



Northwest (1) Regional Planning Committee

REGULAR MEETING

Tuesday, April 27, 2021 – 9:00 a.m.

Location of Meeting: Microsoft Teams

[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDaxZmZlMmQtNDE1My00NmZkLTg0YTgtYTBkNDI3OGE2Yjgy%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d)

[join/19%3ameeting_NDaxZmZlMmQtNDE1My00NmZkLTg0YTgtYTBkNDI3OGE2Yjgy%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDaxZmZlMmQtNDE1My00NmZkLTg0YTgtYTBkNDI3OGE2Yjgy%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d)

Join by Phone: +1 405-898-0717 United States, Oklahoma City (Toll)

Conference ID: 318 235 457#

The meeting notice was filed with the Oklahoma Secretary of State on March 12, 2021 at 4:40 p.m. The meeting notice/agenda was posted on the Oklahoma State Department of Health website for the Region 1 RTAB on April 22, 2021 at 10:48 a.m.

MINUTES

- I. Call to Order.....(Jamie McAlister, Chair)
The meeting was called to order by Chair Jamie McAlister at 9:15 a.m.
- II. Roll Call.....(Jamie McAlister, Chair)
There was no physical meeting location with members participating remotely via the Microsoft Teams platform. Roll call was taken with the following members present: Joshua Boden, Tamara Fischer, Jamie McAlister, Valerie Schultz, Emily Powell, and Derek Vermillion. Grant Wadley joined the meeting at 9:38 a.m. Vanessa Brewington and Rodney Baker were absent.
- III. Introductions and Announcements.....(Jamie McAlister, Chair)
Jennifer Woodrow introduced Rebecca Novak as the new Region 1 Coordinator.
- IV. Approval of Minutes – November 13, 2020.....(Jamie McAlister, Chair)
A motion to approve the minutes as written was made by Valerie Schulz and seconded by Emily Powell. There was no discussion and the motion passed 6 – 0.
- V. Business
 - A. Discussion, consideration, possible action, and vote to approve recommendation to the RTAB for planning and implementation of 2021 trauma system goals.....(Jamie McAlister, Chair)
The 2021 trauma system goals were discussed at the Regional Trauma Advisory Board (RTAB) meeting on November 13, 2020 and were approved at that time. They were then sent back to this committee to come up with a plan to implement those goals. The first goal is to decrease the number of Priority 1 patients delivered to a Level III or Level IV Trauma Center by three percent. If an additional five to six Priority 1 patients per year are delivered to a Level I or Level II Trauma Center, this will meet the three percent decrease. The second goal is to decrease the length of stay for a patient with an Injury Severity Score (ISS) of greater or equal to 16 at a Level III or Level IV Trauma Center by three percent. If a Priority 1 patient is transferred to a Level I or Level II Trauma Center six minutes faster, the three percent decrease will be met. It was stated during discussion that each ambulance service may have different licensure levels and coverage that is not adequate, making the first goal unattainable. It was suggested for EMS services to deliver Priority 1 patients to a Level I or Level II Trauma Center as written in the Region 1 Trauma Plan. Mutual aid should be utilized in the event delivering the patient to the appropriate facility results in the EMS leaving their coverage area uncovered, as required by the EMS Rules. EMS agencies should review their medical director approved destination protocols to ensure destinations are appropriate. Ms. Woodrow stated there are currently no updated numbers for Region 1 for 2021 at this time. Emily Powell suggested to meet goals, the Quality Improvement Committee needs to be timely with chart review to ensure letters and feedback are relevant. Members suggested a letter be drafted and sent to hospital and EMS administration and medical directors to notify them of the approved 2021 system goals and provide information regarding the Trauma, Triage and Transfer Guidelines. This letter will be drafted by Ms. McAlister, Jamie Lee, Ms. Woodrow, and Ms. Novak and signed by Chair Ms. McAlister. Once the



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letter is drafted, Ms. McAlister would like to call a special meeting to vote on implementing this letter. It was decided that this agenda item will be tabled until the next meeting.

VI. New Business (For matters not reasonably anticipated 48 hours prior to the meeting).....
.....(Jamie McAlister, Chair)

As Chair, Jamie McAlister discussed the work groups currently in the RTAB consisting of stroke, chemical preparedness, and Trauma Plan and Bylaw Revision. The work groups were developed in the RTAB to clean up some processes without taking them through all the committees. This was in part due to the RPC having difficulty meeting quorum, causing an inability to meet for almost a year. The reason for dissolving these work groups is due to lack of participation and leadership. Ms. McAlister stated the RPC group will also be cleaned up to see more accomplished this year. If a person is interested in joining or resigning from a committee, please talk to Ms. McAlister. Dissolving the work groups will be discussed today at the Regional Trauma Advisory Board.

VII. Next Meetings

- A. Regional Trauma Advisory Board
April 27, 2021 – 10:30 am
- B. Quality Improvement Committee
April 27, 2021 – 12:00 p.m.

- C. Oklahoma Trauma and Emergency
Response Advisory Council
June 2, 2021 – 1:00 p.m.
- D. Regional Planning Committee
July 28, 2021 – 9:00 a.m.

VIII. Closing, Adjournment, and Dismissal

A motion to adjourn was made by Joshua Boden and seconded by Valerie Schulz. The meeting adjourned at 9:41 a.m.

Approved

Jamie McAlister, Chair
Region 1 Regional Planning Committee
October 26, 2021