



Northwest (1) Regional Trauma Advisory Board  
**REGULAR MEETING**  
Tuesday, April 27, 2021 -10:30 a.m.

Location of Meeting: Microsoft Teams

<https://teams.microsoft.com/join/19%3ameetingYWYwNDIIZTAtYzgyOC00NTc4ITgwYTktNWE0NWE3Nzg5NGQ1%40thread.v2/0?context=%47b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d>

Join by Phone: +1 405-898-0717 United States, Oklahoma City (Toll)

Conference ID: 819 306 152#

The meeting notice was filed with the Oklahoma Secretary of State on March 12, 2021 at 4:34 p.m. The meeting notice/agenda was posted on the Oklahoma State Department of Health website for the Region 1 RTAB on April 22, 2021 at 10:48 a.m.

**MINUTES**

- I. Call to Order ..... Jamie McAlister, Chair  
The meeting was called to order at 10:30 a.m.
- II. Roll Call..... Emily Powell, Secretary/Treasurer  
There was no physical meeting location with Board members participating remotely using the Microsoft Teams teleconferencing platform reflected on the attached attendance sheet.
- III. Introductions and Announcements ..... Jamie McAlister, Chair  
Jennifer Woodrow introduced Rebecca Novak as the new Region 1 representative taking her place.
- IV. Approval of Minutes - November 13, 2020 ..... Jamie McAlister, Chair  
A motion to approve the minutes as written was made by Watonga EMS and seconded by Life EMS. There was no discussion and the motion passed 12-0.
- V. Reports/Updates
  - A. Emergency Systems..... Rebecca Novak  
Staff has completed the move to the new Oklahoma Commons Building with most staff still teleworking from home. There are two open positions at the Oklahoma State Department of Health (OSDH). Daniel Whipple moved to a new position outside of the Health Department. His position is posted for a Trauma Systems Coordinator along with a Statistical Research Specialist position for OKEMSIS. We are working on adding current trauma plans to EMResource and updating the OSDH webpage to ensure all information is available. Program area contact information and upcoming training dates were presented by Rebecca Novak with all information available on the OSDH website. If your EMS service needs a new unit inspection, please go to the following website:  
<https://www.ok.gov/health/ProtectiveHealth/EmergencySystems/EMSDivision/AmbulanceServices&EMRAs/Inspections/index.html>. OTERAC last met October 7, 2020 and will meet again June 2, 2021 at 1:00 p.m. It is not known at this time if it will be in person or online.
  - B. Quality Improvement (QI) Committee ..... Valerie Schultz  
The QI Committee met on March 23, 2021 via Microsoft teams. There were 12 cases discussed and 18 letters to be sent out. Some letters will require a response and some are good job letters. One case was closed by the committee. The QI Committee is getting caught up on cases to review.
  - C. Regional Planning Committee (RPC) ..... Jamie McAlister, Chair  
The RPC met this morning prior to the Regional Trauma Advisory Board (RTAB). One of the biggest goals was to look at the 2021 trauma system goals and discussion took place on how to reduce percentages across the board due to a patient initially going to an inappropriate Level III or Level IV facility. The first 2021 trauma system goal is to decrease the number of Priority 1 patients delivered to a Level III or Level IV Trauma Center by three percent per year. If an additional five to six Priority 1 patients per year are delivered to a Level I or Level II Trauma Center, this will meet the three percent decrease. The second trauma system goal is to decrease the length of stay at a Level III or Level IV Trauma Center for a Priority 1 trauma patient with an injury severity score (ISS) of greater than 16 by three percent. This goal will be met if a Priority 1 patient is transferred to a Level I or Level II Trauma Center six minutes faster

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NORTHWEST REGIONAL TRAUMA ADVISORY BOARD

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**<https://teams.microsoft.com/joinf19%3ameetingYWYwNDIIZTAtYzqvOC00NTc4LTgwYTktNWE0NWE3Nzg5NGQ1%40thread.v2f0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d>**

**[0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d](https://teams.microsoft.com/joinf19%3ameetingYWYwNDIIZTAtYzqvOC00NTc4LTgwYTktNWE0NWE3Nzg5NGQ1%40thread.v2f0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d)**

