

**Southwest (3) Regional Trauma Advisory Board
REGULAR MEETING
Thursday, August 5, 2021 – 10:30 a.m.**

**Location of Meeting: Great Plains Technology Center
4500 Southwest Lee Boulevard
Lawton, OK 73505**

The meeting notice was filed with the Oklahoma Secretary of State on July 23, 2021 at 1:08 p.m. The meeting notice/agenda was posted on the Oklahoma State Department of Health website for the Region 3 RTAB on July 29, 2021 at 4:35 p.m.

MINUTES

- I. Call to Order – Check in with Remote Site.....Lori Smith, Chair
The meeting was called to order by Chair Lori Smith at 10:37 a.m.
- II. Roll Call to include Remote Site.....Lori Smith, Chair
Roll call was taken with members present and absent reflected on the attached attendance sheet.
- III. Introductions and Announcements.....Lori Smith, Chair
Jennifer Woodrow introduced Chris Dew as the new Trauma Systems Coordinator and Trauma Program Manager Grace Pelley.
- IV. Approval of Minutes – April 1, 2021.....Lori Smith, Chair
A motion to approve the April 1, 2021 minutes as written was made by Grady Memorial Hospital Authority and seconded by Chickasaw Nation Medical Center. There was no discussion and the motion passed 16-0.
- V. Reports
 - A. Emergency Systems.....Jennifer Woodrow
Jennifer Woodrow introduced Chris Dew as the new Trauma System Coordinator and announced open positions to include EMS Administrator II, Statistical Research Specialists, and Epidemiologist II/III. The Trauma Fund application deadline for hospitals was June 30, 2021 with applications due for EMS and physicians by July 15, 2021 at 5:00 p.m. Information regarding upcoming training and program area updates is available on the OSDH webpage. OTEP is currently being offered upon request; questions or request for training should be directed to Ms. Woodrow for assistance. Ms. Woodrow requested that members complete and return the RTAB Authorized Representative Form to ensure representatives are current. The Oklahoma Trauma and Emergency Response Advisory Council (OTERAC) and the Medical Direction and Coordination Subcommittee last met August 4th, 2021 at the Nicholson Tower at OU Health. Meeting dates for the OTERAC subcommittees and work groups are available on the Emergency Systems webpage. The Rules and Regulation Subcommittee completed the work directed by OTERAC with a report presented at the OTERAC meeting. Grace Pelley noted that the Medical Direction and Coordination Subcommittee reviewed proposed rules regarding medical direction quality assurance and benchmarks and discussed Medical Director training and what topics should be included in the training. OTERAC reviewed amendments to the Emergency Medical Services Rules proposed by the Rules and Regulations Subcommittee as well as amendments to Chapter 667, Hospital Standards, Subchapter 59 regarding classification of hospital emergency services. Questions regarding the proposed changes can be directed to Grace Pelley.

**Board Members must be present in person at the Great Plains Technology Center in Lawton, Oklahoma.
General Members may attend the remote location below or the Great Plains Technology Center.**

Zoom
<https://zoom.us/j/91653057504>
Meeting ID: 916 5305 7504
Amy Hawkins – 580-355-0535



