

AGENCY NEEDS ASSESSMENT EXAMPLE

REGULATION AND POLICY

Our agency knows and follows local, state, and federal regulation and policy. 5 indicates the highest level of knowledge and compliance.

1	2	3	4	5
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Barriers to successes in this area include:

Specific ways our agency could improve in this area:

RESOURCE MANAGEMENT

Our agency successfully manages our resources. 5 indicates the highest/best level of resource management.

1	2	3	4	5
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Barriers to successes in this area include:

Specific ways our agency could improve in this area:

STAFFING

Our agency has adequate staffing to fill our scheduling needs. 5 is the highest rating and indicates you never have trouble staffing shifts.

1	2	3	4	5
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Barriers to successes in this area include:

Specific ways our agency could improve in this area:

EQUIPMENT AND FACILITIES

Our agency has all necessary equipment. 5 indicates you have no need for additional equipment.

1	2	3	4	5
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Barriers to successes in this area include:

Specific ways our agency could improve in this area:

Our equipment is in good working condition. 5 indicates you have all the equipment you need, and it is all fully functioning and modern enough to take care of all your agency responsibilities.

1	2	3	4	5
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Barriers to successes in this area include:

Specific ways our agency could improve in this area:

Our facility is in good condition and meets all our agency needs. 5 indicates you have no existing facility needs because your current facility is in good condition and needs no additional work or space to fully execute all your agency responsibilities.

1	2	3	4	5
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Barriers to successes in this area include:

Specific ways our agency could improve in this area:

EDUCATION

Our frontline staff is fully trained to handle any situation they may encounter on the job. 5 indicates you do not have a need for any additional staff training.

1	2	3	4	5
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Barriers to successes in this area include:

Specific ways our agency could improve in this area:

Our medical director is fully trained and equipped to provide the direction our agency needs. 5 indicates your medical director is highly trained and can continue to provide medical direction without additional training.

1	2	3	4	5
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Barriers to successes in this area include:

Specific ways our agency could improve in this area:

COLLABORATION FOR ACCESS TO CARE

Our agency has the staffing numbers, resources, knowledge, skills, and abilities to collaborate across service areas to answer calls when help is needed in other jurisdictions to assist in providing best patient care, even when the need is outside our service area. 5 indicates the highest level of collaboration in achieving the best patient care across service areas.

1	2	3	4	5
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Barriers to successes in this area include:

Specific ways our agency could improve in this area:

Please list all the ways your agency collaborates to provide best patient care across service areas.

STABILIZATION AND REORGANIZATION

Our agency has explored various strategies for stabilizing emergency medical services in our area. 5 indicates the highest level of exploration related to stabilization of emergency medical services in our area.

1	2	3	4	5
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Our agency has made efforts to implement identified, applicable, stabilization strategies which can be implemented in a sustainable way. 5 indicates the highest level of effort to implement identified strategies to stabilize emergency medical services in your area.

1	2	3	4	5
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Description of strategies used and/or explored to stabilize emergency medical services in your area and the result of each.

Barriers to successes in this area include:

Specific ways our agency could improve in this area:

Our agency has recently reorganized the delivery of services to gain efficiencies. 5 indicates the highest level of efforts to reorganize delivery of services within the last two calendar years to gain efficiencies.

1	2	3	4	5
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Describe reorganization efforts within the last two calendar years and the results of those efforts.

Barriers to successes in this area include:

Specific ways our agency could improve in this area:

REGIONAL EMERGENCY MEDICAL SERVICES

Our agency has engaged in the delivery of regional emergency medical services. 5 indicates you regularly engage in the delivery of regional emergency medical services.

1	2	3	4	5
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List all other entities you coordinate with to deliver regional emergency medical services and describe how you work together with each one.

Barriers to successes in this area include:

Specific ways our agency could improve in this area: