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**REGULAR MEETING OF
THE OKLAHOMA TRAUMA AND EMERGENCY RESPONSE ADVISORY COUNCIL (OTERAC)**
Oklahoma State Department of Health
123 Robert S. Kerr Avenue, Oklahoma City, OK
73102
Wednesday, June 1, 2022 at 1:00 PM
Posted at www.health.ok.gov

MINUTES

I. Call to Order- Roll Call

Dr. David Teague, Acting Chair, called meeting to order at 1:02 pm

II. Roll Call

Roll Call was conducted by Linda Dockery, Administrative Assistant
Members present: Dr. Roxie Albrecht, Edith Smith, Dr. David Teague, Dr. Lance Watson, and Matthew Young. Quorum was met with five members present.

III. Announcement and introductions

Dale Adkerson introduced Nena West, Director of Medical Facilities and Emergency Systems; new EMS Staff: Heather Griffin, Samantha Hickson, and Senait Tekle. Also Mr. Adkerson indicated there are positions remaining to be filled for Emergency Systems for two EMS Administrators, and one for an Epidemiologist.

IV. Review and approval of August 4, 2021, Meeting Minutes, and December 8, 2021, Meeting Minutes. Motion: To approve the Meeting Minutes for August 4, 2021, with changes to include removing Eddie Simms and adding Edith Smith; Approve the Meeting Minutes for December 8, 2021, as it is written.

**Motion made by Matt Young. Seconded by Dr. Roxie Albrecht. Motion carries.
From the Agenda IV and V were combined under one motion.**

V. OSDH activity update

A. EMS Division

Dale Adkerson reported that EMS has been completing inspections for agencies and 141 have been completed so far in 2022, compared to 123 in 2021. Oklahoma Emergency Response System Stabilization and Improvement Revolving Fund (OERSSIRF) has been released for Requests for Proposals (RFP) and gave a brief overview of the grant and processes, including \$1.79 million will be distributed; the question period is open through Friday June 3, 2022, with answers being published next week; RFP acceptance is in process closing on June 17, 2022. He shared that several bills came out of the Legislature session that closed May 27, 2022, and the policy team is currently reviewing those. The statutes that were discussed in prior OTERAC meetings are awaiting signature from the governor, and the deadline for signing is June 26, 2022. Discussion of how much money is issued per agency, and what happens if governor does not sign by the deadline, Mr. Adkerson answered that the process would go all the way back to starting point.

ES Data Management and Research

Xana Howard, Data Coordinator reiterated that Senait Tekle has been added to the Trauma Registry and OKEMSIS group. Transition to the version 3.3.4 was successful with minimal issues. Deadline for complete this for all agencies is December 31, 2021. Ms. Howard also shared that all upcoming trainings will be virtual on Teams.

- OKEMSIS Training for Medics June 14, 2022
- OKEMSIS Training for EMS Directors June 16, 2022

Some hospitals have been having issues with submitting data, therefore, Trauma Registry staff is implementing monthly compliance reporting and helping facilities get data in. Staff is working on completing a comprehensive five-year data report for OKEMSIS and Trauma Registry which will include trends, and hopes to have these completed by the end of 2022, but she does not know the timeline of completion at this time. Ms. Howard explained that OKEMSIS is the Oklahoma EMS Data Base for reporting of all EMS Runs and is required, as is reporting to Trauma Registry. Discussion of the hospitals having various names on OKEMSIS is making data output problematic: Ms. Howard answered that when pulling data, use the facility number and not the hospital name. Ms. Howard would like to have a Report Writer Training and asked if anyone is interested to please contact Trauma Registry staff by email at Esystems@health.ok.gov.

B. Trauma Fund & EMResource

Katrina Warden Special Programs Coordinator shared that April 2022 payments for Trauma Care Assistance Revolving Fund Disbursements are for dates of service from July 1, through December 31, 2020. Applications are being received and processed for October 2022 and are for dates of service from January 1, through June 30, 2021.

Ms. Warden also gave deadline dates for October 2022 distribution period:

- May 31, 2022, for Hospitals
- June 15, 2022, for EMS and Physicians

Ms. Warden explained that if Hospital or Physician cases are not in Trauma Registry, they are not eligible for reimbursement from Trauma Fund.

