



**Northwest (1) Regional Trauma Advisory Board
REGULAR MEETING
Tuesday, July 27, 2021 – 10:30 a.m.**

**Location of Meeting: HIGH PLAINS TECHNOLOGY CENTER
3921 34th Street, Woodward, OK 73801**

AGENDA

- I. Call to Order – Check in with Remote Sites.....Jamie McAlister, Chair
- II. Roll Call to include Remote Sites.....Emily Powell, Secretary/Treasurer
- III. Introductions and Announcements.....Jamie McAlister, Chair
- IV. Approval of Minutes – April 27, 2021.....Jamie McAlister, Chair
- V. Reports/Updates
 - A. Emergency Systems.....Rebecca Novak
 - B. Quality Improvement Committee.....Valerie Schultz
 - C. Stroke.....Tamara Fischer/Christina Terry
 - D. Regional Planning Committee.....Jamie McAlister, Chair
 - E. Regional Medical Response System.....Paulette Marshall
 - F. EMS for Children.....Delores Welch
- VI. Business
 - A. Discussion and consideration of the 2022 Board Member rotation and proposal of 2022 Board Members.....Jamie McAlister, Chair
 - B. Discussion and consideration to affirm 2022 Committee Membership and solicitation of volunteers
 -Jamie McAlister, Chair
 - 1. Regional Planning Committee – Justin Miller, Air Evac Lifeteam
 - 2. Continuous Quality Improvement Committee – Jeremy Caudill, Lifeguard EMS
 - C. 2022 Board Officer Nominations.....Jamie McAlister, Chair
 - 1. Chair
 - 2. Vice Chair
 - 3. Secretary/Treasurer
 - D. Discussion and consideration of proposed dates, times and venue for 2022 regular meetings
 -Jamie McAlister, Chair
 - 1. January 25, 2022 - 10:30 am at the High Plains Technology Center, Woodward
 - 2. April 26, 2022 - 10:30 am at the High Plains Technology Center, Woodward
 - 3. July 26, 2022 - 10:30 am at the High Plains Technology Center, Woodward
 - 4. October 25, 2022 - 10:30 am at the High Plains Technology Center, Woodward
- VII. New Business (For matters not reasonably anticipated 48 hours prior to the meeting-board members only)
- VIII. Next Meetings.....Jamie McAlister, Chair
 - A. Northwest Continuous Quality Improvement Committee
August 11, 2021 – 9:00 a.m. via Microsoft Teams

Board Members must be present at the High Plains Technology Center in Woodward, Oklahoma.
General Members may attend a distance learning site of their choice or the High Plains Technology Center.

Autry Technology Center Cameron Kaiser 1201 West Willow Enid, OK 73703 580-242-2750	Western Technology Center Colten Huntzinger 621 Sooner Drive Burns Flat, OK 73624 580-562-3181
Guymon OSU Texas County Extension Ashley Ming located at 301 N. Main Guymon, OK 73942 580-338-7300	



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3921 34th Street, Woodward, OK 73801**

- B. Oklahoma Trauma and Emergency Response Advisory Council
August 4, 2021 – 1:00 p.m.
- C. Northwest Regional Planning Committee
October 26, 2021 – 9:00 a.m.
- D. Northwest Regional Trauma Advisory Board
October 26, 2021 – 10:30 a.m.

IX. Closing, Adjournment, and Dismissal

**Board Members must be present at the High Plains Technology Center in Woodward, Oklahoma.
General Members may attend a distance learning site of their choice or the High Plains Technology Center.**

Autry Technology Center Cameron Kaiser 1201 West Willow Enid, OK 73703 580-242-2750	Western Technology Center Colten Huntzinger 621 Sooner Drive Burns Flat, OK 73624 580-562-3181
Guymon OSU Texas County Extension Ashley Ming located at 301 N. Main Guymon, OK 73942 580-338-7300	



Northwest (1) Regional Trauma Advisory Board
REGULAR MEETING

Tuesday, April 27, 2021 – 10:30 a.m.