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- D. Regional Medical Response System ..... Paulette Marshall  
The next meeting for the Regional Medical Planning Group (RMPG) is this day at 1:00 p.m. The link to access the RMPG meeting is available from Ms. Marshall. The Oklahoma State Department of Health is now distributing available Personal Protective Equipment (PPE) to the medical facilities through the regional warehouses. This is different from before when the Medical Emergency Response Center (MERC) was distributing PPE. There are warehouses in Enid and Woodward and distribution of available PPE is based on a first come, first served basis. Ms. Marshall is currently working on deliverables to finish out this period along with the work plan and budget for next period. In person area meetings are planned to be held in June.
- E. EMS for Children.....Delores Welch  
There was no representative to give a report.
- F. Preparing for Chemical Emergencies Ad Hoc Committee.....Paulette Marshall  
Paulette Marshall stated there is nothing to report.
- G. Trauma Plan & Bylaw Ad Hoc Committee ..... Jamie McAlister, Chair  
Jamie McAlister announced the committee is moving forward with recommendations that will be discussed later in the meeting.
- H. Stroke Regional Planning Ad Hoc Committee ..... Erin Fast  
Rebecca Novak received an email from Erin Fast stating that she is no longer able to Chair this committee and is stepping down effective immediately.

VI. Business

- A. Discussion, consideration, possible action and vote to approve amendments to the Region 1 Trauma Plan pending review of Medical Emergency Response center (MERC) recommendations and the approved Letter Schedule of Escalation and placement within the Region 1 Trauma Plan..... Jamie McAlister, Chair  
There were questions about the proposed Region 1 Trauma Plan amendments that MERC originally recommended. The two recommendations were that the MERC should no longer have the authority to deny or discontinue emergency department divert based on the need of the community as well as the authority to place ambulance services on a rotating basis to avoid oversaturation. The question was if the hospital goes on emergency divert and the MERC or the designee no longer handles the diversions, who will take over responsibility. After discussion with the MERC representative, Paulette Marshall, the proposed amendments will be eliminated, and the MERC will continue to have the authority for the two recommendations listed above. Jennifer Woodrow discussed what would be voted on today regarding the updates from the last meeting by eliminating Appendix A and moving the EMS provider description to just one place. It also includes the addition of the quality improvement language into the letter Schedule of Escalation process and moving the Letter Schedule of Escalation into Appendix D. The vote will also include not making any changes to the MERC for either hospital or EMS. Jamie Lee reiterated the proposed amendments and reviewed the placement of the amendments within the Region 1 Trauma Plan. A motion to approve the proposed amendment changes was made by St. Mary's Regional Medical Center and seconded by AllianceHealth Woodward. There was no discussion and the motion passed 12-0.
- B. Discussion, consideration, possible action and vote to approve the following amendments to the Region 1 Bylaws..... Jamie McAlister, Chair  
Section II. Standing Committees:  
10. The Trauma Plan shall be reviewed/ revised biennially by the Northwest (1) Regional Planning Committee.



Northwest (1) Regional Trauma Advisory Board  
REGULAR MEETING  
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AMENDMENT OF BYLAWS

Section 2. The Bylaws shall be reviewed/ revised biennially by the Northwest (1 } Regional Planning Committee.

Jamie McAlister stated that proposed changes ensure that bylaws will be reviewed biennially. A motion to approve the proposed amendments to the Region 1 Bylaws was made by St. Mary's Regional Medical Center and seconded by Watonga EMS. There was no discussion and the motion passed 13-0.

VII. Presentation

- A. Non-Accidental Trauma..... Dr. Larissa Hines, M.D.  
Dr. Larissa Hines of Oklahoma Children's Hospital at OU Health presented information regarding child abuse recognition to include types of abuse, epidemiology, reporting, clinical approach and presentation, and physical examination. A child protective team provider is available 24 hours a day, 7 days per week and can be reached at 405-271-3636.

