

1 2 3		East Central (4) Regional Trauma Advisory Board Saint Francis Hospital Muskogee 300 Rockefeller Drive Muskagaa, OK 74401
4 5 6		Muskogee, OK 74401 November 17 th , 2022 @ 1:00 pm
7		MINUTES
8 9 10	I.	Call to OrderMike Cates, Chair The meeting was called to order by Chairperson Mike Cates at 1:03 pm.
11 12 13	II.	Welcome and IntroductionsMike Cates, Chair None at this time.
14 15 16 17	III.	Roll Call Kim Walton, Secretary/Treasurer Roll call was taken with quorum of the Board Members met. See attached sheet for complete attendance.
18 19 20 21	IV.	Approval of Minutes – August 18 th , 2022 Mike Cates and seconded by Ozalena A motion to approve minutes as written was made by Mike Cates and seconded by Ozalena Martinez. There was no discussion and the motion passed after an unanimous roll call.
22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40	V.	 Reports/Updates A. Emergency Systems quarterly activity reportLori Strider Lori Strider introduced Tessa Cleary-Smith as the new EMS Administrator. The following positions are still open at OSDH; EMS Administrator II, Epidemiologist II/III, and Statistician. Regulatory inspections still continue and are unannounced. Development consults are still being done for our licensed agencies. Our key focus as of this year has been development of a rules compliant medical director involved quality assurance/quality improvement process for all agencies who received deficiencies. Two Regional OTEP has been completed this year for Region 2 and Region 4. There is a T3 Working Group from the Medical Direction/Coordination Committee that met on October 12, 2022 and are currently planning a future meeting in the next 2-3 weeks that will compare what Oklahoma uses to the national standards for prehospital triage. We have been selected to put together a new State EMS Plan Workgroup. The workgroup is a strategic planning project funded by the National Highway Traffic Safety Administration (NHTSA). The National Association of State EMS Officials (NASEMSO) is contracted with NHTSA to complete three strategic planning meetings before the end of 2022 to update some of the dated assessment documents, and then the findings will be presented to NHTSA.