- B. Quality Improvement (QI) Committee.....Kim Tigert
The QI Committee last met June 3, 2021 via Microsoft Teams with nine cases reviewed and 17 letters authorized of which 15 required responses and two were good job letters. The next meeting is scheduled for September 2, 2021.
- C. Regional Education Planning Committee (REPC).....Brad Lancaster, Committee Chair
The Committee discussed the Region 3 Board Rotation and agreed upon changes to recommend to the RTAB to include the following:
- Removal of Apollo Medflight and Careflight from the Region 3 Board Rotation to serve as general members due to location outside of Region 3
 - Removal of Grady EMS District from the Region 3 Board Rotation to serve as general members due to representation by multiple agencies
 - Removal/forfeit of rotation turn of the following agencies due to attendance: Mangum Regional Medical Center, Wadleys EMS Inc – Stratford, Wadleys EMS Inc (Wynnewood), Anadarko Fire Department EMS
- The REPC recommends the following serve as 2022 Board Members based on the discussed changes: Comanche County Memorial Hospital, Duncan Regional Hospital, Inc., Grady Memorial Hospital Authority, Mercy Hospital Ada, Mercy Hospital Ardmore, Inc, Jefferson County Hospital, Jim Taliaferro Community Mental Health Center, Lawton Indian Hospital PHS, Lindsay Municipal Hospital, Mercy Hospital Healdton, Inc., Kirks Emergency Service, Southern Oklahoma Ambulance Service, Mercy Hospital EMS – Ada, Comanche County Memorial Hospital EMS, Air Evac Lifeteam – Altus, Survival Flight Inc. (Air), Survival Flight EMS, LLC (Walters), Waurika EMS, Apache Ambulance, and Carnegie EMS. Members discussed the need to notify RTAB members of Board Member status with the decision made to continue the discussion with Business Item B. Chair Lori Smith noted that members who forfeited their turn in the 2022 Board Rotation are still required to actively participate in the meetings but will not have a vote. The regional trauma system goals were reviewed to include decreasing the number of Priority 1 trauma patients delivered to Level III and Level IV Trauma Centers by 3% and decreasing the average length of stay at Level III and Level IV Trauma Centers for patients having an ISS of ≥ 16 by 3%. The deadline to meet these goals was extended to the end of 2022 and, once met, then increased to 6% to be met by the end of 2023. Data regarding the goals will be reviewed by the REPC and presented to the RTAB quarterly. The Interfacility Transfer Workgroup is working to develop a plan to be brought back to the next REPC meeting for approval to present to OTERAC in December. The MCI Workgroup is scheduled to meet on August 13, 2021 and the Trauma Plan/Bylaw Workgroup is scheduled to meet on August 12, 2021.
- D. Stroke.....Melody Bridges
The next Oklahoma State Stroke System Advisory Council (OSSSAC) meeting is scheduled for October 13, 2021 at 3:30 p.m. to be held virtually with all encouraged to attend. The Stroke Registry is not up yet due to financial reasons but the hope is to receive a grant to assist with completion.
- E. Regional Medical Planning Group/Southwestern Emergency Response Center.....Robert Stewart
An EMResource Survey was conducted on July 13, 2021. Due to the hospital response rate of 43%, these surveys will be conducted monthly until a response rate of 75-80% is reached. Hospitals who did not respond included Arbuckle Memorial Hospital Authority, Carnegie Tri-County Municipal Hospital, Comanche County Memorial Hospital, Grady Memorial Hospital Authority, Harmon Memorial Hospital, Jackson County Memorial Hospital Authority, Jefferson County Hospital, Lawton Indian Hospital PHS, Mercy Health Love County, Mercy Hospital Ardmore, Mercy Hospital Healdton, and Mercy Hospital Tishomingo. On-site training is available to any facility needing help. Mr. Stewart noted that Region 3 had two potential mass casualty events during the same period as the survey and they would not have known where to move patients if a 43% percent response rate had been received for those events. The Surgical Extraction Team (SET) was activated by Johnston County EMS for a patient caught in a crane resulting in a bilateral amputation and transport to OU Health. Mr. Stewart noted that the patient is doing very well thanks to Johnston County EMS and early activation of the SET team that resulted in a surgeon on scene within an hour. The Region 3 MERC has been activated to Level 3 for COVID meaning they are at a heightened level of monitoring but are still unable to assist with transferring patients and have no visibility of bed availability across the

state. The Preparedness and Response Plan Workgroup and the Medical Surge Workgroup are scheduled to meet regarding burn surge patients. Mr. Stewart noted that input is need and encouraged all to attend. A Redundant Communications Drill is scheduled for October 27, 2021 from 8:00 a.m. until completion and will include both email and phone calls. An RMPG meeting is scheduled for the afternoon at 1:00 p.m. with the main focus of discussion to include telemedicine and crisis standards of care. Hospitals who go on divert status must notify the MERC and any EMS agency that routinely transports to that facility.

- F. EMS for Children.....Delores Welch
Delores Welch was unavailable for report.

VI. Business

- A. Discussion and consideration of 2022 Committee Membership and solicitation of volunteers.....Lori Smith, Chair
1. Quality Improvement Committee – Vote to Add Kelly Dillon
Proposed 2022 committee membership and 2021 committee member attendance was presented for review in the member packets and bylaws regarding committee attendance was reviewed. Tyler Walters resigned his position within the Region 3 QI Committee due to other regional commitments and Sandra Sand of Kirk's Emergency Service was nominated to fill the resulting vacancy. Volunteers were solicited for the regional committees with Kenneth Powers volunteering to join the Region 3 QI Committee and Alana Pack nominated and Jamie Hennessee volunteering for the Regional Education Planning Committee. A motion to add Kelly Dillon to the Region 3 Quality Improvement Committee was made by Kirk's Emergency Service and seconded by Air Evac Lifeteam – Ada. There was no discussion and the motion passed 16-0.
- B. Discussion and consideration of the Region 3 Trauma Advisory Board Membership, 2022 Board Member Rotation Schedule (Attachment A), and proposed 2022 Board Members.....Lori Smith, Chair
The Region 3 Trauma Advisory Board Membership as proposed by the REPC, 2022 Board Member Rotation Schedule (Attachment A), and proposed 2022 Board Members were presented to the Board for review to be voted on for approval at the next RTAB meeting. Members agreed to the membership as proposed by the REPC with the decision made for notification of Board member status to be emailed to members with the meeting reminder once approved. Board Officers for 2022 will need to be nominated from the proposed Board Membership and proposed members should submit an RTAB Authorized Representative Form to ensure representative are current.
- C. 2022 Board Officer Nominations.....Lori Smith, Chair
1. Chair
2. Vice-chair
3. Secretary
Chair Lori Smith entertained nominations for 2022 Board Officers. Nominations included Lori Smith as Chair, Dan McLeod as Vice-chair, and Rachel Talley as Secretary with all expressing willingness to serve.
- D. Discussion and consideration of proposed dates, times, and venue for 2022 regular meetingsLori Smith, Chair
1. February 3, 2022 – 10:30 am at the Great Plains Technology Center, Lawton
2. April 7, 2022 – 10:30 am at the Great Plains Technology Center, Lawton
3. August 4, 2022 – 10:30 am at the Great Plains Technology Center, Lawton
4. October 6, 2022 – 10:30 am at the Great Plains Technology Center, Lawton
Regular meeting dates, times, and venue were proposed for 2022 to be voted on for approval at the next RTAB meeting with no conflicts noted.