VIII. New Business (For matters not reasonably anticipated 48 hours prior to the meeting)

Chair Jamie McAlister announced that she is calling for the Stroke, Trauma Plan and Bylaw Revision, and Preparing for Chemical Emergency work groups to be dissolved and moved back to the RPC for discussion and planning due to lack of participation and leadership. If you would like to be involved in the RPC, please contact Ms. McAlister or Ms. Novak.

IX. Next Meetings

- |                                                            |                                   |
|------------------------------------------------------------|-----------------------------------|
| A. Quality Improvement Committee                           | C. Regional Planning Committee    |
| April 27, 2021- 12:00 p.m.                                 | July 27, 2021 - 9:00 a.m.         |
| B. Oklahoma Trauma and Emergency Response Advisory Council | D. Regional Trauma Advisory Board |
| June 2, 2021-1:00 p.m.                                     | July 27, 2021- 10:30 a.m.         |

X. Closing, Adjournment, and Dismissal

A motion to adjourn was made by Watonga EMS and seconded by Life EMS. The meeting adjourned at 11:41 a.m.

Approved

Jamie McAlister, Chair  
Region 1 Regional Trauma Advisory Board  
July 27, 2021

| BOARDMEMBER                                 | REPRESENTATIVE                           | 1Q                                                    | 2Q                                                    | 3Q                                                    | 4Q                                                    | YTD  |
|---------------------------------------------|------------------------------------------|-------------------------------------------------------|-------------------------------------------------------|-------------------------------------------------------|-------------------------------------------------------|------|
| AIRMD,LLCDBA: LIFESAVE                      | Mitch Helfferich<br>Lisa Baldwin-Bateman |                                                       | A                                                     |                                                       |                                                       | 0%   |
| ALLIANCE HEALTH WOODWARD                    | Emily Powell<br>Erin Fast                |                                                       | X                                                     |                                                       |                                                       | 100% |
| BURNS FLAT AMBULANCE                        | Jessi Perriman<br>Debbie Bloomer         |                                                       | A                                                     |                                                       |                                                       | 0%   |
| CIMARRON MEMORIAL HOSPITAL                  | Denton Turner<br>Marlene Grazier         |                                                       | A                                                     |                                                       |                                                       | 0%   |
| ELK CITY FIRE DEPARTMENT/EMS                | Kyle Chervenka<br>Darren Murray          |                                                       | X                                                     |                                                       |                                                       | 100% |
| ERICK AMBULANCE                             | Justin Woodruff<br>Michelle Sills        |                                                       | A                                                     |                                                       |                                                       | 0%   |
| GREAT PLAINS REGIONAL MEDICAL CENTER        | Angie Clinton<br>Kevin Martin            |                                                       | A                                                     |                                                       |                                                       | 0%   |
| GUYMON FIRE DEPARTMENT AMBULANCE            | Spencer A Leiter<br>Grant Wadley         |                                                       | X                                                     |                                                       |                                                       | 100% |
| INTEGRIS BASS BAPTIST HEALTH CENTER         | Jamie McAlister                          |                                                       | X                                                     |                                                       |                                                       | 100% |
| KEYE EMS                                    | Lynn Jones<br>Glen Copeland              |                                                       | X                                                     |                                                       |                                                       | 100% |
| LIFE EMS                                    | Jimmy Johnson<br>Shawn Svob              |                                                       | X                                                     |                                                       |                                                       | 100% |
| MEMORIAL HOSPITAL OF TEXAS COUNTY AUTHORITY | Tamara Arnold<br>Kenda Pritchard         |                                                       | A                                                     |                                                       |                                                       | 0%   |
| NEWMAN MEMORIAL HOSPITAL, INC.              | Mayra Estrada, LPN<br>Jean Bartow        |                                                       | X                                                     |                                                       |                                                       | 100% |
| SEILING MUNICIPAL HOSPITAL                  | Melissa Bowers<br>Sara Kelly             |                                                       | X                                                     |                                                       |                                                       | 100% |
| SHARE MEDICAL CENTER                        | Mark Almack<br>Regina Wilson             |                                                       | X                                                     |                                                       |                                                       | 100% |
| QUORUM MET                                  |                                          | <input type="checkbox"/> Y <input type="checkbox"/> N | <input type="checkbox"/> Y <input type="checkbox"/> N | <input type="checkbox"/> Y <input type="checkbox"/> N | <input type="checkbox"/> Y <input type="checkbox"/> N |      |