41		Reminder: All cases must be reported to OKEMSIS by the end of the following month
42		after date of service. All September cases should be entered by the end of October
43		2022. Dates for Trauma Fund to remember are: Hospital Trauma Fund Application
44		deadline 11-30-22 and EMS/Physician Trauma Fund Application deadline 12-15-22.
45		Physician Trauma Fund training is scheduled for 11-9-22 and EMS Trauma Fund
46		Application training is 11-16-22. Claims for July 1- December 31, 2021 is being reviewed
47		at this time. Critical Dates (Claims January 1, 2022, to June 30, 2022): 02/10/2023 – Data
48		Error Reports and Transfer Feedback Reports uploaded to facilities OSDH BOX account,
49		03/01/2023 – All incomplete/corrections deadline, 03/17/2023 – Major Trauma Case
49 50		List uploaded to facilities OSDH BOX Account – Last opportunity to make corrections –
51		must submit a Review Request Form listing each case to make corrections/additions on,
52		and 04/05/2023 – Final Deadline before Summary Sheet emailed to Hospital
53		Administrator's.
54		Reminder: Check monthly Compliance Report and verify number of cases submitted
55		into Trauma Registry. All cases through September 2022 should be entered by the end
56		of October 2022. If you have a discrepancy, please send an email to
57		esystems@health.ok.gov and put in the subject line "Trauma Registry" and the concern
58		for missing cases. A staff member will contact you to troubleshoot the discrepancy. If
59		there are no trauma cases for each month, email ESystems stating you have no cases for
60		that month. By doing this, you will eliminate receiving an email with a reminder to
61		submit your data.
62		Oklahoma Emergency Response Systems Stabilization and Improvement Revolving Fund
63		(OERSSIRF):Reviews were completed on October 6 th and contracts went out on October
64		11 th . If you applied for trauma fund and were awarded a contract, you should have
65		received something in the mail. Also, all awards are posted on the OSDH Emergency
66		Systems website.
67		OTERAC: discussion and vote to remove Chapter 642, discussion and vote to approve
68		new language for Chapter 643, discussion and vote to approve chapter 645, and
69		discussion and vote to approve Oklahoma trauma system assessment by the American
70		College of Surgeon, or other entities pending availability of funding. Next OTERAC
71		meeting is February 1, 2023, at 1:00 pm in Tulsa. At the James O Goodwin Health
72		Center, Tulsa City-County Health Department, 5051 South 129th East Avenue, Tulsa, OK
73		74134
74	В.	Regional Planning Committee quarterly activity report
75		No report at this time.
76	C.	Quality Improvement Committee guarterly activity report Dr. James Campbell
77		Dr. James Campbell gave a summary of the last CQI meeting. The committee reviewed
78		11 cases, which 20 letters were sent out to the agencies; 3 of the 20 letters were for
79		good jobs. The committee accepted 4 response letters. 8 Members were present for this
80		meeting and the next meeting is scheduled for January 4 th , 2023 on TEAMS. The
81		committee ask for help getting records back in a timely manner so the cases can be
82		reviewed. Patient prioritization was asked to be put on all patient records.
83		reviewed. Fatient providzation was asked to be put on an patient records.
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84 85 86		D.	Regional Medical Response System quarterly activity reportSam Murrray Sam stated they are watching the RSV/flu/COVID/Ebolia patients in the State and OSDH is still working on the Recovery Plan.
87		F	EMS for Children quarterly activity reportBobbie Keith
88			Delores Welch introduced her replacement, Sarah Connally, as she is now retired. She
89			then went over the slide presentation in the packet. The EMSC department is grant
90			funded by the Department of Health Resources & Services Administration (HRSA). They
91			completed a survey for the states EMS Agencies at the beginning of the year. Of the 129
92			agencies, 58 responded. Of the agencies that responded, 17 out of 53 reported having a
92 93			Pediatric Emergency Care Coordinator (PECC) and 20 of the 53 reported a minimum 1 to
93 94			2 Skills testing on use of Pediatric specific equipment annually. The approximate 10
94 95			
95 96			minute online survey will be emailed out again in January 2023 to all EMS Agency
90 97			contacts from last year. The survey will end and close March 31, 2023. The EMSC office
97 98			asks that each EMS Agency email the current Name, Email, and Phone number to them at EMSC@OUHSC.EDU of the person who will complete the survey. The EMSC office
99 99			will be calling all agencies to confirm this information if they don't receive an email. The
100			approximate 2.5 hour online National Pediatric Readiness Assessment, completed every
100			5 years by all Hospital Emergency Dept. supervisors/managers, was completed between
101			June and August 31, 2021, with about 85% response rate. A Survey Report, with their
102			hospital's results and the National average for hospitals with a similar pediatric patient
103			volume, was emailed to each person who completed a survey for their hospital. Every
104 105			hospital's survey results are proprietary information to be seen by only their ED person
105			who completed the survey and whoever they share with internally. A hypothetical
100			example was given using The Children's Hospital at OU Health. The EMSC office will
107			provide Free classes in Pediatric Advanced Life Support (PALS), Pediatric Evaluation
108			Assessment, Recognition and Stabilization (PEARS), Advanced Cardiovascular Life
105			Support (ACLS) and Basic Life Support (BLS) for AHA Certification, at any Hospital or EMS
110			Agency in all RTAB Regions 1 through 6. If interested please contact Sarah Connally at
112			EMSC@OUHSC.EDU or 405-271-3307, Ext. 2.
112		A.	
113		д.	Jennifer had no new updates, but if anyone was interested in helping with the Stroke
114			Plan to please contact her.
115			han to please contact her.
117	VI.		siness:
118		Α.	Discussion and ideas from committee for 2023 goals for RPCMike Cates, Chair
119			The committee discussed that the bylaws have not been updated since 2018, and the
120			destination survey was low for the Trauma Plan. People were encouraged to particpate
121			in RPC. No items were mentioned for the RPC to review or to start working on.
122		В.	Discussion, consideration, possible action, and vote to approve the 2023 Board
123			Members, 2023 Officer Nominations, 2023 Committee Members and vote to
124			Mike Cates, Chair
125			1. Chair – Dr. James Campbell
126			2 Vice Chair Mike Cates

126 2. Vice-Chair – Mike Cates



127 128 129 130 131 132 133 134 135 136 137 138 139 140		 3. Secretary/Treasurer – Tricia Fleming A motion to approve the 2023 Board Members, 2023 Officer Nominations, and the 2023 Committee Members was made by Ozalena Martinez and seconded by Jeff Jackson. There was no more discussion and the motion passed after an unanimous roll call. C. Discussion, consideration, possible action, and vote to approve the Dates, Times, and Venues for 2023 Board MeetingsMike Cates, Chair 1. February 16th, or 23rd, 2023 - 1:00 pm – St Francis Muskogee Hospital 2. May 18th, 2023 - 1:00 pm - St Francis Muskogee Hospital 3. August 17th, 2023 - 1:00 pm - St Francis Muskogee Hospital 4. November 16th, 2023 - 1:00 pm - St Francis Muskogee Hospital A motion to approve the 2023 Dates, Times, and Venues was made by Dr. James Campbell and seconded by Mike Cates. There was no more discussion and the motion passed after an unanimous roll call.
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142	VII.	New Business (for matters not reasonably anticipated 48 hours prior to the meeting)
143 144		None at this time.
144	VIII	Next Meeting
145	viii.	
		A. Quality Improvement Committee TBD
147		
148		B. Regional Planning Committee
149		February 16 th , 2023 – 10:00 am
150		Saint Francis Hospital Muskogee
151		C. Regional Trauma Advisory Board
152		February 16 th , 2023 – 1:00 pm
153		Saint Francis Hospital Muskogee
154		D. Oklahoma Trauma and Emergency Response Advisory Council
155		February 1 st , 2023 – Tulsa – 1:00 pm: location TBD
156	IX.	Adjournment
157		A motion to adjourn was made by Tricia Fleming and seconded by Mike Cates. The meeting
158		adjourned at 1:42 pm.
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162		Approved
163		[4] C. C. C. C. M. Serra and State encloses for the Trating Plan. Pediate sector encodes.
164		Law, hear of hear of 2004 and 100 million of a constraint of the second statement of the
165		no N/2
166	/	Man I CO
167	6	Dr. James Campbell, Chairperson Regional 4 Trauma Advisory Board
168	/	February 16 th , 2023
	/	