C. Trauma System Development

Katrina Warden for Chris Dew shared with the council that all second quarter RTAB meetings in all eight regions were conducted in person and thanked all RTAB Members of the regions for their endeavors to improve the Trauma System. Emergency Systems presented updates to EMResource communications tool and webpage, and to each Region regarding the status of Oklahoma Trauma Transfers and Physician Specialists Availability. They are still working to get Medical Directors involved with agencies, trauma triage training through Oklahoma Trauma Education Program, (OTEP), and are performing consultation visits with hospitals and are finalizing a condensed version of OTEP to present to them. The team will present two OTEP Training opportunities by the end of the year with the first on July 8, 2022, at OSDH Commons Building.

D. Trauma Transfer Referral Center (TReC)

Jesse Leslie provided handouts for the monthly TReC Interfacility Transfers within each region from December 2021 through May 2022 and gave a brief overview of how to understand the charts. Mr. Leslie shared that Memorial Day and Independence Day (July 4th) are the busiest times for TReC.

E. Trauma Continuous Quality Improvement

Jamie Lee shared a handout of the Regional CQI Review Outcomes for the first quarter of 2022 and gave a brief overview of the chart and the Response Rate of 32%. Ms. Lee also gave some information regarding the totals for the second quarter. She shared the types of letters that are sent and to whom, and that some are follow-up letters which are sent if more information is needed regarding the response received. Ms. Lee shared the needs for additional CQI members for each region. Dr. Teague mentioned that the council could assist in getting involvement in CQI by sending letters out to the regions through RTABs. There was a suggestion made to Ms. Lee that all letters should include issuance to Chief Medical Officers (CMO), and the council would like data of the number of letters that are sent to CMOs and various other recipients and their response rates.

F. Injury Prevention Service

Christian Bonds, Project Coordinator – No report as not present but did include a handout of the Community Drug Overdose Prevention Project Coordinators by District

G. Emergency Preparedness and Response Service (EPRS)

Elyce Holloway, State HPP Coordinator reported that COVID 19 numbers are on the rise. There are 18 confirmed cases of Monkey Pox in the United States, with one infected individual who had not been traveling, which is concerning to EPRS. Cyber Security is a focus as attacks are rising across the globe. Scott White gave some examples of areas and facilities that have been affected and shared that OSDH is practicing awareness within the agency. Ms. Holloway stressed awareness and the expanse of the food and drug recalls and supply chain shortages and stated that these are affecting healthcare facilities across the state. She also shared information with the council of failures in saline bags and stated it is an ongoing issue and could cause problems in various arenas, therefore, she encouraged sharing products with other regions, as necessary. Ms. Holloway also reminded to be weather aware as we are having spring storm possibilities and repercussions of those and temperature fluctuations. She stated that they are working with RMRS to make sure updates are performed. Ms. Holloway shared information regarding the grant for her department and of other areas of emphasis that her team is focusing on now and moving forward, including various surge plans and crisis standards of care planning.

H. Stroke System of Care/OSSSAC

Alicia Webster began by sharing information of the last OSSSAC meeting; Saint Francis is having a Stroke and Trauma Conference September 15-16, 2022; May is Stroke Awareness Month; OSSSAC Members are working to determine and issue guidance of core elements that they believe should be included in regional stroke plans, those will be voted on at the next OSSSAC meeting and then each region will utilize those as needed for their systems; Comprehensive Lists are being created for Stroke Centers for outlying states; an ISC update was made by Dr. Sidorov.

