 *the established membership structure and rotation. Member organization will appoint a*  
143 *representative and an alternate to the board, but will have only one (1) vote each meeting. If*  
144 *both primary and alternate member are present at a meeting, the representative who*  
145 *responds to the Roll Call shall hold the voting right.*

146 *Section 9. Attendance Expectations/Removal of Board Members*

147 *a. A Member is automatically removed from the Board if an authorized representative*  
148 *misses any regularly scheduled meeting in any year without:*

149 *a. Arranging for a proxy, or*

150 *b. If a meeting is missed by a Board Member or their proxy, the authorized*  
151 *representative of the member organization may request consideration for*  
152 *excused absence at the following RTAB meeting only. Request must be made to*  
153 *the RTAB Chair for placement as an agenda item by contacting Emergency*  
154 *System staff at least fourteen (14) days prior to the meeting. The Board will then*  
155 *vote either to excuse or deny the absence.*

156 *d. Any removed member will no longer carry the authority to vote, nor be listed as a board*  
157 *member for the remainder of the appointed term.*

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*Proposed Language:*

*General Membership*

*General Membership is composed of licensed ambulance services and hospitals from all of the organizations that regularly service the region as well as other interested individuals as approved by the Board. Each General Member organization is responsible for appointing representatives authorized to act on behalf of the organization. Examples of General Members include:*

*Section 1. Responsibilities of the General Membership*

*The General Members are expected to attend meetings regularly to provide input on topics under consideration by the Board. General Members are expected to disseminate information from Board Meetings to its organization.*

*Section 2. Committee Service*

*General Members may serve on committees, work groups, and task forces.*

*Section 3. Attendance Expectations*

*The General Members are expected to attend 100% of regularly scheduled meetings.*

- a. Each General Member organization may send a proxy to attend in place of the authorized representative.*
- b. Rescheduled meetings and special meetings are not considered to be regularly scheduled.*
- c. Regularly scheduled meetings occurring during a state of emergency as declared by the Governor which affects the Region shall be exempt from attendance requirements.*

*Board Membership*

*Appointment to the Board will rotate between the member organizations in the region based upon an approved rotation schedule to be determined by the Board.*

*Section 5. Term*

*The term of the Board Members is two calendar years.*

*Section 6. Appointments*

*Board Members shall be appointed according to the established membership structure and rotation. Each Board Member organization will appoint a representative and alternate to the Board, but each Board Member organization will have only one (1) vote each meeting.*

*Section 9. Attendance Expectations/Removal of Board Members*

- a. A Board Member is automatically removed from the Board if an authorized representative of proxy misses any regularly scheduled meeting in any year without:
  - i. The authorized representative of the member organization may request consideration for excused absence at the following RTAB meeting only. A request must be made to the RTAB Chair for placement as an agenda item by contacting Emergency System staff at least fourteen (14) days prior to the meeting. The Board will then vote either to excuse or deny the absence.**
- d. Any removed member will no longer carry the authority to vote, nor be listed as a Board Member for the remainder of the appointed term.*

*A motion to accept the proposed Region 6 Bylaws amendments was made by EMSSTAT and seconded by INTEGRIS Canadian Valley Hospital. There was no further discussion and the motion passed 9-0.*