Location of Meeting: Microsoft Teams

https://teams.microsoft.com/join/19%3ameeting_YWYwNDIIZTAtYzgyOC00NTc4LTgwYTktNWE0NWE3Nzg5NGQ1%40thread.v2/0?context=%7b%22id%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d

Join by Phone: +1 405-898-0717 United States, Oklahoma City (Toll)

Conference ID: 819 306 152#

The meeting notice was filed with the Oklahoma Secretary of State on March 12, 2021 at 4:34 p.m. The meeting notice/agenda was posted on the Oklahoma State Department of Health website for the Region 1 RTAB on April 22, 2021 at 10:48 a.m.

MINUTES

- I. Call to Order.....Jamie McAlister, Chair
The meeting was called to order at 10:30 a.m.
- II. Roll Call.....Emily Powell, Secretary/Treasurer
There was no physical meeting location with Board members participating remotely using the Microsoft Teams teleconferencing platform reflected on the attached attendance sheet.
- III. Introductions and Announcements.....Jamie McAlister, Chair
Jennifer Woodrow introduced Rebecca Novak as the new Region 1 representative taking her place.
- IV. Approval of Minutes – November 13, 2020.....Jamie McAlister, Chair
A motion to approve the minutes as written was made by Watonga EMS and seconded by Life EMS. There was no discussion and the motion passed 12-0.
- V. Reports/Updates
 - A. Emergency Systems.....Rebecca Novak
Staff has completed the move to the new Oklahoma Commons Building with most staff still teleworking from home. There are two open positions at the Oklahoma State Department of Health (OSDH). Daniel Whipple moved to a new position outside of the Health Department. His position is posted for a Trauma Systems Coordinator along with a Statistical Research Specialist position for OKEMSIS. We are working on adding current trauma plans to EMResource and updating the OSDH webpage to ensure all information is available. Program area contact information and upcoming training dates were presented by Rebecca Novak with all information available on the OSDH website. If your EMS service needs a new unit inspection, please go to the following website: [https://www.ok.gov/health/Protective Health/Emergency Systems/EMS Division/Ambulance Services & EMRAs/Inspections/index.html](https://www.ok.gov/health/Protective%20Health/Emergency%20Systems/EMS%20Division/Ambulance%20Services%20&%20EMRAs/Inspections/index.html). OTERAC last met October 7, 2020 and will meet again June 2, 2021 at 1:00 p.m. It is not known at this time if it will be in person or online.
 - B. Quality Improvement (QI) Committee.....Valerie Schultz
The QI Committee met on March 23, 2021 via Microsoft teams. There were 12 cases discussed and 18 letters to be sent out. Some letters will require a response and some are good job letters. One case was closed by the committee. The QI Committee is getting caught up on cases to review.
 - C. Regional Planning Committee (RPC).....Jamie McAlister, Chair
The RPC met this morning prior to the Regional Trauma Advisory Board (RTAB). One of the biggest goals was to look at the 2021 trauma system goals and discussion took place on how to reduce percentages across the board due to a patient initially going to an inappropriate Level III or Level IV facility. The first 2021 trauma system goal is to decrease the number of Priority 1 patients delivered to a Level III or Level IV Trauma Center by three percent per year. If an additional five to six Priority 1 patients per year are delivered to a Level I or Level II Trauma Center, this will meet the three percent decrease. The second trauma system goal is to decrease the length of stay at a Level III or Level IV Trauma Center for a Priority 1 trauma patient with an injury severity score (ISS) of greater than 16 by three percent. This goal will be met if a Priority 1 patient is transferred to a Level I or Level II Trauma Center six minutes faster.



Northwest (1) Regional Trauma Advisory Board
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Location of Meeting: Microsoft Teams

https://teams.microsoft.com/join/19%3ameeting_YWYwNDIIZTAtYzgyOC00NTc4LTgwYTktNWE0NWE3Nzg5NGQ1%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d

Join by Phone: +1 405-898-0717 United States, Oklahoma City (Toll)

Conference ID: 819 306 152#

- 48 D. Regional Medical Response System.....Paulette Marshall
49 The next meeting for the Regional Medical Planning Group (RMPG) is this day at 1:00 p.m. The link to
50 access the RMPG meeting is available from Ms. Marshall. The Oklahoma State Department of Health
51 is now distributing available Personal Protective Equipment (PPE) to the medical facilities through the
52 regional warehouses. This is different from before when the Medical Emergency Response Center
53 (MERC) was distributing PPE. There are warehouses in Enid and Woodward and distribution of
54 available PPE is based on a first come, first served basis. Ms. Marshall is currently working on
55 deliverables to finish out this period along with the work plan and budget for next period. In person
56 area meetings are planned to be held in June.
- 57 E. EMS for Children.....Delores Welch
58 There was no representative to give a report.
- 59 F. Preparing for Chemical Emergencies Ad Hoc Committee.....Paulette Marshall
60 Paulette Marshall stated there is nothing to report.
- 61 G. Trauma Plan & Bylaw Ad Hoc Committee.....Jamie McAlister, Chair
62 Jamie McAlister announced the committee is moving forward with recommendations that will be
63 discussed later in the meeting.
- 64 H. Stroke Regional Planning Ad Hoc Committee.....Erin Fast
65 Rebecca Novak received an email from Erin Fast stating that she is no longer able to Chair this
66 committee and is stepping down effective immediately.
- 67
- 68 VI. Business
- 69 A. Discussion, consideration, possible action and vote to approve amendments to the Region 1 Trauma
70 Plan pending review of Medical Emergency Response center (MERC) recommendations and the
71 approved Letter Schedule of Escalation and placement within the Region 1 Trauma
72 Plan.....Jamie McAlister, Chair
73 There were questions about the proposed Region 1 Trauma Plan amendments that MERC originally
74 recommended. The two recommendations were that the MERC should no longer have the authority
75 to deny or discontinue emergency department divert based on the need of the community as well as
76 the authority to place ambulance services on a rotating basis to avoid oversaturation. The question
77 was if the hospital goes on emergency divert and the MERC or the designee no longer handles the
78 diversions, who will take over responsibility. After discussion with the MERC representative, Paulette
79 Marshall, the proposed amendments will be eliminated, and the MERC will continue to have the
80 authority for the two recommendations listed above. Jennifer Woodrow discussed what would be
81 voted on today regarding the updates from the last meeting by eliminating Appendix A and moving
82 the EMS provider description to just one place. It also includes the addition of the quality
83 improvement language into the Letter Schedule of Escalation process and moving the Letter Schedule
84 of Escalation into Appendix D. The vote will also include not making any changes to the MERC for
85 either hospital or EMS. Jamie Lee reiterated the proposed amendments and reviewed the placement
86 of the amendments within the Region 1 Trauma Plan. A motion to approve the proposed amendment
87 changes was made by St. Mary's Regional Medical Center and seconded by AllianceHealth
88 Woodward. There was no discussion and the motion passed 12-0.
- 89
- 90 B. Discussion, consideration, possible action and vote to approve the following amendments to the
91 Region 1 Bylaws.....Jamie McAlister, Chair
92 Section II. Standing Committees:
- 93 10. The Trauma Plan shall be reviewed/revised biennially by the Northwest (1) Regional Planning
94 Committee.



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Tuesday, April 27, 2021 – 10:30 a.m.

Location of Meeting: Microsoft Teams

https://teams.microsoft.com/join/19%3ameeting_YWYwNDIIZTAtYzgyOC00NTc4LTgwYTktNWE0NWE3Nzg5NGQ1%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d

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AMENDMENT OF BYLAWS

Section 2. The Bylaws shall be reviewed/revised biennially by the Northwest (1) Regional Planning Committee.

