



The Preventive Health and Health Services (PHHS) Block Grant Regular Advisory Committee

Meeting Minutes

March 8, 2023

Oklahoma State Department of Health

123 Robert S. Kerr, Room 1658

Oklahoma City, OK 73102

All PHHSBG Advisory Committee meetings/hearings are open to the public. These meeting dates are published on the Oklahoma Secretary of State's website (<https://www.sos.ok.gov/>) no later than December 15th of the preceding year in which such meetings convene in order to ensure that the public is notified and allowed to attend. In addition, all meeting notices are posted at least 48 hours in advance of the public meeting/hearing at the Oklahoma State Department of Health's central office on a bulletin board that is conspicuously visible to the public.

Call to Order, Welcome, and Introductions

- Meeting called to order at 2:05 pm by Andy Halko, Acting Chair (OSDH)

Roll Call

- Advisory Committee (AC) members:
 - In-person: Floritta Pope (OSDH), Theodore Noel (Guiding Right, Inc), Raffaella Espinoza (OSDH), Dr. Tracy Wendling (OSDH), Halley Reeves (OUHSC), Maggie Jackson (OSDH), Danielle Durkee – Chair (OSDH)
 - Absent: Dr. David Gahn (Cherokee Nation Public Health)
- Guests:
 - In-person: Lynette Jones (OSDH), Steve Miller (OSDH), Solina Searcy Martin (OSDH),

Review and Approval of Meeting Minutes

- Motion for approval of Minutes from December 21, 2022 Regular Meeting – Theodor Noel
- Second for approval – Halley Reeves
 - Any discussion – no discussion
 - All in Favor Aye: Theodore Noel, Dr. Tracy Wendling, Rafaella Espinoza, Danielle Durkee, Halley Reeves, Floritta Pope
 - All opposed Nay: 0
 - Abstain Maggie Jackson

PHHSBG Update for Fiscal Year (FY) 2022 – FY22 Successes, Revisions, Spend down

Ms. Searcy -Martin addressed the following program successes with the AC and quest:

PY 2022 Success stories:

1. Child Passenger Safety Program - A total of 134 car seats were distributed last month
2. Healthy Aging and Falls Prevention - Setting a training date for new Matter of Balance (MOB) trainers. A MOB class also started in Lincoln County with good participation from the older adults in the community.
3. Fluoride Outreach - They helped OKMOM – a free dental clinic held annually. Thousands of Oklahomans received free dental care, including hundreds of children. 10 boxes of Fluoride Varnish were distributed

PY 2022 Budget Revision:

Ms. Searcy -Martin provided an update on the Child Car seat grant the budget revision was approved by the AC.

Review and Approval of Budget Revision

1. Program - District 4 Community Health Promotion and Education Awareness
 Healthy People 2030 Objective: Increase the number of state health departments that use social marketing in health promotion programs — HC/HIT-D01
 Activities to be conducted:
 - Purchasing of Educational materials (brochures, flyers, banners)
 - Materials will be utilized at health fairs, coalition meetings, job fairs, within the health department, at schools, and at community centers.
 - Program staff, health educators, and community health workers will ensure that materials are disseminated appropriately to community members.
 - Areas of target include rural schools (teen health brochures, audiology brochures, child guidance brochures), universities (teen health brochures), daycares (audiology and child guidance brochures), and churches (all)
 - Distribution will be tracked via Smartsheet, and number of individuals calculated

NE CATCH – reduce CATCH budget due to full amount of funding required for equipment is no longer needed. NE CATCH would like to utilize the funding for the following program. This will be a work plan revision \$8500. Requesting CHD brochures for 7 counties, Spanish CHD brochures for Rogers and Washington County,, CHD flyers for 7 counties, audiology brochures/flyers, Teen Health brochures, child guidance brochures, retractable banner for all counties, community health worker rack cards/flyers to total \$8465.

