

**Southwest (3) Regional Education Planning Committee
REGULAR MEETING
Thursday, August 5, 2021 – 9:00 a.m.**

**Location of Meeting: Great Plains Technology Center
4500 Southwest Lee Boulevard
Lawton, OK 73055**

AGENDA

- I. Call to Order.....Brad Lancaster, Chair
- II. Roll Call.....Brad Lancaster, Chair
- III. Introductions and Announcements.....Brad Lancaster, Chair
- IV. Approval of Minutes – April 1, 2021.....Brad Lancaster, Chair
- V. Reports
 - A. Interfacility Transfer Working Group.....Brad Lancaster, Chair
 - B. Bylaw Review/Revision Working Group.....Beth Malone, Chair
 - C. MCI Planning Working Group.....Alana Peck, Chair
- VI. Business
 - A. Discussion, consideration, and possible vote to approve recommendations to the RTAB pending review of the Region 3 Trauma Advisory Board Membership, approved Board Member Rotation Schedule, and previous year member attendance.....Brad Lancaster, Chair
 - B. Discussion, consideration, and possible vote to approve action for recommendation to the RTAB for regional trauma system goals.....Brad Lancaster, Chair
 - 1. Performance measure for each strategic goal and timeline
 - 2. Report frequency and content for each strategic goal
 - 3. Recommendation for next steps
 - C. Discussion, consideration, and possible action for the next steps and assignment for the REPC workgroups.....Brad Lancaster, Chair
 - 1. Interfacility Transfer Working Group
 - 2. Bylaw Review/Revision Working Group
 - 3. MCI Planning Working Group
 - D. Discussion, consideration, possible action and vote to approve proposed regular meeting dates, times, and venues for 2022.....Brad Lancaster, Chair
 - 1. February 3, 2022 – 9:00 am at the Great Plains Technology Center, Lawton
 - 2. April 7, 2022 – 9:00 am at the Great Plains Technology Center, Lawton
 - 3. August 4, 2022 – 9:00 am at the Great Plains Technology Center, Lawton
 - 4. October 6, 2022 – 9:00 am at the Great Plains Technology Center, Lawton
- VII. New Business (For matters not reasonably anticipated 48 hours prior to the meeting)
- VIII. Next Meeting
 - A. Regional Trauma Advisory Board
August 5, 2021 – 10:30 a.m.
 - B. Quality Improvement Committee
September 2, 2021 – 11:00 a.m.
 - C. Regional Education Planning Committee
October 7, 2021 – 9:00 a.m.
- IX. Closing, Adjournment, and Dismissal

Southwest (3) Regional Education Planning Committee
REGULAR MEETING
Thursday, April 1, 2021 – 9:00 a.m.

Location of Meeting: Microsoft Teams
https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGVkZWl5NzEtMjk0YS00ZjgzLWI1OTYtNTNmNWZlYjE1ZmZi%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d
Join by Phone: +1 405-898-0717 United States, Oklahoma City (Toll)
Conference ID: 611 804 311#

MINUTES

The meeting notice was filed with the Oklahoma Secretary of State on March 8, 2021 at 4:29 p.m. The meeting notice/agenda was posted on the Oklahoma State Department of Health website for the Region 3 RTAB on April 6, 2021 at 1:26 p.m.

- I. Call to Order..... Brad Lancaster, Chair
The meeting was called to order by Chair Brad Lancaster at 9:01 a.m.
- II. Roll Call..... Brad Lancaster, Chair
There was no physical meeting location with members participating remotely via the Microsoft Teams platform. Roll call was taken with the following members present: Brad Lancaster, Beth Malone, Dan McLeod, JenaLu Simpson, Robert Stewart, Rachel Talley, and Tyler Walters. Bob Stewart arrived at 9:04 a.m. Anthony Adams and Scott Tanner were absent.
- III. Introductions and Announcements..... Brad Lancaster, Chair
Jennifer Woodrow announced the RTAB Chair Lori Smith was present and welcomed her to the meeting.
- IV. Approval of Minutes – October 1, 2020..... Brad Lancaster, Chair
A motion to approve the October 1, 2020 minutes as written was made by Tyler Walters and seconded by JenaLu Simpson. There was no discussion and the motion passed 6-0.
- V. Reports
A. Interfacility Transfer Working Group Report..... Brad Lancaster, Chair
Brad Lancaster reported that the working group has not been able to meet due to COVID-19 and emphasized the need to begin working on an education piece again for better utilization of regional resources. Jennifer Woodrow suggested the working group reach out to the regional hospitals and EMS agencies to ascertain their actual capabilities and physician privileges/facility policies in order to have a good understanding of the actual resources available with examples given regarding orthopedic and pediatric patients. Members identified physicians from within the region who have either expressed interest in joining the work group and/or would be a valuable resource in assisting with the educational piece. Physicians identified included Dr. Deacon Vice of Grady Memorial Hospital Authority, Dr. Carl Thompson of Mercy Hospital Ardmore, and Dr. Phillip Sloan of both Southern Oklahoma Ambulance Service and SSM Health St. Anthony Hospital. Members will reach out to the identified physicians to confirm interest and then report back to Chair Brad Smith who will then schedule a meeting.
- VI. Business
A. Discussion, consideration, possible action and vote to approve recommendation to the RTAB for possible RTAB bylaw amendments pending review of the Southwest RTAB Bylaws..... Brad Lancaster, Chair
RTAB Chair Lori Smith asked the committee if one person should be allowed to represent multiple agencies and, therefore, be allowed to cast multiple votes.