Jamie McAlister stated that proposed changes ensure that bylaws will be reviewed biennially. A motion to approve the proposed amendments to the Region 1 Bylaws was made by St. Mary's Regional Medical Center and seconded by Watonga EMS. There was no discussion and the motion passed 13-0.

VII. Presentation

- A. Non-Accidental Trauma.....Dr. Larissa Hines, M.D.
Dr. Larissa Hines of Oklahoma Children's Hospital at OU Health presented information regarding child abuse recognition to include types of abuse, epidemiology, reporting, clinical approach and presentation, and physical examination. A child protective team provider is available 24 hours a day, 7 days per week and can be reached at 405-271-3636.

VIII. New Business (For matters not reasonably anticipated 48 hours prior to the meeting)

Chair Jamie McAlister announced that she is calling for the Stroke, Trauma Plan and Bylaw Revision, and Preparing for Chemical Emergency work groups to be dissolved and moved back to the RPC for discussion and planning due to lack of participation and leadership. If you would like to be involved in the RPC, please contact Ms. McAlister or Ms. Novak.

IX. Next Meetings

- | | | |
|----------------------------------|-----|-----------------------------------|
| A. Quality Improvement Committee | 122 | C. Regional Planning Committee |
| April 27, 2021 – 12:00 p.m. | 123 | July 27, 2021 – 9:00 a.m. |
| B. Oklahoma Trauma and Emergency | 124 | D. Regional Trauma Advisory Board |
| Response Advisory Council | 125 | July 27, 2021 – 10:30 a.m. |
| June 2, 2021 – 1:00 p.m. | | |

X. Closing, Adjournment, and Dismissal

A motion to adjourn was made by Watonga EMS and seconded by Life EMS. The meeting adjourned at 11:41 a.m.

Approved

Jamie McAlister, Chair
Region 1 Regional Trauma Advisory Board
July 27, 2021

REGIONAL TRAUMA ADVISORY BOARD

BOARD MEMBER ATTENDANCE

BOARD MEMBER	REPRESENTATIVE	1Q	2Q	3Q	4Q	YTD
AIR MD, LLC DBA: LIFE SAVE	Mitch Helfferich Lisa Baldwin-Bateman		A			0%
ALLIANCE HEALTH WOODWARD	Emily Powell Erin Fast		X			100%
BURNS FLAT AMBULANCE	Jessi Perriman Debbie Bloomer		A			0%
CIMARRON MEMORIAL HOSPITAL	Denton Turner Marlene Grazier		A			0%
ELK CITY FIRE DEPARTMENT/EMS	Kyle Chervenka Darren Murray		X			100%
ERICK AMBULANCE	Justin Woodruff Michelle Sills		A			0%
GREAT PLAINS REGIONAL MEDICAL CENTER	Angie Clinton Kevin Martin		A			0%
GUYMON FIRE DEPARTMENT AMBULANCE	Spencer A Leiter Grant Wadley		X			100%
INTEGRIS BASS BAPTIST HEALTH CENTER	Jamie McAlister		X			100%
KEYES EMS	Lynn Jones Glen Copeland		X			100%
LIFE EMS	Jimmy Johnson Shawn Svob		X			100%
MEMORIAL HOSPITAL OF TEXAS COUNTY AUTHORITY	Tamara Arnold Kenda Pritchard		A			0%
NEWMAN MEMORIAL HOSPITAL, INC.	Mayra Estrada, LPN Jean Bartow		X			100%
SEILING MUNICIPAL HOSPITAL	Melissa Bowers Sara Kelly		X			100%
SHARE MEDICAL CENTER	Mark Almack Regina Wilson		X			100%
QUORUM MET		☐ ☐ Y N	☐ ☐ Y N	☐ ☐ Y N	☐ ☐ Y N	