- 209 D. Discussion, consideration, possible action, and vote to approve 2021 Board Meeting dates  
210 and times and solicitation for venue hosts – Jason Likens  
211 1. February 16<sup>th</sup>, 2021 – 1:00 pm – INTEGRIS Canadian Valley Hospital  
212 2. May 18<sup>th</sup>, 2021 – 1:00 pm – REACT EMS  
213 3. August 17<sup>th</sup>, 2021 – 1:00 pm – EMSSTAT/Norman Regional Hospital  
214 4. November 23<sup>rd</sup> or 30<sup>th</sup>, 2021 – 1:00 pm – EMSSTAT/Norman Regional Hospital  
215 Legislation allowing open meetings to be conducted virtually is nearing its deadline with  
216 hopes that legislature will continue the current or enact new legislation allowing for virtual  
217 meetings. The Board will continue to monitor the legislation as well as current situation  
218 regarding COVID and make arrangements or cancelations as necessary to ensure the  
219 safety of all those involved. A motion to approve the proposed 2021 Board Meeting dates  
220 and times with November 30<sup>th</sup>, 2021 chosen for the fourth quarter meeting was made by  
221 EMSSTAT and seconded by Chandler Ambulance. There was no further discussion and  
222 the motion passed 9-0.
- 223 E. Discussion, consideration, possible action, and vote to approve 2021 Committee membership  
224 – Jason Likens  
225 1. Regional Planning Committee – Eddie Sims, Chair, Daniel King, Elizabeth Lambert, Julia  
226 Day and Jason Likens  
227 2. Quality Improvement Committee – Eddie Sims, Chair, Julia Day, Mike Issac, Richard  
228 Robinson, Dr. Patrick Goad, James Girven, Dr. Robin Mantooth and Willis Snowden  
229 Anyone interested in joining a Region 6 Committee should contact OSDH. A motion to  
230 approve the 2021 Committee membership as written by Chandler Ambulance and seconded  
231 by INTEGRIS Canadian Valley Hospital. There was no further discussion and the motion  
232 passed 9-0.  
233
- 234 VII. New Business – Chair Jason Likens  
235 (for matters not reasonably foreseen 48 hours prior to the meeting)  
236 There was no new business.  
237
- 238 VIII. Comments from the Board and General Members – Chair Jason Likens  
239 Jason Likens thanked members for their participation and expressed his eagerness to return to in  
240 person meetings.  
241
- 242 IX. Next Meetings – Chair Jason Likens  
243 A. Combined Region 6/8 Quality Improvement Committee  
244 January 12<sup>th</sup>, 2021 – 10:00 am  
245 B. Central (6) Regional Planning Committee  
246 February 16<sup>th</sup>, 2021 – 11:00 am  
247 C. Central (6) Regional Trauma Advisory Board  
248 February 16<sup>th</sup>, 2021– 1:00 pm  
249
- 250 X. Adjournment – Chair Jason Likens  
251 A motion to adjourn by INTEGRIS Canadian Valley Hospital and seconded by Chandler  
252 Ambulance. The meeting adjourned at 1:57 pm.  
253

254 Approved

255  
256  
257 \_\_\_\_\_  
258 Jason Likens, Chair  
259 Central (6) Regional Trauma Advisory Board  
260 May 18<sup>th</sup>, 2021

CENTRAL (6) REGIONAL TRAUMA ADVISORY BOARD  
2020 ATTENDANCE

Board Member	Representative	1Q	2Q	3Q	4Q	2020
<i>Chandler Ambulance</i>	Billy Buchanan	X		X	X	100%
	Bobby Buchanan					
<i>EMSSTAT</i>	Eddie Sims	X		X	X	100%
	Jan Emmons					
<i>INTEGRIS Canadian Valley Hospital</i>	Elizabeth Lambert	X		X	X	100%
	Terra Collie					
<i>McClain-Grady County EMS</i>	Robin Robinson	X		X	A	67%
	Donnie Neer					
<i>Mercy Hospital Logan County, Inc.</i>	Giulia Frattinger	X		X	X	100%
	Daniel Calvert					
<i>Noble Fire Department</i>	Steven Paul	X		X	X	100%
	Phil Scott					
<i>Norman Regional</i>	Jan Emmons	X		X	X	100%
	Eddie Sims					
<i>Purcell Municipal Hospital</i>	Marvin Bishop	X		A	X	67%
	Brittany Scully					
<i>REACT EMS</i>	Willis Snowden	X		X	X	100%
	Galen Hankal					
<i>Samaritan EMS - Yukon</i>	Jason Likens	X		X	X	100%
	Chris Prutzman					

