

**Southwest (3) Regional Trauma Advisory Board
REGULAR MEETING**

Thursday, April 1, 2021 – 10:30 a.m.

https://teams.microsoft.com/join/19%3ameeting_ODlwZTFkZDMtNDg5Zi00N2M3LWJiNzctZDdmNDA0ZTJjNDk5%40thread.v2/0?context=%7b%22id%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d

[join/19%3ameeting_ODlwZTFkZDMtNDg5Zi00N2M3LWJiNzctZDdmNDA0ZTJjNDk5%40thread.v2/0?context=%7b%22id%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d](https://teams.microsoft.com/join/19%3ameeting_ODlwZTFkZDMtNDg5Zi00N2M3LWJiNzctZDdmNDA0ZTJjNDk5%40thread.v2/0?context=%7b%22id%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d)

Location of Meeting: Microsoft Teams

Join by Phone: +1 405-898-0717 United States, Oklahoma City (Toll)

Conference ID: 984 949 123#

The meeting notice was filed with the Oklahoma Secretary of State on March 8, 2021 at 4:29 p.m. The meeting notice/agenda was posted on the Oklahoma State Department of Health website for the Region 3 RTAB on April 6, 2021 at 1:26 p.m.

MINUTES (Unofficial Copy)

- I. Call to Order.....Lori Smith, Chair
The meeting was called to order by Chair Lori Smith at 10:31 am.
- II. Roll Call.....Lori Smith, Chair
There was no physical meeting location with Board members participating remotely using the Microsoft Teams teleconferencing platform reflected on the attached attendance sheet.
- III. Introductions and Announcements.....Lori Smith, Chair
Due to time constraints, Jennifer Woodrow requested the Board allow Dr. Larissa Hines to give her presentation before moving to other agenda items to which Chair Lori Smith agreed.
- IV. Approval of Minutes – October 1, 2020.....Lori Smith, Chair
A motion to approve the October 1, 2020 minutes as written was made by Grady Memorial Hospital Authority and seconded by Survival Flight, Inc. There was no discussion and the motion passed 18-0.
- V. Reports
 - A. Emergency Systems Quarterly Activity Report.....Jennifer Woodrow
The move to the Oklahoma Commons Building is complete with most staff currently working from home. Dan Whipple is no longer with Emergency Systems; his position of Trauma Systems Coordinator and the Statistical Research Specialist position are open for application. Currently, there are no trainings scheduled for either the Oklahoma Emergency Medical Services Information System (OKEMSIS) or Trauma Registry. EMS agencies needing a new unit inspection should use the following link found on the Emergency Systems website to schedule date/time and location of the inspection:
https://www.ok.gov/health/Protective_Health/Emergency_Systems/EMS_Division/Ambulance_Services_&EMRAs/Inspections/index.html. The Oklahoma Trauma and Emergency Response Advisory Council (OTERAC) last met on October 7, 2020 with the next meeting scheduled for June 6, 2021. The OTERAC Rules and Regulations subcommittee met virtually March 10, 2021. Meeting dates for upcoming OTERAC subcommittees will be made available as they are scheduled.
 - B. Quality Improvement Committee Quarterly Activity Report.....Ryan Sand, Committee Chair
The Quality Improvement (QI) Committee last met on March 3, 2021. Business conducted at the meeting included approval of Trauma Plan amendments for recommendation to the RTAB regarding participation and quality improvement activities. The Committee reviewed nine cases and authored 13 letters to include 11 response request and two good job letters.



- C. Regional Education Planning Committee Activity Report.....Brad Lancaster, Committee Chair
The Regional Education Planning (RPC) Committee last met this day before the RTAB.
Points of discussion and business conducted at the meeting included the following:
- Discussed regional planning for an education piece regarding interfacility transfers and identified specific doctors to invite to assist with the project.
 - Identified voting concerns regarding one person representing multiple agencies and the need for possible amendments to the regional bylaws.
 - Reviewed the RTAB approved trauma systems goals for planning and implementation and identified a new goal of redeveloping the Mass Casualty Incident (MCI) Plan to be incorporated into the regional trauma plan.
 - Created a working group to review the regional bylaws for identification of amendments for recommendation to the RTAB and to develop a mass casualty incident plan to be incorporated into the regional trauma plan.
- D. EMS for Children Quarterly Activity Report.....Delores Welch
No representative was available for report.
- E. Regional Medical Planning Group (RMPG)/Southwestern Medical Emergency Response Center (MERC) Quarterly Activity Report.....Robert Stewart
Robert Stewart requested everyone remember to update their EMResource status noting Level IV facilities should update on a weekly basis and Level III facilities should update on a daily basis. A request has been submitted to start the MCI drills again. All emergency departments should be aware that the drills may begin within the next month and ensure they know how to utilize the system with training available upon request. RMRS Awareness is scheduled for April 9, 2021. An infections disease tabletop exercise is scheduled on April 11, 2021 for EMS, April 12, 2021 for other disciplines, and April 13, 2021 for Voluntary Organizations Active in Disaster (VOAD), Emergency Management, and health departments. A Redundant Communications Drill is scheduled for May 19. Mr. Stewart emphasized the need for everyone to be ready for this drill and to respond to their emails. An RMPG meeting is scheduled to meet this day after the RTAB at 1:00 p.m.