REGIONAL TRAUMA ADVISORY BOARD

GENERAL MEMBER ATTENDANCE

GENERAL MEMBER	REPRESENTATIVE	1Q	2Q	3Q	4Q	YTD
SINOR EMS CLINTON	Michelle Addington Jeremy Pool		X			100%
ST. MARY'S REGIONAL MEDICAL CENTER	Valerie Schultz Martha Syms		X			100%
WATONGA EMS	Joshua Boden Kathrine Biggs		X			100%
WEATHERFORD REGIONAL HOSPITAL, INC.	Lindsey Zimmerman Kay Villines		X			100%
WOODWARD COUNTY EMS	Pebbles Luddington Julie Dennis		X			100%
AIR EVAC LIFETEAM 021 ELK CITY	Tammie James Scott Moore		A			0%
AIR EVAC LIFETEAM 70 WOODWARD	Justin Miller Tammie James		X			100%
AIR EVAC LIFETEAM KINGFISHER	Justin Miller Chad Campbell		X			100%
AIR EVAC LIFETEAM WEATHERFORD	Scott Moore Kristina Peck		A			0%
ALFALFA COUNTY EMS	Betty Meadows Scott Hofen		A			0%
ALLIANCEHEALTH CLINTON	Janae Chittum Wade Blackwell		A			0%
ALVA AMBULANCE SERVICE	Julie Dennis Bridgett Gragg		X			100%
APOLLO MEDFLIGHT	Brandon Leasure Brett Hicks		A			0%
BEAVER COUNTY EMS	Dusty Sperry Kalisa Cooper		X			100%
BEAVER COUNTY MEMORIAL HOSPITAL	Lyn Sizelove Taylor Clubb		X			100%
BUFFALO EMS DISTRICT	Evan Yauk Melissa Headlee		X			100%
CANTON-LONGDALE EMS	John Sprunger Connie Sprunger		A			0%
CHEYENNE & ARAPAHO EMS	Twila Wilson Wilma Redbird		X			100%
CIMARRON COUNTY EMS	Cheryl Taylor Glenda Compton		X			100%
COMMUNITY AMBULANCE	Kirk Sander Thomas Ray		X			100%
CORDELL EMS	Devin W. Humphrey		A			0%

REGIONAL TRAUMA ADVISORY BOARD

GENERAL MEMBER ATTENDANCE

CORDELL MEMORIAL HOSPITAL	James Glover Melinda Laird		X			100%
EAGLEMED - KANSAS	Chad Pore Craig Isom		A			0%
ELLIS COUNTY EMS	Justin Longhofer Denise Longhofer		X			100%
FAIRVIEW REGIONAL MEDICAL CENTER AUTHORITY	Tamara Eitzen Wes Howerton		X			100%
FREEDOM VOLUNTEER FIRE & AMBULANCE	Felicia Green Shelly Oliphant		X			100%
GOODWELL AMBULANCE	Ashley Ming Senech Wilson		A			0%
HARPER COUNTY COMMUNITY HOSPITAL	Amy Yauk Melissa Headlee		X			100%
HOOKER MUNICIPAL AMBULANCE	Marilee Jacobs Rob Wayman		X			100%
KINGFISHER AMBULANCE (CITY OF)	Anthony R. Stewart Richard Butts		X			100%
LAVERNE EMS	Bobbie Mitchell Donda Goodwin		A			0%
LEEDEY AMBULANCE	Kim Currier Angel Boyd		A			0%
LIFE EMS OF HENNESSEY	Jimmy Johnson Derek Vermillion		X			100%
LIFEGUARD AMBULANCE SERVICE WEATHERFORD	Jeremy Caudill Jeffrey Parks		X			100%
MAJOR COUNTY EMS	Gregg Burlison Junior Aguilar		X			100%
MEDFORD AMBULANCE	James Shepherd Kacy Wallace		A			0%
MERCY HOSPITAL KINGFISHER	Marvin Bishop Amber Albers		A			0%
MERCY HOSPITAL WATONGA	Jennifer Manuel Jennifer Jackson		X			100%
MILLER EMS	Matt Miller Parker Stambaugh		A			0%
MILLER EMS - GARFIELD COUNTY	Matt Miller Parker Stambaugh		A			0%
MILLER EMS - KINGFISHER	Matt Miller Parker Stambaugh		A			0%
OKEEENE EMS	Kathrine Biggs Amanda Halverson		X			100%