General Member	Representative	1Q	2Q	3Q	4Q	2020
<i>Cornerstone Specialty Hospitals Shawnee</i>	Kris Karns	A		A	A	0%
<i>EMSC</i>	Delores Welch	A		A	A	0%
<i>Guthrie Fire EMS</i>	Eric Harlow	A		A	A	0%
	Blake Braden					
<i>J.D. McCarty Center for Children</i>	Michael Isaac	X		A	X	67%
	Suanne Livingston					
<i>Miller EMS - Cashion/Crescent</i>	Matt Miller	X		X	A	67%
	Lisa FitzGerald					
<i>Miller EMS - Stroud</i>	Matt Miller			X	A	50%
	Lisa FitzGerald					
<i>MMRS/RMRS</i>		X		X	X	100%
<i>Pafford EMS of Oklahoma (El Reno)</i>		A		A	A	0%
<i>Prague Community Hospital</i>	Rachel Pritchett	X		X	X	100%
	Jennifer Messer					
<i>SSM Health St. Anthony Hospital - Shawnee</i>	Rebecca Snowden	X		X	X	100%
	Brandi Parsons					
<i>Stroud Regional Medical Center</i>	Julia Day	X		X	X	100%
	Dahna Abbey					
<i>Team Health</i>	Steven Roberts	A		A	A	0%
<i>TReC</i>		A		A	X	33%
<i>United EMS - Lincoln County</i>	Diana Whitten	A		A	A	0%
	Gerald Luschen					
<i>Wadley's EMS, Inc</i>	Dalton Bebout	A		A	A	0%
	Kathleen Heck					



# REGION 6 TRAUMA PLAN



Developed by the RTAB Central Regional Planning Committee

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## **Regional Continuous Quality Improvement Activities**

17

## **Appendix A – Oklahoma Trauma Triage Algorithms**

## **Appendix B – EMTALA Clarification**

## **Appendix C- Advanced Life Support Intercept Protocol**

## **Appendix D- Interfacility Transfer Agreements**

## **Appendix E – Letter Schedule of Escalation**

## Central Oklahoma Region 6 Trauma Plan

Administrator to arrange delivery of all System Alerts to the text enabled device of designated staff responsible to share the alert information with other on-duty staff.

### 4. Data Reporting

Providers in Region 6 are required to participate in reporting data supported by the EMResource™ application. This reporting requirement includes, but is not limited to:

- a. Hospital Daily Report of bed capacity and ED volume;
- b. EMS Daily Report of resources and volume.

### C. Monitoring

- a. Appropriate use of EMResource™ will be enforced in the region through the CQI process.
- b. The CQI committee will routinely review reports from the Trauma Referral Center on diversion of patients and compare the patient diversion list with the list of facility diversion hours generated from the EMResource™.
- c. The CQI committee will review all cases referred to them for inappropriate use of EMResource™ in any of the listed categories.
- d. The Regional and/or State EMResource™ Administrator will perform periodic drills using EMResource™ and monitor appropriateness of provider response. Reports of these drills will be provided to the RTAB CQI committee to work with these providers to come into compliance with EMResource™ usage requirements. If these attempts fail, the cases will be referred to the State CQI committee for further action.

### D. Summary

EMResource™ is a vital communication tool that provides the capability of real time communication among trauma system participants. This ability is limited by provider use of the system. Region 6 supports use of this tool through adoption of these requirements.

### **Regional Continuous Quality Improvement Activities**

Every licensed hospital and ambulance service is to participate with the Continuous Quality Improvement process. Participation in the process will be demonstrated by meaningful responses to committee correspondence, and with respectful consideration being given to the recommendations made by the committee. Those who do not participate with the CQI committee process will be subject to the schedule of escalation outlined in Appendix E.

# Appendix F

## Letter Schedule of Escalation

# Central Oklahoma Region 6 Trauma Plan

## Letter Schedule of Escalation

The purpose of this proposal is to establish and define a statewide process to address organizations that fail to respond to letters received from the Regional Continuous Quality Improvement Committee in order to encourage participation in continuous quality improvement activities as required by Title 63 §1-2530.3 for the betterment of the Oklahoma State Trauma System.