VI. Business

- A. Discussion, consideration, possible action and vote to approve the following members to the Region 3 Quality Improvement Committee.....Lori Smith, Chair
1. Dr. Robert Worden
 2. Lisa Vinson
 3. Nick Eimers-Mosier
 4. Jennifer Hamett
- A motion to approve the proposed members to Region 3 Quality Improvement Committee was made by Grady Memorial Hospital Authority and seconded by the Tillman County EMS District. There was no discussion and the motion passed 18-0.
- B. Discussion, consideration, possible action and vote to approve amendments to the Region 3 Trauma plan pending review of the approved Letter Schedule of Escalation and placement within the Region 3 Trauma Plan.....Lori Smith, Chair
QI Committee Chair Ryan Sand stated the purpose of the Letter Schedule of Escalation is to increase participation in the QI process and ensures effective responses are received. Mr. Sand reminded members that the QI process is non-punitive and is intended to ensure the regional trauma plan is followed and the trauma system is working as intended. Jamie Lee reviewed the proposed amendments and Jennifer Woodrow reviewed the placement of the amendments within the Region 3 Trauma Plan. A motion to approve the proposed Region 3 Trauma Plan amendments was made by Rush Springs Fire/EMS and seconded by Chickasaw Nation Medical Center. There was no discussion and the motion passed 18-0.



- VII. Presentation
- A. Non-Accidental Trauma.....Dr. Larissa Hines
Immediately following the agenda item Introductions and Announcements, Dr. Larissa Hines of Oklahoma Children's Hospital at OU Health presented information regarding child abuse recognition to include types of abuse, epidemiology, reporting, clinical approach and presentation, and physical examination. A child protective team provider is available 24 hours a day, 7 days per week and can be reached at 405-271-3636.
- VIII. New Business (For matters not reasonably anticipated 48 hours prior to the meeting)
There was no new business.
- IX. Public Comment
- *If attending through the Teams website, please raise a virtual hand for your name to be included in the public comments queue.*
 - *Comments will be received with people who raised a virtual hand through Teams, followed by those who are attending by phone conference. The comment order will be alphabetically (a-z) based on the attendee's last name.*
 - *To ensure that everyone who desires to make a public comment has had the opportunity to speak, after comments have been made by attendees who raised a virtual hand in Teams or identified themselves when the beginning letter of their last name was called for phone conference attendees, we will then make one last final call for attendees to identify themselves who want to make a public comment, but have not done so.*
- X. Next Meeting
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| A. Quality Improvement Committee
June 6, 2021 – 11:00 a.m. | C. Southwest (3) Regional Trauma Advisory Board
August 5, 2021 – 10:30 a.m. |
| B. Southwest (3) Regional Education Planning Committee
August 5, 2021 – 9:00 a.m. | |
- XI. Closing, Adjournment, and Dismissal.
A motion to adjourn was made by Survival Flight, Inc. and seconded by Air Evac Lifeteam – Ada. The meeting adjourned at 11:39 a.m.

Approved

Lori Smith, Chair
Southwest (3) Regional Trauma Advisory Board
August 5, 2021

SOUTHWEST (3) REGIONAL TRAUMA ADVISORY BOARD

BOARD MEMBER ATTENDANCE

BOARD MEMBER	REPERESENTATIVE	1Q	2Q	3Q	4Q	2021
Air Evac Lifeteam - Ada	Dan McLeod Jared Cheek		X			100%
Arbuckle Memorial Hospital Authority	Ashley Hood Tiffany Baxter		X			100%
Carnegie Tri-County Municipal Hospital	Shay Payne Shannon Ware		X			100%
Chickasaw Nation Medical Center	Jillian Chadwick - James Roy Throne		X			100%
Comanche County Memorial Hospital	Rachel Talley Nick Eimers-Mosier		X			100%
Comanche County Memorial Hospital EMS	Jamie Hennessey Christie Timspon		A			0%
Duncan Regional Hospital, Inc.	Kim Tigert Julie Pennypacker		X			100%
Elkview General Hospital	Kim Goss Jaye Hendrix		X			100%
Grady Memorial Hospital Authority	M. Beth Malone Lori Woodings		X			100%
Jackson County Memorial Hospital Authority	Kelley Martinez William Stevens		X			100%
Kirk's Emergency Service	Bruce Crowell Sondra Sand		X			100%
Mercy Hospital Ada	Tammy Bridgeman James Lampkin		A			0%
Mercy Hospital Ada EMS	David Morriss Chris McGill		X			100%
Mercy Hospital Ardmore, Inc	Lori Smith Lea Brown		X			100%
Rush Springs Fire/EMS	Ryan Upchurch Andrew Bevingon		X			100%
Southern Oklahoma Ambulance Service	Jeff Taylor Bob Hargis		X			100%
Stratford Response Area	James Lampkin		A			0%
Survival Flight Inc.	Ryan Sand Cole Register		X			100%
Tillman County EMS District	Ralph Washburn Eddie Johnson		X			100%
Tuttle Fire/EMS	Jennifer Hamett William Smith		X			100%