VI. Committee/Board Reports

- A. Education and Training Committee: Justin Hunter, Chair-Not present
- B. Medical Direction and Coordination Committee - Dr Patrick Cody, Chair-Not present
- C. EMResource Workgroup: Katrina Warden, Special Programs Coordinator began by stating the group met April 20, 2022 and identified the groups that were in attendance. Ms. Warden shared information that Neil Aaronson gave of various states and areas that utilize EMResource and introduced Juvare Exchange. Daren Fowler shared how EMResource is used in Kansas and gave some examples of processes that have been improved during crisis situations. A survey was distributed at the EMResource workgroup meeting and results will be shared at their next meeting. Dr. Teague stated that an Agenda item could be added for next meeting regarding how the council can assist partners to increase utilization of EMResource.
- D. State EMS Plan Workgroup - Dale Adkerson, EMS Program Manager shared that this is a new workgroup that has not yet met and noted that Oklahoma had been selected to participate in a strategic planning project funded by the National Highway Traffic Safety Administration (NHTSA). He gave a brief overview of the project details, and selection process information. Mr. Adkerson stated that the National Association of State EMS Officials (NASEMSO) is contracted with NHTSA to complete three strategic planning meetings before the end of 2022 to update some of the dated assessment documents, and then the findings will be presented to NHTSA. He then gave some details of the process that would take place following that. He asked that in the future if OTERAC could appoint a member of OTERAC to that workgroup. There was some confusion of members regarding the assessments that had already been performed, so Mr. Adkerson gave reference to those and stated that the workgroup would develop a strategic plan around the issues that still need to be resolved, and specific details will be established when the workgroup begins meeting.
- E. Regional update from RTAB chair/representatives
Jennifer Woodrow, Regional Coordinator-OSDH for Region 1:
- Region 1 –Working groups membership has been revised to continue working on updating Trauma Plans, Bylaws, and Regional Stroke Plan, and they are working on increasing

workgroup participation. They are also implementing remote participation as to ensure adequate coverage in the rural areas that are facing staffing issues. They are working with Grace Pelley to meet their strategic trauma system goals by implementing brief trauma triage training, and then report the number of individuals that have been trained.

Lori Strider, Regional Coordinator-OSDH for Region 2:

Region 2 – Main focus is meeting attendance, updating the Trauma Plans, Attestation Plans, and Bylaws, and getting the right person to the RTAB meetings. Dr. Teague mentioned that the council would assist as needed to make improvements.

Jennifer Woodrow, Regional Coordinator-OSDH for Region 3:

Region 3 – The MCI Plan and Surgical Extraction Team Plan were presented to RTAB for updates and suggestions and when approved those will be added to the Trauma Plan accordingly. There is a working group that is updating the Trauma Plan to get all staff and agencies licensing up-to-date and current. Bylaws have been approved which includes guidelines and steps to take to address lack of attendance of meetings, Strategic trauma goals will be reviewed as they have not been updated since 2020.

Matthew Young – Representative for Region 4:

Region 4 – They had the first in-person meeting last week, and the focus is getting attendance up and getting the right representative(s) involved. Also, keeping proxies in check regarding attendance.

Pamela Cunningham – Chair for Region 5:

Regions 5 – Main focus is utilizing EMResource more, have better communication between EMS Agencies and facilities, and CQI of correct prioritization of patients. Encourage Hospitals to participate in Geriatric Triage Training.

Bryan Jones – Pafford EMS Representative for Region 6:

Region 6 – They had the first in-person meeting in May had presentations from EMS Staff regarding transfers and EMResource capabilities. Also encourage CQI membership.

Dean Henke, Regional Coordinator-OSDH for Region 7:

Region 7 – Last meeting was in April, have board rotations, meeting dates and nominations for committee members coming up. EMS Staff gave presentations regarding transfers in and out of the region and out of state and NEDOCS.

David Howerton - Chair for Region 8:

Region 8 – Last meeting was in April, CQI Committee membership is up and have had many cases. Regional Planning Committee is updating the regional plans. He gave information regarding the additional pediatric burn center at Baptist Hospital coming soon in Region 8. The Rotation Sub-Committee is updating Bylaws regarding the on-call facility being on divert and not taking patients, and they are also working on decreasing the number interfacility transfers of trauma patients. The Code-Of-Ethics for the Rotation Sub-Committee, which can be found in the Trauma Plan. Mr. Howerton gave a good report to the council regarding Jennifer Woodrow and her assistance to the region and committees.

VII. New business:

- A. Discussion, consideration, possible action, and vote to support the Oklahoma State Stroke System Advisory Committee recommendation for possible change to OAC 310:667-59-20(c)(1)(F) be forwarded to the Hospital Advisory Council for consideration.
OAC 310:667-59-20(c)(1)(F) *Adoption of standard practice protocols for the care of a stroke patient in writing, which shall include the appropriate administration of an FDA-approved appropriate thrombolytic agent within sixty (60) minutes following the arrival of a patient who has suffered a stroke at the emergency department at least fifty percent (50%) of the time.*

Motion: To change language on OAC 310:667-59-20(c)(1)(F) to remove FDA approved and add appropriate.