Tier 1 – Initial Letter from the Regional Continuous Quality Improvement (CQI) Committee is signed by the committee signatory (ies) and sent to the appropriate recipient named below.

EMS Agencies-Initial letter for system errors or queries will be sent to the Medical Director and the EMS Director on file with The Oklahoma State Department of Health (OSDH).

Hospitals- Initial letters for system errors or queries that occur related to the function of the Emergency Department (ED) will be sent to the ED Medical Director and the ED Director/ Manager. Initial letters for system errors or queries that occur related to the function of areas outside of the ED will be sent to the Chief Medical Officer/ Chief of Staff and Chief Executive Officer/ President.

Response deadline: 30 days from the documented receipt of the letter.

Tier 2 – No response to the initial letter from the CQI Committee by the Tier 1 deadline.

OSDH staff will place a call to the authorized Regional Trauma Advisory Board (RTAB) representative to enlist help providing a reminder to the letter recipient to respond and communicate the new deadline for receipt.

Response deadline: 15 days from successful contact with RTAB representative.

Tier 3 – No response to the initial letter from the CQI Committee by the Tier 1 deadline or reminder call from OSDH staff with the Tier 2 deadline (approximately 45 days from receipt of initial letter).

A letter addressing the lack of response signed by RTAB Chair with a copy of the initial letter and sent to the appropriate recipient named below.

EMS Agency: Medical Director and the EMS Director on file with The Oklahoma State Department of Health (OSDH) as well as the appropriate License Owner/City Manager.

Hospital: CEO and CMO

Response deadline: 15 days from documented receipt of the Tier 3 letter.

Tier 4 – No response to Tier 3 letter

A letter addressing the lack of response signed by the Oklahoma Trauma and Emergency Response Advisory Council (OTERAC) chair with copies of all previous tier letters and sent to the appropriate recipient named below.

EMS Agency: Medical Director and the EMS Director on file with The Oklahoma State Department of Health (OSDH) as well as the appropriate License Owner/City Manager.

Hospital: CEO and CMO

Response deadline: 10 days from documented receipt of the Tier 4 letter.

# Child Abuse Recognition

Larissa Hines, MD  
Child Abuse Pediatrician and Fostering Hope Pediatrician  
Oklahoma Children's Hospital at OU Health  
Clinical Assistant Professor  
University of Oklahoma Health Sciences Center at OU Health

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# What is Child Abuse?

The Federal Child Abuse Prevention and Treatment Act (CAPTA), (42 U.S.C.A. §5106g), as amended and reauthorized by the CAPTA Reauthorization Act of 2010, defines child abuse and neglect as, at minimum:

“Any recent act or failure to act on the part of a parent or caretaker which results in death, serious physical or emotional harm, sexual abuse or exploitation; or an act or failure to act which presents an imminent risk of serious harm.”

<https://www.childwelfare.gov>

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# Physical Abuse

- Nonaccidental physical injury (ranging from minor bruises to severe fractures or death) that is inflicted by a parent, caregiver, or other person who has responsibility for the child.
- Such injury is considered abuse regardless of whether the caregiver intended to hurt the child.
- Physical discipline, such as spanking or paddling, is not considered abuse as long as it is reasonable and causes no bodily injury to the child.