Members reviewed RTAB Bylaw language regarding rules and requirements for RTAB member representation, authorization of appointed representatives, and authority to cast votes. Concerns voiced during the discussion included the following: possible implications of one person representing multiple board members, multiple general members, multiple board and general members, and/or members of multiple disciplines; possible failure of representatives to communicate information back to all member organization when representing multiple organizations; and possible delays in conducting business due to non-authorized representative and/or members not serving on the Board making motions and/or casting votes. Jennifer Woodrow stated additional bylaw amendments were identified in previous meetings and noted the available option of establishing a working group for the purpose of bylaw review and possible revisions for recommendation to the RTAB for approval. Tyler Walters and Beth Malone volunteered to serve on the working group with Tyler Walters appointed chair. A motion to establish the working group as proposed was made by Robert Stewart and seconded by Tyler Walters. There was no further discussion and the motion passed 7-0.

- B. Discussion, consideration, possible action and vote to approve recommendation to the RTAB for planning and implementation of 2021 trauma system goals...Brad Lancaster, Chair Jennifer Woodrow reviewed the 2021 trauma system goals approved by the RTAB to send to the REPC for planning and implementation. Robert Stewart stated the Region 3 MERC/RMRS would like to do a Mass Casualty Incident (MCI) plan revision for the region and suggested the committee approve a new trauma system goal of developing a regional MCI Plan for integration into the regional trauma plan. Mr. Stewart noted that the integration of the RMRS plans and regional plans is very important and something the region should be working towards. Members discussed creating a working group for the purpose of developing a MCI plan to be incorporated into the regional trauma plan with RMRS Coordinator Alana Peck appointed Chair and Beth Malone, JenaLu Simpson, and Brad Lancaster appointed as members. A motion to establish the working group as proposed was made by JenaLu Simpson and seconded by Dan Mcleod. There was no further discussion and the motion passed 7-0.

- VII. New Business (For matters not reasonably anticipated 48 hours prior to the meeting) Upon request, Brad Lancaster and Jennifer Woodrow clarified that committee letters addressing RTAB member attendance issues were not distributed last quarter due to the identification of conflicting bylaw language regarding attendance at the last REPC meeting. Jennifer Woodrow will send the identified language to the Bylaw Working Group Chair, Beth Malone, for review and possible revision.

VIII. Next Meeting

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|-----------------------------------|-----|--------------------------------|
| A. Regional Trauma Advisory Board | 102 | C. Regional Education Planning |
| April 1, 2021 – 10:30 a.m. | 103 | Committee |
| | 104 | August 5, 2021 – 9:00 a.m. |
| B. Quality Improvement Committee | 105 | |
| June 3, 2021 – 11:00 a.m. | 106 | |

IX. Closing, Adjournment, and Dismissal

A motion to adjourn was made by Beth Malone and seconded by Tyler Walters. The meeting adjourned at 9:53 a.m.

Approved

Brad Lancaster, Chair
Southwest (3) Regional Education Planning Committee
August 5, 2021

Southwest (3) Regional Board Rotation Schedule

Attachment A

Hospital Representation - 10 Board Members			#
Permanent Members	Level III Trauma Centers		5
Rotating Members	Remaining - Alphabetical		5

Permanent	Classification	Attendance		Term
		2020%	2021%	
Comanche County Memorial Hospital	Level III Trauma Center	100	100	P
Duncan Regional Hospital, Inc.	Level III Trauma Center	100	100	P
Grady Memorial Hospital Authority	Level III Trauma Center	100	100	P
Mercy Hospital Ada	Level III Trauma Center	33	0	P
Mercy Hospital Ardmore, Inc	Level III Trauma Center	100	100	P

Rotating	Classification	Attendance			1 YR Term
		2019%	2020%	2021	
Arbuckle Memorial Hospital Authority	Hospital IV CA	75	100	100	2021
Carnegie Tri-County Municipal Hospital	Hospital IV CA	75	67	100	2021
Chickasaw Nation Medical Center	Federal	75	100	100	2021
Elkview General Hospital	Hospital IV	100	67	100	2021
Harmon Memorial Hospital	Hospital IV CA	25	0*	100	(Forfeit 2021) 2024
Jackson County Memorial Hospital Authority	Hospital IV	100	100	100	2021
Jefferson County Hospital	Hospital IV CA	100	100	100	2022
Jim Taliaferro Community Mental Health Center	Psychiatric	100	33	100	2022
Lawton Indian Hospital PHS	Federal	75	100*	100	2022
Lindsay Municipal Hospital	Hospital IV	100	33	100	2022
Mangum Regional Medical Center	Hospital IV CA	0	0	0	2022
Mercy Health Love County	Hospital IV CA	100	33	0	2023
Mercy Hospital Healdton, Inc.	Hospital IV CA	75	67	0	2023
Mercy Hospital Tishomingo	Hospital IV CA	100	67	0	2023
Rolling Hills Hospital, LLC	Psychiatric	0	0	0	2023
Southwestern Medical Center	Hospital IV	25	100	0	2023
The Physicians' Hospital in Anadarko	Hospital IV CA	75	67	100	2024
Pauls Valley Hospital	Hospital IV			0	