Motioned by Dr. Lance Watson. Seconded by Dr. Roxie Albrecht. Motion carries.

- B. Discussion, consideration, and Chair confirmation for appointments to fill vacated positions to the Medical Direction and Coordination Committee:

- Dr. David Behm, Emergency Department Physician and EMS Medical Director, Comanche County Memorial Hospital and EMS.

Motion: To add Dr. David Behm to fill the vacated position to the Medical Director and Coordination Sub-Committee.

Motioned by Matthew Young. Seconded by Dr. Lance Watson. Motion carries.

- C. Discussion, consideration, and appointment of OTERAC representative to the State EMS Workgroup by the OTERAC Chair.

Matthew Young volunteered to represent OTERAC within the State EMS Workgroup, with meetings tentatively scheduled for June 29, 2022, July 12, 2022, July 19-20, 2022.

- D. Discussion, consideration, and possible action on the proposed 2023 OTERAC meeting dates and locale for the following:

- February 1, 2023 – Tulsa – location TBD**
- May 3, 2023 – Oklahoma City – location TBD**
- August 2, 2023 – Tulsa – location TBD**
- November 1, 2023 – Oklahoma City – location TBD**

Voted to accept the meeting dates and locations as listed.

All votes are Yes.

VIII. Other comments from the Council Members: *A discussion regarding the recent school shootings and mass shootings, and it was noted that there is no pediatric surge plan and minimal pediatric beds in the state of Oklahoma. There are plans in process and trainings as EPRS has been working with Homeland Security and there are grants available regarding mass shootings, active shooter events, and multi-casualty events, however, it was confirmed there is not a pediatric surge plan in place. There was discussion of trainings that are available or coming up from Homeland Security's Webpage, and there is also a training calendar that goes out every month. Elyse Holloway mentioned that she would like RMRS to have input to the EMS Working Group regarding surge plans. Dr. Teague shared that it would be awesome if there was a plan in place for responders to be able to go to any location regardless of their affiliation with another facility. Ms. Holloway mentioned that OKRMRC already has a coordinator and volunteerism process in place in Oklahoma and that background checks are done and then volunteers can assist in surge events. Another discussion regarding designation ensued of hospital levels and trauma centers in the state, and the criteria needed at each level, and the volume of transfers out of facilities within areas and how it can be costly in many facets, and that improvements need to be made to advance trauma care in Oklahoma.*

IX. Comments from the Public: *Lance Terry works with the Oklahoma 911 Management Authority and his agency works alongside Homeland Security on safety trainings in schools, and he shared with the council members information regarding a tool and processes that are being looked at to improve the outcome of traumas.*

- *Next Generation 911 (NG911) would help first responders know the extent of an accident before they arrive at the scene*
- *Would also send videos and pictures to 911 officials*
- *Mandatory training is being looked at as it is at the local level now*
- *Any suggestions from the council would be greatly appreciated*

X. Next meetings

2022 OTERAC Meeting Dates

▪ **October 5, 2022**

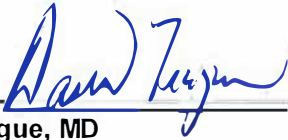
ODOT Training Center, 5307 NE 122nd Street, Oklahoma City, Oklahoma 73131

All Meetings will be scheduled for 1:00 PM. Outlook appointments will be sent out for next meetings.

- EMResource Workgroup – **June 29, 2022, at 10:00 AM**
- EMS Protocol Guidance Committee – **June 8, 2022, at 12:00 PM**
- OSSSAC – **July 20, 2022, at 3:30 PM**
- Medical Direction and Coordination Committee – **August 3, 2022, at 1:00 PM**
- Education and Training Committee – **August 10, 2022, at 9:00 AM**

XI. Adjournment at 3:00 pm

Approved by



David Teague, MD
Interim Chair
Oklahoma Trauma Emergency Response Advisory Council
June 1, 2022