SOUTHWEST (3) REGIONAL TRAUMA ADVISORY BOARD

GENERAL MEMBER ATTENDANCE

GENERAL MEMBER	REPERESNTATIVE	1Q	2Q	3Q	4Q	2021
Air Evac Lifeteam - Altus	Kelly Dillon		X			100%
	TJ Saxon					
Air Evac Lifeteam - Ardmore	Jared Cheek		X			100%
	Steven Bates					
Air Evac Lifeteam - Decatur, TX	Jared Cheek		X			100%
	Kelly Dillon					
Air Evac Lifeteam - Duncan	Jared Cheek		X			100%
	Kelly Dillon					
Air Evac Lifeteam - Wichita Falls	Jared Cheek		X			100%
	Kelly Dillon					
American Medical Response - Duncan	Jared Cheek		X			100%
	Kelly Dillon					
American Medical Response - Marlow	Jared Cheek		X			100%
	Kelly Dillon					
Anadarko Fire Department EMS	Greg Stone		A			0%
	E.J. Sorrels					
Apache Ambulance	Michael Bolin		X			100%
	Charley Love					
Apollo MedFlight	Brandon Leasure		A			0%
	Brett Hicks					
CareFlite	Zack Kupper		X			100%
	Nancy Donaldson					
Carnegie EMS	Kenneth Pack		X			100%
	Tyler Walters					
Chickasaw Nation EMS	Roy Throne		X			100%
	Louis Wade Snodgrass					
Chickasha Fire Department/EMS	Tony Samaniego		A			0%
	Mike Peek					
Elmore City EMS	Brandae Hucks		X			100%
	Jason Cook					
Grady EMS District	Chloe Berry		A			0%
	Kevin Trusty					
Grandfield Ambulance	Wayne Hull		X			100%
Greer County Special Ambulance Service District	Korey Thomas		A			0%
Harmon Memorial Hospital	Cheryl Simco		X			100%
	Joe Lett					
Jackson County EMS	William Stevens		A			0%
	Sharon Sanderson					
Jefferson County Hospital	Leah Newton		X			100%
	Brent McReynolds					
Jim Taliaferro Community Mental Health Center	Crystal Garza		X			100%
	John Martin					
Johnston County EMS	Kenneth Power		X			100%
	LeaAnne Bently					
Lawton Indian Hospital PHS	Katie Tompkins		X			100%
	Kendall Washburn					

SOUTHWEST (3) REGIONAL TRAUMA ADVISORY BOARD

GENERAL MEMBER ATTENDANCE

Lindsay EMS	Anthony Adams Brian Davis		A			0%
Lindsay Municipal Hospital	Brianne Bray Tandy Warren		X			100%
Mangum Regional Medical Center	Daniel Coffin		A			0%
Medic West, LLC	Ray Simpson Jenalu Simpson		X			100%
Mercy Health – Love County EMS	David Manning Tracy Walker		A			0%
Mercy Health Love County	David Manning Tad Hall		A			0%
Mercy Hospital Healdton, Inc.	Jaime Connel Kasye Smtih		A			0%
Mercy Hospital Tishomingo	Paul Thomas Lori Smith		A			0%
Murray County EMS	Brad Lancaster Joseph Morgan		X			100%
OSDH-EPRS	Jessica Benson		A			0%
Pauls Valley Ambulance Authority	David Morriss Chris McGill		X			100%
Region 3 MERC/RMRS	Robert Stewart Alana Pack		X			100%
Reynolds Army Community Hospital	Michael Bolin		X			100%
Rolling Hills Hospital, LLC	Anthony Guild Johnny Luttrell		A			0%
Sinor EMS (Hobart)	Teri Lankford Lance Lankford		X			100%
Southern Plains Medical Center of Garvin County	Hal Brock Len Lacefield		A			0%
Southwest Oklahoma Ambulance Authority	Sheila Lewis Nicole Patterson		A			0%
Southwestern Medical Center	Robin Garmon Scott Tanner		A			0%
Survival Flight EMS, LLC	Ryan Sand Lori Samples		X			100%
The Physicians' Hospital in Anadarko	Brandi Lewis Kendall Washburn		X			100%
Velma Community Ambulance	Chaz Shults		A			0%
Wadleys EMS Inc - Stratford	Kathleen Heck Jackie Wadley		A			0%
Wadleys EMS Inc (Wynnewood)	Kathleen Heck Jackie Wadley		A			0%
Waurika EMS	Juanita Fristoe Leah Newton		A			0%