- Motion for approval of Budget – Theodor Noel
- Second for approval – Halley Reeves
 - Any discussion – no discussion
 - All in Favor Aye: Theodore Noel, Dr. Tracy Wendling, Rafaella Espinoza, Danielle Durkee, Halley Reeves, Floritta Pope
 - All opposed Nay: 0
 - Abstain Maggie Jackson

PY 2022 Budget spend down:

There is \$45,201 that remains form the Reduction in Pediatric Audiology funds and I (IECHM) program and the funds will be directed to car seats. The current budget has a total of \$516,382 remaining funds.

Steve Miller provided updates on the current budget and encumbrance total. See chart below:

Meeting - 2/24/2023	FY23 - Prevent Block - SUMMARY					INFO to 02/13/2023
Object Class	Current Budget	Expenditures	Encumbrances	Forecasted Expenditures	Surplus/ Deficit	
Personnel	784,362	207,098	-	230,506	346,758	
Travel & Training	20,455	708	-	-	19,748	
Contracts	288,000	101,251	116,675	-	70,074	
Supplies	243,113	36,726	35,800	-	170,587	
Other	64,388	64,839	90,333	-	(90,784)	
Equipment	-	-	-	-	-	
Indirect Costs	-	-	-	-	-	
Totals	1,400,318	410,621	242,808	230,506	516,382	
					516,382 Check	
**\$45,201 remaining from reduction in Pediatric Audiology Budget and IECHMC Budgets						

PHHSBG Update for Fiscal Year (FY) 2023 – FY23 Proposal request

Ms. Searcy Martin and Ms. Jones provided a presentation of the FY 2023 PPHS Block Grants Proposal Applications. Twenty (23) program areas were presented, see table 1 below. A brief overview of their proposals and requested budgets were reviewed by the Advisory Committee, however, the AC members requested additional time to review material to provide recommendations. A special meeting to be scheduled in April 2023 and provide recommendation for the FY2023 Awardees.

Table1. PPHS PY 2023 Proposal:

Program(s)	Budget request
Addressing Chronic Disease Prevalence	\$ 5,690.00
Aging Healthy & Injury Prevention	\$ 187,209.09
Advancing Health Equity- AHDESMH 1& 2	\$ 196,504.42
Birth Partners	\$ 137,902.16
Certified Healthy OK Consultation	\$ 100,369.93
Child Passenger Safety Program	\$ 199,981.53
Create Healthy Environments in Schools	\$ 157,975.00
Communication	\$ 20,000.00
ESL- Health Literacy for ESL	\$ 5,000.00
Fluoride Outreach Project	\$ 15,000.00
Healthy Lifestyles Program	\$ 10,567.36
D3 Communication & Health Literacy	\$ 199,959.13
Marijuana and Injury Prevention	\$ 88,032.19
Go NAPSACC- Statewide	\$ 79,260.00
NE OK CATCH Coordinated School Health	\$ 119,240.00
Parents as Teachers (PAT)- Central Office	\$ 48,753.75
PAT - D1	\$ 199,059.24
PAT - D3	\$ 199,164.64
Partner Inflicted Brain Injury	\$ 51,434.69
Obesity in Oklahoma Community Analysis	\$ 90,000.00
Office of Primary Care, Workforce Dev.	\$ 161,480.00
Sexual Assault Prevention & Surveillance	\$ 109,000.00
Suicide Prevention	\$ 130,781.48
STI At-Home Testing Program Pilot	\$ 199,909.00
Tribal Public Health Learning Collaborative	\$ 37,662.70
	\$ 2,744,246.31

Closing Remarks, Questions and Adjournment

Upcoming Advisory Committee dates are May 10 and December 13, 2023. No decisions regarding the FY2023 proposals were made today, discussed interim or special meeting for April 2023.

- Ms. Durkee made a motion to Adjourn
- Second by Mr. Noel
- The meeting was declared adjourned at 3:00 pm.