## REGIONAL TRAUMA ADVISORY BOARD

## GENERAL MEMBER ATTENDANCE

| GENERALMEMBER                    | REPRESENTATIVE                   | 1Q | 2Q | 3Q | 4Q | YTD  |
|----------------------------------|----------------------------------|----|----|----|----|------|
| SINOREMSCLINTON                  | MichelleAddington<br>JeremyPool  |    | X  |    |    | 100% |
| ST.MARY'SREGIONALMEDICALCENTER   | ValerieSchultz<br>MarthaSyms     |    | X  |    |    | 100% |
| WATONGAEMS                       | JoshuaBoden<br>KathrineBiggs     |    | X  |    |    | 100% |
| WEATHERFORDREGIONALHOSPITAL,INC. | LindseyZimmerman<br>KayVillines  |    | X  |    |    | 100% |
| WOODWARDCOUNTYEMS                | PebblesLuddington<br>JulieDennis |    | X  |    |    | 100% |
| AIREVACLIFETEAM021ELKCITY        | TammieJames<br>ScottMoore        |    | A  |    |    | 0%   |
| AIREVACLIFETEAM70WOODWARD        | JustinMiller<br>TammieJames      |    | X  |    |    | 100% |
| AIREVACLIFETEAMKINGFISHER        | JustinMiller<br>ChadCampbel      |    | X  |    |    | 100% |
| AIREVACLIFETEAMWEATHERFORD       | ScottMoore<br>KristinaPeck       |    | A  |    |    | 0%   |
| ALFALFACOUNTYEMS                 | BettyMeadows<br>ScottHofen       |    | A  |    |    | 0%   |
| ALLIANCEHEALTHCLINTON            | JanaeChittum<br>WadeBlackwel     |    | A  |    |    | 0%   |
| ALVAAMBULANCESERVICE             | JulieDennis<br>BridgettGragg     |    | X  |    |    | 100% |
| APOLLOMEDFLIGHT                  | BrandonLeasure<br>BrettHicks     |    | A  |    |    | 0%   |
| BEAVERCOUNTYEMS                  | DustySperry<br>KalisaCooper      |    | X  |    |    | 100% |
| BEAVERCOUNTYMEMORIALHOSPITAL     | LynSizelove<br>TaylorClubb       |    | X  |    |    | 100% |
| BUFFALOEMSDISTRICT               | EvanYauk<br>MelissaHeadlee       |    | X  |    |    | 100% |
| CANTON-LONGDALEEMS               | JohnSprunger<br>ConnieSprunger   |    | A  |    |    | 0%   |
| CHEYENNE&ARAPAHOEMS              | TwilaWilson<br>WilmaRedbird      |    | X  |    |    | 100% |
| CIMARRONCOUNTYEMS                | CherylTaylor<br>GlendaCompton    |    | X  |    |    | 100% |
| COMMUNITYAMBULANCE               | KirkSander<br>ThomasRay          |    | X  |    |    | 100% |
| CORDELLEMS                       | DevinW.Humphrey                  |    | A  |    |    | 0%   |