REGIONAL TRAUMA ADVISORY BOARD

GENERAL MEMBER ATTENDANCE

OKEENE MUNICIPAL HOSPITAL	Tamara Fischer		X			100%
	Emily Poe					
POND CREEK FIRE & AMBULANCE	Jake Winn		A			0%
	Josh Stephens					
REGION 1 RMRS	Paulette Marshall		X			100%
	Pamela Komele					
ROGERS MILLS AMBULANCE	Vickey Manning		X			100%
	Dustin Batterton					
ROGERS MILLS MEMORIAL HOSPITAL	Ellen Kirk		X			100%
	Garrett Logan					
SINOR EMS SAYRE	Michelle Addington		X			100%
	Jeremy Pool					
SINOR EMS THOMAS	Michelle Addington		X			100%
	Jeremy Pool					
VICI-CAMARGO EMS	Katrina Bryant		A			0%
	Eric Peoples					
WAYNOKA AMBULANCE SERVICE	Felicia Green		X			100%
	Pebbles Luddington					
						%
						%
						%
						%

REGIONAL TRAUMA ADVISORY BOARD

Northwest (1) Regional Board Rotation 2022 Committee Members

HOSPITALS	EMS
AllianceHealth Woodward - Permanent	Elk City Fire Department/EMS-Permanent
Cordell Memorial Hospital	Erick Ambulance -2 yr. term
Great Plains Regional Medical Center - Permanent	Freedom Volunteer Fire and Ambulance -1 yr. term
Harper County Community Hospital	Guymon Fire Department Ambulance -2 yr. term
INTEGRIS Bass Baptist Health Center-Permanent	Laverne EMS-2yr. term
Memorial Hospital of Texas County Authority	Life EMS-Permanent
Rogers Mills Memorial Hospital	Pond Creek Fire & Ambulance-2yr. term
Seiling Municipal Hospital	Sinor EMS-Clinton
Share Medical Center	Woodward County EMS-Permanent
St. Mary's Regional Medical Center-Permanent	AIR: LifeSave-2yr. term

RPC Regional Planning Committee	QI
Rodney Baker	Mark Almack
Joshua Boden	Rodney Baker
Vanessa Brewington	Vanessa Brewington, Chair
Tamara Fischer	Chad Campbell
Jamie McAlister, Chair	Angie Clinton
Emily Powell	Jimmy Johnson
Derek Vermillion	Jamie McAlister
Valerie Shultz	Emily Powell
Grant Wadley	Valerie Schultz
Justin Miller	Jeremy Caudill
	Derek Vermillion
	Carolina Wales, DO



What is the National Pediatric Readiness Project?

The National Pediatric Readiness Project (NPRP) is a multi-phase quality improvement initiative to ensure that all U.S. emergency departments have the essential guidelines and resources in place to provide effective emergency care to children.



The project is supported by the American College of Emergency Physicians, the Emergency Nurses Association, the American Academy of Pediatrics, and the Federal Emergency Medical Services (EMS) for Children Program.



What is the 2021 NPRP Assessment?

A National Assessment of Emergency Departments (ED)s to:

- Determine progress in pediatric readiness
- Identify existing gaps
- Promote quality improvement (QI) efforts in EDs across the country
- Develop national collaboratives to address common and critical gaps
- Identify best practices





How does my ED participate?

Participating in the 2021 NPRP assessment is EASY!

ED Nurse Managers will receive several postal and email notifications with a link to the web-based assessment.

Since only one NPRP assessment per ED can be completed, we encourage you to collaborate with your ED leadership to participate in the NPRP assessment.



ED Nurse Managers who complete the NPRP assessment will immediately receive:

- An ED pediatric readiness score from 0 – 100
- The average pediatric readiness score of EDs of similar pediatric volume
- The average pediatric readiness score of all participating EDs to use as a benchmark
- An ED Gap Report to target efforts for improvement in pediatric readiness



Why is participation important?