<https://www.childwelfare.gov>

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## Neglect

- Failure of a parent, guardian, or other caregiver to provide for a child's basic needs
- Physical (e.g., failure to provide necessary food or shelter, or lack of appropriate supervision)
- Medical (e.g., failure to provide necessary medical or mental health treatment)
- Educational (e.g., failure to educate a child or attend to special education needs)
- Emotional (e.g., inattention to a child's emotional needs, failure to provide psychological care, or permitting the child to use alcohol or other drugs)

<https://www.childwelfare.gov>

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## Sexual Abuse

- Activities by a parent or caregiver such as fondling a child's genitals, penetration, incest, rape, sodomy, indecent exposure, and exploitation through prostitution or the production of pornographic materials

<https://www.childwelfare.gov>

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## Emotional Abuse

- Pattern of behavior that impairs a child's emotional development or sense of self-worth
- May include constant criticism, threats, or rejection, as well as withholding love, support, or guidance
- Often difficult to prove, and therefore, child protective services may not be able to intervene without evidence of harm or mental injury to the child
- Almost always present when other types of maltreatment are identified

<https://www.childwelfare.gov>

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## Abandonment

- A child is considered to be abandoned when the parent's identity or whereabouts are unknown, the child has been left alone in circumstances where the child suffers serious harm, or the parent has failed to maintain contact with the child or provide reasonable support for a specified period of time

<https://www.childwelfare.gov>

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## Substance Abuse

- Prenatal exposure of a child to harm due to the mother's use of an illegal drug or other substance
- Manufacture of methamphetamine in the presence of a child
- Selling, distributing, or giving illegal drugs or alcohol to a child
- Use of a controlled substance by a caregiver that impairs the caregiver's ability to adequately care for the child

<https://www.childwelfare.gov>

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## Epidemiology

- 3.6 million referrals alleging maltreatment to CPS involving 6.6 million children
- 702,000 victims of maltreatment
- 1,580 fatalities
- 9.4 child victims per 1,000 children
- The youngest children are the most vulnerable to death from maltreatment

NCANDS. Child Maltreatment 2014.

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## Epidemiology

- Neglect is the most common at 75% of cases
- Physical abuse is the second most common
- 17% of cases are physical abuse
- 119,517 victims of physical abuse

NCANDS. Child Maltreatment 2014.

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## Under Reporting

- The estimated number of victims is actually much higher
- Physical abuse remains under reported (and often under detected)
  - Individual and community variations in what is considered "abuse"
  - Inadequate knowledge and training among professionals in the recognition of abusive injuries
  - Unwillingness to report suspected abuse
  - Professional bias

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## Duty to Report Child Abuse and Neglect

All professionals in the state of Oklahoma have a duty to report any reasonable suspicion of child maltreatment.

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## Physical Abuse

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## Clinical Approach

- Stabilize and resuscitate
- Careful and well documented history is the most critical element of the medical evaluation
  - Using quotes whenever possible
  - Description of the mechanism of injury or injuries
  - Onset and progression of symptoms
  - Child's developmental capabilities

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## Physical Examination

- Detailed documentation
  - Photographs
  - Body diagrams
- Specific attention to
  - All areas of skin
  - External ears
  - Conjunctiva
  - Frenula

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## Cutaneous Findings

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## Sentinel Injuries

- Minor injuries, such as a bruise or intraoral injury
- Premobile infant
- Visible or detectable to a caregiver
- Poorly explained and unexpected

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## Sentinel Injuries

- A sentinel injury preceded severe abuse in 27.5% of cases
- A history of a sentinel injury is rare in infants evaluated for maltreatment and found to not be abused
- All sentinel injuries were observed by a parent
- 42% of the sentinel injuries were known to a medical provider but the infants were not protected from further harm
- Recognition of and appropriate response to sentinel injuries could prevent many cases of child physical abuse

Sheets. Pediatrics 2013;131:701-7.