|                                                   |                                      |  |   |  |  |      |
|---------------------------------------------------|--------------------------------------|--|---|--|--|------|
| <b>CORDELL MEMORIAL HOSPITAL</b>                  | James Glover<br>Melinda Laird        |  | X |  |  | 100% |
| <b>EAGLE MED-KANSAS</b>                           | Chad Pore<br>Craig Isom              |  | A |  |  | 0%   |
| <b>ELLIS COUNTY EMS</b>                           | Justin Longhofer<br>Denise Longhofer |  | X |  |  | 100% |
| <b>FAIRVIEW REGIONAL MEDICAL CENTER AUTHORITY</b> | Tamara Eitzen<br>Wes Howerton        |  | X |  |  | 100% |
| <b>FREEDOM VOLUNTEER FIRE &amp; AMBULANCE</b>     | Felicia Green<br>Shely Oliphant      |  | X |  |  | 100% |
| <b>GOODWELL AMBULANCE</b>                         | Ashley Ming<br>Senech Wilson         |  | A |  |  | 0%   |
| <b>HARPER COUNTY COMMUNITY HOSPITAL</b>           | Amy Yauk<br>Melissa Headlee          |  | X |  |  | 100% |
| <b>HOOKE MUNICIPAL AMBULANCE</b>                  | Marilee Jacobs<br>Rob Wayman         |  | X |  |  | 100% |
| <b>KINGFISHER AMBULANCE (CITY OF)</b>             | Anthony R. Stewart<br>Richard Butts  |  | X |  |  | 100% |
| <b>LAVERNE EMS</b>                                | Bobbie Mitchell<br>Donda Goodwin     |  | A |  |  | 0%   |
| <b>LEE DEY AMBULANCE</b>                          | Kim Currier<br>Angel Boyd            |  | A |  |  | 0%   |
| <b>LIFE EMS OF HENNESSEY</b>                      | Jimmy Johnson<br>Derek Vermillion    |  | X |  |  | 100% |
| <b>LIFE GUARD AMBULANCE SERVICE WEATHERFORD</b>   | Jeremy Caudill<br>Jeffrey Parks      |  | X |  |  | 100% |
| <b>MAJOR COUNTY EMS</b>                           | Gregg Burlison<br>Junior Aguilar     |  | X |  |  | 100% |
| <b>MEDFORD AMBULANCE</b>                          | James Shepherd<br>Kacy Wallace       |  | A |  |  | 0%   |
| <b>MERCY HOSPITAL KINGFISHER</b>                  | Marvin Bishop<br>Amber Albers        |  | A |  |  | 0%   |
| <b>MERCY HOSPITAL WATONGA</b>                     | Jennifer Manuel<br>Jennifer Jackson  |  | X |  |  | 100% |
| <b>MILLER EMS</b>                                 | Matt Miler<br>Parker Stambaugh       |  | A |  |  | 0%   |
| <b>MILLER EMS-GARFIELD COUNTY</b>                 | Matt Miler<br>Parker Stambaugh       |  | A |  |  | 0%   |
| <b>MILLER EMS-KINGFISHER</b>                      | Matt Miler<br>Parker Stambaugh       |  | A |  |  | 0%   |
| <b>OKEENE EMS</b>                                 | Kathrine Biggs<br>Amanda Halverson   |  | X |  |  | 100% |

## REGIONAL TRAUMA ADVISORY BOARD

## GENERAL MEMBER ATTENDANCE

|                                        |                                   |  |   |  |  |      |
|----------------------------------------|-----------------------------------|--|---|--|--|------|
| <b>OKEENEMUNICIPALHOSPITAL</b>         | TamaraFischer<br>EmilyPoe         |  | X |  |  | 100% |
| <b>POND CREEK FIRE &amp; AMBULANCE</b> | JakeWinn<br>JoshStephens          |  | A |  |  | 0%   |
| <b>REGION 1 RMRS</b>                   | PauletteMarshall<br>PamelaKornele |  | X |  |  | 100% |
| <b>ROGERS MILLS AMBULANCE</b>          | VickeyManning<br>DustinBatterton  |  | X |  |  | 100% |
| <b>ROGERS MILLS MEMORIAL HOSPITAL</b>  | EllenKirk<br>GarrettLogan         |  | X |  |  | 100% |
| <b>SINO REMSSAYRE</b>                  | MichelleAddington<br>JeremyPool   |  | X |  |  | 100% |
| <b>SINO REMS THOMAS</b>                | MichelleAddington<br>JeremyPool   |  | X |  |  | 100% |
| <b>VICI-CAMARGO EMS</b>                | KatrinaBryant<br>EricPeoples      |  | A |  |  | 0%   |
| <b>WAYNOKA AMBULANCE SERVICE</b>       | FeliciaGreen<br>PebblesLuddington |  | X |  |  | 100% |
|                                        |                                   |  |   |  |  | %    |
|                                        |                                   |  |   |  |  | %    |
|                                        |                                   |  |   |  |  | %    |
|                                        |                                   |  |   |  |  | %    |