

East Central (4) Regional Planning Committee
REGULAR MEETING
Thursday, November 20, 2025 – 10:00 a.m.

Location of Meeting: Saint Francis Hospital Muskogee
300 Rockefeller Drive • Muskogee, OK 74401

Draft Minutes

1. Mark Forrest called the meeting to order at 10:02 am

2. Introductions and announcements:
There were no introductions or announcements.

3. Roll Call was taken. Attendance was recorded as follows:

Present at Roll Call	Absent at Roll Call
Dr. James Campbell	
Alan Adams	
Mark Forrest	
Mike Cates	
Tricia Fleming	
Jennifer Thompson	

4. Dr. Campbell moved to approve February 27, 2025, meeting minutes and seconded by Tricia Fleming. The motion carried.

Ayes	Nays	Abstain
Dr. James Campbell		
Alan Adams		
Mark Forrest		
Mike Cates		
Tricia Fleming		
Jennifer Thompson		

5. Discussion, consideration, possible action and vote to recommend requirements for PCR completion for both ground and air prehospital agencies in Region 4.....Mark Forrest, Chair

Discussion ensued about how to handle run forms not being submitted to the hospitals and to OKEMSIS by the employees. Sam Murray is going to put together a survey to see where the run reports go, and how they are sent. If the final survey is ready and agencies respond, it can be included in the packet at the next RTAB meeting if the chair of the RTAB requests that from the State representative for RTAB's.

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6. New business for 2026 meetings is to revisit the stroke and Stemi plans, along with snakebite. This will be put on the new agenda for the next meeting in February 2026. The group also decided together to bring in a stroke liaison to the next RTAB meeting.
7. There were no public comments.
8. Next Meeting
 - February 26, 2026 – 1 p.m. – Saint Francis Muskogee

Dr. Campbell made a motion to adjourn, and Mike Cates seconded. A roll call vote was taken, and the meeting adjourned at 11:13 a.m.

Ayes	Nays	Abstain
Dr. James Campbell		
Mark Forrest		
Mike Cates		
Alan Adams		
Tricia Fleming		
Jennifer Thompson		

Region 4 RPC Roll Call - 2025

Representative	
Alan Adams	✓
Dr. James Campbell	✓
Jennifer Thompson	✓
Mark Forrest	✓
Mike Cates	✓
Tricia Fleming	✓