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- VII. New Business (For matters not reasonably foreseen 48 hours prior to the meeting)
Jennifer Woodrow received notice on August 4, 2021 that other RTAB venues had cancelled meetings due to the rising number of COVID cases. Because these closures could not be reasonably foreseen within 48 hours of this meeting and the possibility of the fourth quarter RTAB meeting venue canceling due to COVID restrictions, Dan McLeod suggested that the RTAB vote to approve the proposed 2022 meeting dates as part of new business. A motion to approve the 2022 regular meetings dates, times, and venue as proposed was made by Chickasaw Nation Medical Center and seconded by Jackson County Memorial Hospital Authority. There was no discussion and the motion passed 16-0.
- VIII. Public Comment
Kenneth Power acknowledged and thanked the Johnston County EMS crews, flight crew, SET team, Oklahoma Highway Patrol, and everyone involved for an excellent job during the SET activation incident. Jennifer Woodrow thanked members for all they do in the region and for helping to facilitate the new meeting format with timely RTAB Authorized Representative Form submissions.
- IX. Next Meeting
- A. Southwest (3) Quality Improvement Committee
September 2, 2021 – 11:00 a.m.
 - B. Oklahoma Trauma and Emergency Response Advisory Council
October 6, 2021 – 1:00 p.m.
 - C. Southwest (3) Regional Education Planning Committee
October 7, 2021 – 9:00 a.m.
 - D. Southwest (3) Regional Trauma Advisory Board
October 7, 2021 – 10:30 a.m.
- X. Closing, Adjournment, and Dismissal
A motion to adjourn was made by Chickasaw Nation Medical Center and seconded by Jackson County Memorial Hospital Authority. The meeting adjourned at 11:44 a.m.

Approved

A handwritten signature in blue ink, appearing to read "Lori Smith", written over a horizontal line.

Lori Smith, Chair
Southwest (3) Regional Trauma Advisory Board
December 9, 2021

SOUTHWEST (3) REGIONAL TRAUMA ADVISORY BOARD

BOARD MEMBER ATTENDANCE

BOARD MEMBER	REPERESENTATIVE	1Q	2Q	3Q	4Q	2021
Air Evac Lifeteam - Ada	Dan McLeod Jared Cheek		X	X		100%
Arbuckle Memorial Hospital Authority	Justin G. White Tiffany Baxter		X	X		100%
Carnegie Tri-County Municipal Hospital	Shay Payne Shannon Ware		X	A		50%
Chickasaw Nation Medical Center	Jillian Chadwick - James Roy Throne		X	X		100%
Comanche County Memorial Hospital	Rachel Talley Nick Eimers-Mosier		X	X		100%
Comanche County Memorial Hospital EMS	Jamie Hennessey Christie Timspon		A	X		50%
Duncan Regional Hospital, Inc.	Kim Tigert Julie Pennypacker		X	X		100%
Elkview General Hospital	Kim Goss Jaye Hendrix		X	A		50%
Grady Memorial Hospital Authority	M. Beth Malone Lori Woodings		X	X		100%
Jackson County Memorial Hospital Authority	Kelley Martinez Cheryl Simco		X	X		100%
Kirk's Emergency Service	Bruce Crowell Sandra Sand		X	X		100%
Mercy Hospital Ada	Tammy Bridgeman James Lampkin		A	X		50%
Mercy Hospital Ada EMS	David Morriss Chris McGill		X	X		100%
Mercy Hospital Ardmore, Inc	Lori Smith Lea Brown		X	X		100%
Rush Springs Fire/EMS	Ryan Upchurch Andrew Bevingon		X	X		100%
Southern Oklahoma Ambulance Service	Jeff Taylor Bob Hargis		X	X		100%
Survival Flight Inc.	Ryan Sand Jayme Miller		X	X		100%
Tillman County EMS District	Ralph Washburn Eddie Johnson		X	X		100%
Tuttle Fire/EMS	Jennifer Hamett William Smith		X	X		100%

