

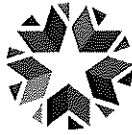
East Central (4) Regional Trauma Advisory Board
REGULAR MEETING

Saint Francis Hospital Muskogee
300 Rockefeller Drive
Muskogee, OK 74401
May 19th, 2022 @ 1:00 pm

MINUTES

- I.** Call to Order.....Mike Cates, Chair
The meeting was called to order by Chairperson Mike Cates at 1:02 pm.
- II.** Welcome and Introductions.....Mike Cates, Chair
Megan with Pafford EMS and Jennifer Thompson with Saint Francis Muskogee Hospital introduced themselves.
- III.** Roll Call.....Kim Walton, Secretary
Roll call was taken with quorum of the Board Members met. See attached sheet for complete attendance.
- IV.** Approval of Minutes – November 18th, 2021.....Mike Cates, Chair
A motion to approve the minutes as written was made by Alan Adams and seconded by Mark Forrest. There was no discussion and the motion passed after a unanimous roll call.
- V.** Reports/Updates
- a. Emergency Systems quarterly activity report.....Lori Strider, OSDH
Lori Strider provided staffing updates: Administrative Assistant Samantha Hickson, Statistical Research Specialist Senait Teckle, and Clinical Health Facility Surveyor, Heather Griffin. Open positions to include Statistical Research Specialist, EMS Administrator II, Epidemiologist II/III, Clinical Health Facility Surveyor (Hospital/Home Health & Hospice), and CLIA Surveyor. The new Trauma Fund application period for January through June 2021 opens April 18, 2022; application forms will be located on the Emergency Systems website. The application deadline is May 31, 2022 for hospitals and June 15, 2022 for EMS agencies and physicians; applications are required to be stamped and received by OSDH by 5:00 p.m. Trauma Fund webinars are tentatively scheduled on May 11, 2022 for physicians, and May 18, 2022 for EMS agencies. Questions and/or training request can be directed to Special Projects Coordinator Katrina Warden. A Trauma Fund handout, a memorandum regarding the requirement for all licensed hospitals in Oklahoma to report assaults on medical staff to the Violence in the Workplace Registry, and a handout from the OU College of Public Health regarding geriatric trauma were provided in the member packet for review.
- b. Regional Planning Committee quarterly activity report.....Mark Forrest, RPC Chair
The committee met prior to this meeting.
- c. Quality Improvement Committee quarterly activity report..... Dr. James Campbell, Chair

- Dr. Campbell told the committee has met twice this year. The last meeting they reviewed 10 cases, 33 letters, 18 responses, they closed 14 cases and asked for more information from 4 letters.
- d. Regional Medical Response System quarterly activity report.....Henrietta Dreadfulwater, RMRS
Sam informed the committee that their attendance has been low to the meetings. The did a communication drill last month and have a few more coming up next month.
 - e. EMS for Children quarterly activity report.....Bobbie Keith, EMSC
None at this time.
 - f. Stroke.....Brandy Jones, Stroke Liaison
Jennifer Thompson with Saint Francis Muskogee Hospital is now attending the State stroke meetings for the Region. No report at this time.
- VI. Business:**
- a. Discussion, consideration, possible action, and vote to approve Sommer Thompson to CQI.....Mike Cates, Chair
A motion to approve Sommer Thompson for CQI was made by Dr. Campbell and seconded by Tricia Fleming. There was no discussion and the motion passed after a unanimous roll call.
 - b. Discussion, consideration, possible action, and vote to approve Kim Walton and Sommer Thompson to RPC Committee.....Mike Cates, Chair
A motion to approve Kim Walton and Sommer Thompson for RPC Committee was made by Alan Adams and seconded Jim Wagoner. There was no discussion and the motion passed after a unanimous roll call.
- VII. Presentation: EMResource: Communication and Resource Management Tool Interface Onboarding.....Anya Grether**
Grace Pelley gave a presentation on EMResource Interface and the National Emergency Department Overcrowding Score reporting and about Oklahoma Trauma Transfers and Physician Specialist Availability.
- VIII. New Business (for matters not reasonably anticipated 48 hours prior to the meeting)**
None at this time.
- IX. Next Meeting**
- a. Oklahoma Trauma and Emergency Response Advisory Council
Oklahoma State Department of Health
123 S. Robert S. Kerr Ave.
Oklahoma City, OK 73102
June 1st, 2022 @ 1:00 pm
 - b. Continuous Quality Improvement
Microsoft Teams
July 6th, 2022 @ 9:00 am
 - c. Regional Planning Committee
Saint Francis Hospital Muskogee



OKLAHOMA
State Department
of Health

94

95 300 Rockefeller Drive

96 Muskogee, OK 74401

97 August 18th, 2022 @ 10:00 am

98 d. Regional Trauma Advisory Board

99 Saint Francis Hospital Muskogee

100 300 Rockefeller Drive

101 Muskogee, OK 74401

102 August 18th, 2022 @ 1:00 pm

103

104 **X.** Adjournment

105 A motion to adjourn the meeting was made by Alan Adams and seconded by Mark Forrest.

106 The meeting was adjourned at 2:05 pm.

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108 Approved

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Mike Cates, Chairperson Region 4 Trauma Advisory Board

113 August 18th, 2023

Region 4 RTAB Board Members Attendance - 2022

[illegible]

Region 4 RTAB General Members Attendance - 2022

[illegible]