New Member

*Excused absense(s)

EMS Representation - 10 Board Members			#
Permanent Members	Top 4 by previous year call volume		4
	Air Evac Lifeteam - Rotate license (1 YR Term)		1
Rotating Members	Remaining Air - Alphabetical		1
	Remaining Ground - Alphabetical		4

Permanent	2020 Call Volume	2020%	2021%	Term
Kirks Emergency Service	10962	100	100	100 P
Southern Oklahoma Ambulance Service	7714	100	100	100 P
Mercy Hospital EMS - Ada	6331	100	100	100 P
Comanche County Memorial Hospital EMS	7056	0	0	0 P
Air Evac Lifeteam				P - Rotate License
Air Evac Lifeteam - Ada	354	100	100	2021
Air Evac Lifeteam - Altus	121	100	100	2022
Air Evac Lifeteam - Ardmore	443	100	100	2023
Air Evac Lifeteam - Decatur, TX	96	100	100	2024
Air Evac Lifeteam - Duncan	254	100	100	2025
Air Evac Lifeteam - Wichita Falls	52	100	100	2026

Air	2020 Call Volume	Attendance			1 YR Term
		2019%	2020%	2021%	
Apollo MedFlight	2	25	0	0	2022
CareFlite	34	0	0	100	2023
Survival Flight Inc.	404	100	67	100	2021

Ground	2020 Call Volume	Attendance			1 YR Term
		2019%	2020%	2021%	
American Medical Response—Duncan	4511	100	100	100	2023
American Medical Response—Marlow	558	100	100	n/a	2023
Anadarko Fire Department EMS	1583	75	33	0	2023
Apache Ambulance	717	100	67	100	2023
Carnegie EMS	1032	100	67	100	2024
Chickasaw Nation EMS	876	75	100	100	2024
Chickasha Fire Department/EMS	3226	100	0	0	2024
Elmore City EMS	362	50	67	100	2024
Grady EMS District	n/a	100	33	0	2025
Grandfield Ambulance	228	75	67	n/a	2025
Greer County Special Ambulance Service District	590	0	33	0	2025
Jackson County EMS	3583	100	100	0	2025
Johnston County EMS	1613	75	100	100	2026
Lindsay EMS	1096	100	33	0	2026
Medic West, LLC	286	50	100*	100	2026
Mercy Health – Love County EMS	2128	100	33	0	2026
Murray County EMS	2746	100	100	100	2027
Pauls Valley Ambulance Authority	1612	100	100	100	2027
Reynolds Army Community Hospital	1083	100	100	100	2027
Rush Springs Fire/EMS	723	100	67	100	2021
Sinor EMS (Hobart)	602	0	33	100	(Forfeit 2021) 2027
Southwest Oklahoma Ambulance Authority	183	0	0	0	(Forfeit 2021) 2028
Stratford Response Area	39	100	33	n/a	2021
Tillman County EMS District	874	100	100	100	2021
Tuttle Fire/EMS	1293	100	67	100	2021
Velma Community Ambulance	92	0	0	0	(Forfeit 2021) 2028
Wadleys EMS Inc - Stratford	443		50	0	2022
Wadleys EMS Inc (Wynnewood)	271		50	0	2022
Survival Flight EMS, LLC (Walters)	111		50	100	2022
Waurika EMS	690	25	100	0	2022
Eldorado EMS	15				
Survival Flight EMS, LLC (Duncan)					

REGION 3 TRAUMA SYSTEM GOALS

Decrease the number of Priority 1 patients transported by ambulance services to a Level III or Level IV Trauma Center by 3% by the end of the calendar year 2021

	Region 3	Statewide
Number of Priority 1 pts originating in region	479	2737
Number of P1 pts transported to an in-region Level III/IV	340	1077
Number of patients needed to reduce by 3%	10.20	35.58
OKEMSIS numbers from 01/01/2018 – 12/31/2018 as reported on 11/25/2019		

Decrease the statewide average length of stay at Level III and Level IV Trauma Centers for patients having an ISS of ≥ 16 by 3% by the end of calendar year 2021

	Region 3	Statewide
Number of Transferred Priority 1	113	609
Average Length of Stay at the initial facility in minutes	160	177
Number of minutes needed to reduce by 3%	4.8	5.31
Trauma Registry numbers from 01/01/2018 – 12/31/2018 as reported on 12/18/2019		