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Region 4 RTAB Board Members Attendance - 2022

	Representative	1Q	2Q	3Q	4Q
Air-Evac Lifeteam 83 - Muskogee	Mark Forrest		X	X	X
Bristow Medical Center	Francine Eastin		A	A	A
Cherokee Nation EMS	Matthew Bonnell		X	X	X
	Chris Russell		^	^	^
Cherokee Nation W.W. Hasting Hospital	Lori Taylor		х	Х	A
cherokee Nation w.w. hasting hospital			^	^	A
Hillcrest Hospital Henryetta	Christopher Thompson Mary Fisher		Х	Х	X
Thiclest Hospital Hemyetta	David Jestice		^	^	^
James Campbell, DO	James Campbell, DO		x	Х	X
James Campbell, DO			^	^	^
Memorial Hospital of Stilwell	Alan Adams		х	Х	X
	Jim Causon		^	^	^
Muskogee County EMS	Tricia Fleming		x	Х	X
			^	^	^
Northeastern Health - Sequoyah	Ron Morris Ozalena Martinez		Х	х	Х
Normeastern nearn - Sequoyan			^	^	^
Northeastern Health System EMS	Eric Carter Mike Cates		Х	х	Х
Northeastern Health System Elvis			~	Χ	X
Coint Francia Hoomital Muskagoo	Matt Young		V	V	
Saint Francis Hospital Muskogee	Kim Walton		Х	Х	Х
Wagoner Community Hospital	Jim Roberts		Х	A	А
	Cindy Jarett				-
Wagoner EMS	Jim Roberts		Х	Х	А
	Jeff Patterson				
			1		
			1		
			1		
			-		

Region 4 RTAB General Members Attendance - 2022

5	Representative	1Q	2Q	3Q	4Q
Adair County EMS	Michael Nickens			Х	X
Air-Evac Lifeteam - Henryetta	Sherri McKeown		x	Х	Х
Checotah EMS	Justin Needham		A	X	X
	Damon Lewis		~~~~	~	
Cornerstone Hospital of Oklahoma	John Gaden		А	А	A
Coweta Fire Department EMS	Brian Woodward		Α	А	Α
Drumright Regional Hospital	Susie Hinex		А	А	А
	Kairie Swift				
First Flight Tahlequah	Korey Langston		Х	Х	Х
	Michael Skaggs				
Haskell County Community Hospital	Judy Hall		A	А	A
	Stuart Turner				
Hastings EMS	Christopher Thompson		A	Х	A
Mounford Ambulance Comise	Dr. Kathryn Hughes	_		•	•
Mannford Ambulance Service	Tiffany Caudle		A	A	A
MERC	Cody Kuykendall		X	x	V
WERC	Samuel Murray		^	^	Х
Mercy Life Line 4	Marshall Gattis		A	Х	A
	Jason Hahn		~	^	A
Muscogee (Creek) Nation Long Term Acute			A	А	A
Muscogee (ereck) Muton Long Term Acute			~~~~	~	<u> </u>
Muscogee (Creek) Nation Medical Center –	Michael Ford		Α	х	A
	Micah Hawthorn Francis				
Muscogee (Creek) Nation Rehabilitation	Chuck Myers		Α	Α	А
	,				
Northeastern Health System	Sommer Thompson		Х	Х	Х
	Elizabeth Robinson				
Okmulgee County EMS	James Nichols		Α	Х	Х
	Sherri McKeown				
Pafford EMS of OK - Sequoyah County	Michelle Cruz		Х	Х	Х
RMRS	Kari Beggs		Х	Х	Х
	Rachel Franklin				
Tulsa Life Flight 5 - Okmulgee	Chris Meeks		A	А	А
	Teresa Snell				
Tulsa Life Flight – Pryor Sub-Station	Johnny Dobson		A	А	А
	Teresa Snell				