SOUTHWEST (3) REGIONAL TRAUMA ADVISORY BOARD

GENERAL MEMBER ATTENDANCE

GENERAL MEMBER	REPERESNTATIVE	1Q	2Q	3Q	4Q	2021
Air Evac Lifeteam - Altus	Kelly Dillon		X	A		50%
	TJ Saxon					
Air Evac Lifeteam - Ardmore	Jared Cheek		X	X		100%
	Steven Bates					
Air Evac Lifeteam - Decatur, TX	Jared Cheek		X	X		100%
	Kelly Dillon					
Air Evac Lifeteam - Duncan	Jared Cheek		X	X		100%
	Kelly Dillon					
Air Evac Lifeteam - Wichita Falls	Jared Cheek		X	X		100%
	Kelly Dillon					
Anadarko Fire Department EMS	Greg Stone		A	A		0%
	E.J. Sorrels					
Apache Ambulance	Michael Bolin		X	A		50%
	Charley Love					
Apollo MedFlight	Brandon Leasure		A	A		0%
	Brett Hicks					
CareFlite	Zack Kupper		X	X		100%
	Nancy Donaldson					
Carnegie EMS	Kenneth Pack		X	X		100%
	Tyler Walters					
Chickasaw Nation EMS	Roy Throne		X	X		100%
	Louis Wade Snodgrass					
Chickasha Fire Department/EMS	Tony Samaniego		A	A		0%
	Mike Peek					
Eldorado EMS	Jimmie Goodin			A		0%
	Heather Hill					
Elmore City EMS	Brandae Hucks		X	X		100%
	Jason Cook					
Grady EMS District	Chloe Berry		A	X		50%
	Tony Samaniego					
Grandfield Ambulance	Wayne Hull					0%
Greer County Special Ambulance Service District	Korey Thomas		A	A		0%
Harmon Memorial Hospital	Cheryl Simco		X	A		50%
	Joe Lett					
Jackson County EMS	Alex Garland		A	X		50%
	Scooter Mitchel					
Jefferson County Hospital	Leah Newton		X	X		100%
	Brent McReynolds					
Jim Taliaferro Community Mental Health Center	John Martin		X	X		100%
	Ann Rachelle Jenkins					
Johnston County EMS	Kenneth Power		X	X		100%
	LeaAnne Bently					
Lawton Indian Hospital PHS	Katie Tompkins		X	A		50%
	Kendall Washburn					
Lindsay EMS	Brian Davis		A	A		0%
	Anthony Adams					
Lindsay Municipal Hospital	Brianne Bray		X	X		100%
	Tandy Warren					

SOUTHWEST (3) REGIONAL TRAUMA ADVISORY BOARD

GENERAL MEMBER ATTENDANCE

Mangum Regional Medical Center	Daniel Coffin		A	X		50%
Medic West, LLC	Ray Simpson Jenalu Simpson		X	X		100%
Mercy Health – Love County EMS	David Manning Tracy Walker		A	A		0%
Mercy Health Love County	David Manning Tad Hall		A	A		0%
Mercy Hospital Healdton, Inc.	Jay Austin Jaime Connel		A	A		0%
Mercy Hospital Tishomingo	Paul Thomas Lori Smith		A	X		50%
Murray County EMS	Brad Lancaster Joseph Morgan		X	X		100%
OSDH-EPRS	Jessica Benson		A	A		0%
Pauls Valley Ambulance Authority	David Morriss Chris McGill		X	X		100%
Pauls Valley Hospital	Hal Brock Len Lacefield		A	A		0%
Region 3 MERC/RMRS	Robert Stewart Alana Pack		X	X		100%
Reynolds Army Community Hospital	Michael Bolin		X			100%
Rolling Hills Hospital, LLC	Anthony Guild Johnny Luttrell		A	A		0%
Sinor EMS (Hobart)	Teri Lankford Raven Lankford		X	X		100%
Southwest Oklahoma Ambulance Authority	Sheila Lewis Nicole Patterson		A	A		0%
Southwestern Medical Center	Robin Garmon Scott Tanner		A	A		0%
Survival Flight EMS, LLC (Walters)	Ryan Sand Jayme Miller		X	X		100%
The Physicians' Hospital in Anadarko	Brandi Lewis Kendall Washburn		X	X		100%
Velma Community Ambulance	Duke Darling Mike Padilla		A	A		0%
Wadleys EMS Inc (Stratford)	Kathleen Heck Jackie Wadley		A	A		0%
Wadleys EMS Inc (Wynnewood)	Kathleen Heck Jackie Wadley		A	A		0%
Waurika EMS	Juanita Fristoe Leah Newton		A	A		0%