



East Central (4) Regional Trauma Advisory Board
REGULAR MEETING

Saint Francis Hospital Muskogee
300 Rockefeller Drive
Muskogee, OK 74401
August 18th, 2022 @ 1:00 pm

MINUTES

- I. Call to Order.....Mike Cates, Chair
The meeting was called to order by Chairperson Mike Cates at 1:05 pm.
- II. Welcome and Introductions.....Mike Cates, Chair
Lisa Tidwell and Michael Nickens introduced them with Adair County EMS, Justin Needham introduced them with Checotah EMS. Michael Ford introduced with Muscogee Creek Nation Medical Center.
- III. Roll Call.....Kim Walton, Secretary
Roll call was taken with quorum of the Board Members met. See attached sheet for complete attendance.
- IV. Approval of Minutes – May 19th, 2022.....Mike Cates, Chair
A motion to approve the minutes as written was made by Alan Adams and seconded by Mark Forrest. There was no discussion and the motion passed after a unanimous roll call.
- V. Reports/Updates
 - a. Emergency Systems quarterly activity report.....Lori Strider, OSDH
Lori Strider informed the committee that Stacey Jarrard passed away the end of June and a benefit is being held for Jim Roberts September 17th, 2022. Lori gave an update on Emergency System’s opening positions. EMS has a new location for unit inspections at 2740 N. Stiles in OKC. Ms. Strider reminded the group that any transport or transfer into regions 7 or 8 need to call TReC per 310:641-3-61 Transfer Protocol. Trauma Fund training is hospital Trauma Fund Application training is scheduled for October 26, 2022, Physician Trauma Fund Application training is November 9, 2022, and EMS Trauma Fund Application training is November 16, 2022. Trauma Registry training is Trauma Registry Beginner training is August 30, 2022, and Trauma Registry Advanced training is September 1, 2022. Any EMResource questions please contact Anya Grether. Contact for Stroke registry or OKEMISIS questions should contact Xana Howard. OTERAC’s next meeting is October 5, 2022, at 1:00 pm located at Oklahoma Commons.
 - b. Regional Planning Committee quarterly activity report.....Mark Forrest, RPC Chair
RPC did not meet this morning. Instead, an Oklahoma Trauma Education Program Class was held.
 - c. Quality Improvement Committee quarterly activity report..... Dr. James Campbell, Chair
Dr. Campbell gave an update on the last meeting. 10 members were present, 10 cases were reviewed with 14 letters created; 4 being good job letters, 10 being needed a response. Next meeting is October 5th at 9:00 am on Microsoft Teams.
 - d. Regional Medical Response System quarterly activity report.....Sam Murrey, RMRS



Sam Murrey informed the group that RMPG meeting is August 24th, 2022 at 10:00 am in McAlester, OK. Site visits are starting next month.

- e. EMS for Children quarterly activity report.....Bobbie Keith, EMSC
None at this time.
- f. Stroke.....Jennifer Thompson, Stroke Liaison
Jennifer passed out her business cards, OSSAC met in July and they are working on a Regional plan.

VI. Business:

- a. Discussion, consideration, possible action, and vote to approve Robert Colvin to CQI.....Mike Cates, Chair
A motion to approve Robert Colvin to CQI was made by Tricia Fleming and seconded by Mark Forrest. There was no discussion and the motion passed after an unanimous roll call.
- b. Discussion, consideration, possible action, and vote to approve the 2023 Board Members, 2023 Officer Nominations, 2023 Committee Members and vote toMike Cates, Chair
 - 1. Chair
 - 2. Vice-Chair
 - 3. Secretary/Treasurer

The 2023 board members and committee members were reviewed. A motion for Dr. Campbell for Chair was made by Mike Cates, a motion for Mike Cates for Vice-Chair made by Dr. Campbell and a motion for Tricia Fleming for Secretary/Treasurer was made by Kim Walton. No more discussion was had and a motion to accept the 2023 board members, 2023 committee members, Dr. Campbell for Chair, Mike Cates for Vice-Chair, and Tricia Fleming for Secretary/Treasurer was made by Tricia Flemings and seconded by Ozalena Martinez. The motion passed after an unanimous roll call.

- c. Discussion, consideration, possible action, and vote to approve the Dates, Times, and Venues for 2023 Board Meetings.....Mike Cates, Chair
 - 1. February 16th, or 23rd, 2023 - 1:00 pm
 - 2. May 18th, 2023 - 1:00 pm
 - 3. August 17th, 2023 - 1:00 pm
 - 4. November 16th, 2023 – 1:00 pm

A discussion for the February meeting was discussed and a motion was made by Tricia Fleming and seconded by Dr. James Campbell to accept the February 23rd, May 18th, August 17th, and November 16th dates and to have the meeting at Saint Francis Muskogee Hospital.

VII. New Business (for matters not reasonably anticipated 48 hours prior to the meeting)
None at this time.

VIII. Next Meeting

- a. Oklahoma Trauma and Emergency Response Advisory Council
Oklahoma Commons
123 Robert S. Kerr Ave.
Oklahoma City, OK 73102
October 5th, 2022 - 1:00 pm
- b. Continuous Quality Improvement
Microsoft Teams
October 5th, 2022 - 9:00 am

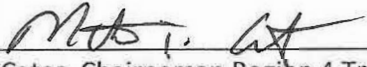


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- c. Regional Planning Committee
Saint Francis Hospital Muskogee
300 Rockefeller Drive
Muskogee, OK 74401
November 17th, 2022 @ 10:00 am
 - d. Regional Trauma Advisory Board
Saint Francis Hospital Muskogee
300 Rockefeller Drive
Muskogee, OK 74401
November 17th, 2022 @ 1:00 pm

107 **IX.** Adjournment

108 A motion to adjourn the meeting was made by Alan Adams and seconded by Mark Forrest.
109 The meeting was adjourned at 1:41 pm.
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118 Mike Cates, Chairperson Region 4 Trauma Advisory Board
November 17th, 2022