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## Bruises

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**If you don't cruise, you don't bruise**

- Bruising in infants who don't pull to a stand or walk are rare
- Bruising increases exponentially once an infant begins to cruise
- Bruising is generally found over bony prominences

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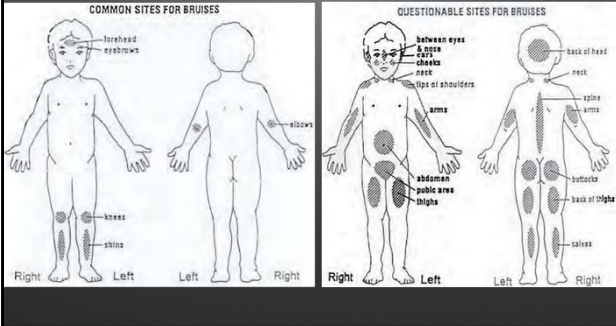
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## Location



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## Patterned Bruising



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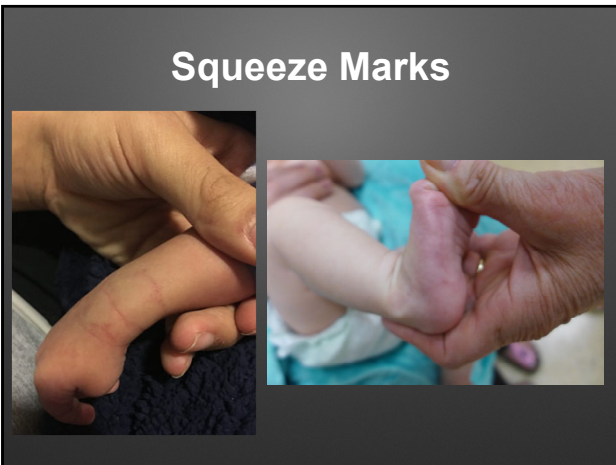
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## Squeeze Marks



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### Ear Bruising



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### Slap Marks



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### Burns

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## Epidemiology

- Abusive burns account for 11-25% of burns in hospitalized children
- Infants and toddler represent the greatest percentage of cases
- Typically occur in children younger than 6 years
- Mean age of injury between 2-3 years

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## Burn Classification

- Superficial - Epidermal layer only 1st degree
- Superficial Partial Thickness - Epidermis and superficial dermis 2nd degree
- Deep Partial Thickness - Epidermis and deep dermis 3rd degree
- Full Thickness - Epidermis, entire dermis and into underlying subcutaneous tissue 4th degree
- Extension to Deep Tissues - Through skin and underlying soft tissues, can involve muscle or bone

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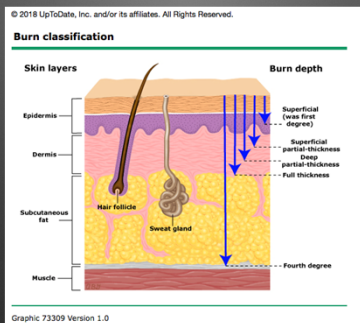
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## Burn Classification




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## Patterns of Injury Concerning for Abuse

- Large surface area of burn
- Uniform degree of burn injury
- Full-thickness burn
- Presence of delineated burn margins
- Symmetrical burns
- Absence of burn in areas of skin flexion
- Sparing of skin with surrounding burn secondary to contact with cooler surfaces
- Scald injury without splash/drip marks

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## Temperature of Water

- Children bathe comfortably at 101 degrees
- Hot tubs are generally set at 102-104 degrees
- Adults sense water as painful at 112-114 degrees
- Recommended water heater setting is 120 degrees

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## Temperature of Water

- At 120 degrees it would take 10 minutes to produce a deep partial thickness burn
- At 130 degrees there is a difference between children and adult skin burn times
- Above 130 degrees, children burn in 1/4 the time of adults
- Hot water splash burns require 140 degrees to produce tissue injury

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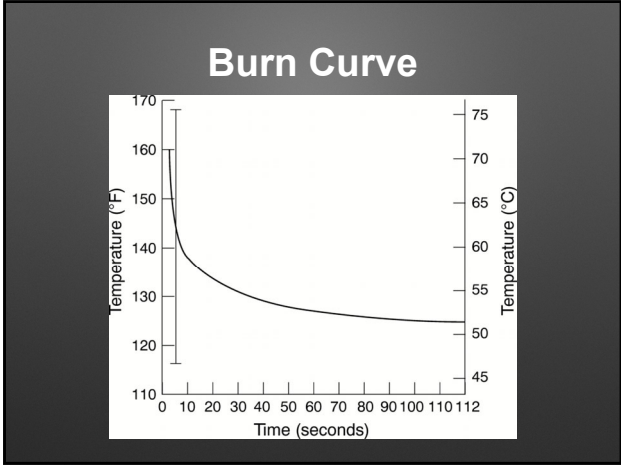
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### Immersion Burns