The NPRP assessment helps ED personnel to be better prepared to provide quality care for all patients of all ages by evaluating the QI process of EDs over time.

- Hospitals with high ED readiness scores demonstrate a 4-fold lower rate of mortality for children with critical illness than those with lower readiness scores; thus, improving pediatric readiness improves outcomes for children and their families.

Hospital leadership, healthcare administrators, and ED personnel can demonstrate commitment to their communities by improving pediatric readiness. Encourage participation in the assessment to ensure that all EDs are pediatric ready!



For more information and resources, visit:

pedsready.org
and
pediatricreadiness.org

Survey Ends July 30



For assistance contact:

Delores Welch or Rick Kernes

405-271-3307, Ext. 2

Delores-Welch@ouhsc.edu



Thank you!



OKLAHOMA TRAUMA SYSTEM QUALITY IMPROVEMENT PROCESS REFERRAL FORM

Please complete this form and attach related records.

Reporting individual contact information		☐ I wish to remain anonymous
<i>Date</i>		
<i>Full name and title</i>		
<i>Organization</i>		
<i>Telephone number</i>		
<i>Email address</i>		

Patient information for review	
<i>Date of incident</i>	
<i>Name of patient</i>	
<i>Patient date of birth</i>	
<i>Your medical record#</i>	
<i>Name of any other involved agency/facility</i>	

Reason for requesting review: <i>(Check all applicable boxes and include a brief narrative)</i>
☐ <i>Good Job!</i>
☐ <i>Incorrect application of the Trauma Triage, Transport, and Transport Algorithm</i>
☐ <i>Deviation from Regional Trauma Plan</i>
☐ <i>Delay in care</i>
☐ <i>Communication problems</i>
☐ <i>Refusal</i>
☐ <i>Other(please specify)</i>
Additional information:

Mail, fax, or email to:
 OKLAHOMA STATE DEPT. OF HEALTH
 EMERGENCY SYSTEMS: Attn. CQI
 123 Robert S Kerr Ste 1702, OKLAHOMA CITY, OK 73102
 Phone: (405) 271-4027
 Fax (405) 900-7561/ 4059007561@Xmedius.com
 Email: esystems@health.ok.gov

REGIONAL TRAUMA ADVISORY BOARD

Authorized Representative Form

DATE: _____

- ☐ NEW APPOINTMENT
☐ UPDATED APPOINTMENT

TRAUMA REGION:

- | | | |
|-----------------------------------|--|--------------------------------------|
| ☐ NW REG-1 | ☐ EC REG-4 | ☐ TULSA REG-7 |
| ☐ NE REG-2 | ☐ SE REG-5 | ☐ OKC REG-8 |
| ☐ SW REG-3 | ☐ CENTRAL REG-6 | |

ORGANIZATION NAME: _____

INDIVIDUAL AUTHORIZING APPOINTMENT OF RTAB REPRESENTATIVES:

Name: _____

Job Title: ☐ Hosp Admin. /or _____ ☐ EMS Director /or _____

Signature: _____

DESIGNATED REPRESENTATIVE: (please print legibly)

Name: _____

Job Title: _____

Email: _____

Telephone: _____

Facsimile: _____

ALTERNATE REPRESENTATIVE: (please print legibly)

Name: _____

Job Title: _____

Email: _____

Telephone: _____

Facsimile: _____

ALTERNATE REPRESENTATIVE: (please print legibly)

Name: _____

Job Title: _____

Email: _____

Telephone: _____

Facsimile: _____

***** Please fax to the Emergency Systems at (405) 900-7560*** Update Annually*****

Oklahoma State Department of Health
Emergency Systems
123 Robert S. Kerr Ave Ste. 1702, Oklahoma City, Oklahoma 73102-6406

Office Use Only:	
___ Distribution List	___ Attendance Roster
___ Sign in Form	___ Vote Call Form
(If new facility/agency – update rotation – trauma plans)	

