

OKLAHOMA TRAUMA AND EMERGENCY RESPONSE ADVISORY COUNCIL (OTERAC)
Regular Meeting of the Medical Direction and Coordination Committee
Conference Center
1000 NE 13th Street, Oklahoma City, Oklahoma 73104
Wednesday, August 4th, 2021 at 10:30am

Minutes

- I. Call to Order..... Jason McElyea, Chair
The meeting was called to order by Dr. McElyea at 11:10am
- II. Roll call Brandee Keele, Quality and Survey Analyst
Roll was called and the following members were in attendance: Dr. Albrecht, Dr. Caughell, Dr. Cody, Dr. DaVault, Dr. Knoles, Dr. McElyea. The following members were absent: Dr. Campbell, Dr. Ferguson, Dr. Gearhart, Dr. Olson, Dr. Worden.
- III. Introductions and Announcements..... Jason McElyea, Chair
There were no introductions or announcements.
- IV. Approval of Minutes from May 5th, 2021..... Jason McElyea, Chair
A motion to approve the minutes as written from the May 5th, 2021 meeting was made by Dr. DaVault then seconded by Dr. Knoles no further discussion was had. A roll call vote was taken, and the motion passed 6-0.
- V. Old Business
 - A. Regulatory information related to the handling of complaints received regarding medical care for patients treated or transported by EMS..... Dale Adkerson, EMS Program Manager
Dale Adkerson briefly gave the committee history regarding the role and duties assigned to OTERAC to address the topic of the Medical Direction and Coordination Subcommittee reviewing concerns about the medical care of patients treated by EMS personnel. Mr. Adkerson explained that medical review was not possible as it is a regulatory function and the OTERAC was an advisory board without the authority to endow the committee with the permission to function in this capacity. He explained that historically a medical audit subcommittee did exist for trauma exclusively until a statutory change occurred changing the abilities of the committee that governed the medical audit subcommittee. Which eliminated the subcommittee at that time. Mr. Adkerson explained that reinstating that subcommittee would require a statutory change that impacted the function and authority of OTERAC allowing them to assign this task. He briefly outlined the process for this to occur. The committee held a brief discussion regarding the next step toward this goal, and the viability of alternative plans. This discussion was tabled.
- VI. Business
 - A. Discussion, consideration, possible action, and vote to remove Tiffany Ferguson as a committee member due to attendance Jason McElyea, Chair
A motion was made to remove Tiffany Ferguson from the Medical Direction and Coordination Subcommittee for lack of attendance by Dr. Cody and seconded by Dr. Knoles no discussion was had. A roll call vote was taken, and the motion passed 6-0. The group discussed the possibility of adding another physician if there was an interested party. Dr. DaVault had a suggestion and volunteered to speak with him and see if he was interested in joining the group.

- B. Discussion, consideration, possible action, and vote to approve and advance proposed EMS regulatory amendments regarding medical directors, quality assurance, and benchmarks to OTERAC for consideration
Dale Adkerson, EMS Program Manager

OAC 310:641-1-7 Definitions

OAC 310:641-3-10 License required

OAC 310:641-3-24 Medical control requirement

OAC 310:641-3-63 Ambulance service files

Mr. Adkerson presented the committee with a list of proposed regulatory amendments regarding medical directors, quality assurance, and benchmarks to the group for review. He asked the group to review the proposed language and offer suggestions for changes and additions and submit them to Ms. Keele to accumulate. Ms. Keele was asked to forward a list of definitions from the chair to the group. This item was then tabled until the next meeting.

Dr. Knoles suggested the committee adopt a mission and vision statement for the group to guide their future discussions and prioritize their work. Dr. McElyea reviewed the original scope and work assigned to the group by OTERAC and supported the suggestion of the development of a mission and vision statement as well as a strategic plan.

- C. Discussion, consideration, possible action, and vote to approve and advance proposed Medical Director training topics to OTERAC Dale Adkerson, EMS Program Manager
Mr. Adkerson presented a list of Medical Director training topics to be reviewed by the group. He asked the group to review the proposed language and offer suggestions for changes and additions and submit them to Ms. Keele to accumulate. This item was then tabled until the next meeting.

- D. Discussion, consideration, possible action, and vote to approve the proposed 2022 meeting dates
Brandee Keele, Quality and Survey Analyst

- February 2nd, 2022 at 10:30am
- May 4th, 2022 at 10:30am
- August 3rd, 2022 at 10:30am
- November 2nd, 2022 at 10:30am
- All meetings to be held at the Oklahoma State Department of Health, 123 Robert S Kerr Avenue, Oklahoma City, OK 73102

A motion was made to approve the above listed dates as the 2022 meeting schedule for the Medical Direction and Coordination and Subcommittee by Dr. Caughell and seconded by Dr. Knoles and no further discussion was had. A roll call vote was taken, and the motion passed 6-0.

- VII. Public Comment
There was no public comment

VIII. Next Meetings

Medical Direction and Coordination Committee

Oklahoma State Department of Health

123 Robert S Kerr Avenue, Oklahoma City, OK 73102-6406

November 3rd, 2021 at 1:00pm

OTERAC

Nicholson Conference Center

940 NE 13th Street, Oklahoma City, OK 73104

August 4th, 2021 at 1:00pm

- IX. Closing, Adjournment, and Dismissal.

Dr. DaVault motioned to adjourn it was seconded by Dr Albrecht and the meeting adjourned at 12:01pm.

Approved by:



Patrick Cody, DO, MPH, FACOEP, Chair
Medical Direction and Coordination Subcommittee
November 3rd, 2021