- Burn patterns:
  - Uniformity of burn depth
  - Flexion sparing
  - Linear contour between burned and unburned skin
  - Absence of splash marks
  - Bilateral burn symmetry
  - Skin sparing in areas where the skin was in contact with cooler surfaces (doughnut)

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## Flowing Liquid

- Can be altered by clothing
- Triangular (V) shaped pattern (flow pattern)
- Type of liquid can significantly affect the burn
  - Liquids with greater boiling point (higher heat source) and viscosity (prolonged contact with skin) can result in deeper more significant burns

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## Flowing Liquid



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## Flowing Liquid



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## Splash/Splatter Burns

- Require a minimum temperature of 140 degrees to produce tissue injury
- Lower temperatures will cool to a point where thermal cutaneous injury will not occur

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## Splash Burns



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## Heated Solid Objects

- Due to prolonged contact with hot solid
- Abusive:
  - Distinct margins
  - Grouped burn lesions
  - Clearly inscribed patterns
- Injuries on parts of the body normally covered by clothing

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### Heated Solid Objects



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### Heated Solid Objects



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### Abusive Head Trauma

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## Nomenclature

- In 2009, the AAP recommended adoption of a less mechanistic term, "abusive head trauma", to describe the constellation of cerebral, spinal and cranial injuries that result from inflicted head injury to infants and young children
- The term shaken baby syndrome is still used in education and prevention efforts

Pediatrics. 2009;123(5):1409-11

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## Definition

- AHT is defined as inflicted injury to the head of an infant or young child
- Mechanisms include crush head injury, shaking, shaking with impact, impact alone, or strangulation

Kleinman, P. Diagnostic imaging of child abuse. 3rd ed.

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## Epidemiology

- 14 to 30 per 100,000 cases of AHT in infants < 1 year of age
- Peak hospitalization rates for AHT occur at 2-4 months of age
- Peak rates of AHT fatalities in the first 2 months of life
- The leading cause of death in child abuse victims under 4 years of age

Kleinman, P. Diagnostic imaging of child abuse. 3rd ed.  
Parks, S. Inj Prev. 2012;18(6):392-8

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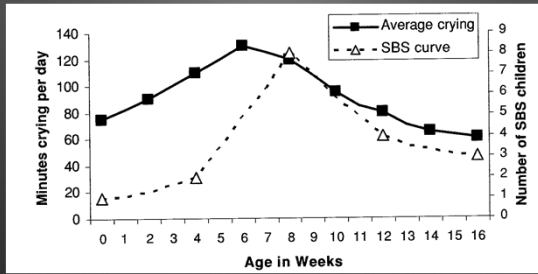
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## Incidence of crying and shaken baby syndrome



Acta Paediatrica, 2008;97:782-785

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## Clinical presentation

- Irritability
- Lethargy
- Vomiting
- ALTE/BRUE
- Seizures
- Respiratory distress
- Cardiopulmonary arrest
- Coma
- Brain death

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## Misdiagnosis

- 31% of children and infants with AHT were initially misdiagnosed
- Misdiagnosed victims were more likely to be:
  - Younger
  - White
  - Less severe symptoms
  - Live with both parents

Jenny C. JAMA. 1999;281:621-6

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## Obtaining the History

- When was the child last seen well?
- When did symptoms first occur?
- What were the symptoms?
- What did the caregivers do at that time?
- Was CPR attempted?
- When was help called?
- What kind of help was called?

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## Child Protection Team

- Provider on call 24/7
- Always happy to answer questions
- 271-3636

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