OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: **Office of Chief Medical Examiner Tulsa, 1627 Southwest Blvd. Conference Room 2nd Floor Tulsa, OK 74107.**

DATE & TIME: October 8, 2026 2:00PM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on October 6, 2026 at 10:00AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call-**Members Davenport, Dunn, Matherly, and Sparks were present. Members Coble, Corbett, and Watkins were absent.

2. **Approval of the September 10, 2026, Regular Board meeting minutes -**Approved

3. **Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion-**Dustin Pierce with the association reported that OKFDA will have their district meetings with 10/13 being in Lawton and 10/15 being in Alva. Last call CE training will be December 6-7 at Barnes-Friederich in Midwest City.

4. **Oklahoma Insurance Department Update from a Representative of OID, with possible discussion-**No update

5. **Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion-**If any funeral home has any staff changes, please update the Health Department so they can update ROVER

6. **Office of the Chief Medical Examiner Update from a Representative of OCME, with possible discussion-**Timothy Dwyer with OCME reported that 3 administrator have left employment with the Medical Examiner as well as one path tech due to the budget issues. The office is seeing a permit turnaround time of 15 hours.

7. University of Central Oklahoma Update from a Representative of UCO, with possible discussion-No update

8. Review complaints with possible vote for probable cause or other action

26-54 Preneed Issues-**No Action**
27-06 Next of Kin Issues-**Dismissed**
27-10 Next of Kin Issues-**Dismissed**
27-11 Death Certificate Issues-**Dismissed**
27-12 Graveside Issues-**No Action**
27-13 Next of Kin Issues-**Dismissed**

9. Matters for consideration: Consent Order, Hearing, Motion to Enforce, or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;

ii. if an executive session is held, designate a person to keep written minutes of the executive session;

iii. consider and vote on motion(s) to exit executive session and return to open meeting; and

iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

9A. Complaint 26-25 McElyea & Owens, Shawnee, McElyea & Owens Funeral Group LLC, Owner, Robert Owens Jr, FDIC. Member Watkins was the probable cause member and needs to recuse. The Board accepted a consent order on this case. The consent order consisted of the following: The agreed violations were: Failure to discharge financial obligation within 90 days, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of $500, restitution to Central Burial Vaults, restitution to OMS, FDIC Robert Owens Jr is suspended until fines and restitution are paid in full, and Costs of $500.

9B. Complaint 26-25 McElyea & Owens, Shawnee, McElyea & Owens Funeral Group LLC, Owner, Robert Owens Jr, FDIC. Member Watkins was the probable cause member and needs to recuse. The Board accepted a

consent order on this case. The consent order consisted of the following: The agreed violations were: Failure to discharge financial obligation within 90 days, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of $500, restitution to Central Burial Vaults, restitution to OMS, FDIC Robert Owens Jr is suspended until fines and restitution are paid in full, and Costs of $500.

10. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)-**Board staff approves applications and the Board ratifies them at the Board meetings. All Approved.**
   1. A'Briell Hardimon, MWC, Rogers Family Funeral Services, Nicoma Park (9/21)
   2. Isaiah Burnett, Enid, Anderson-Burris FH&C, Enid (9/21)
   3. Jessica Tibbets, Durant, Holmes-Coffey-Murray FH, Durant (10/1)
   4. Shaelyn Cheesman, Del City, Bill Eisenhour FH at Sunny Lane Cemetery, Del City (10/5)
   5. Diandra Delso, Broken Arrow, Hayhurst FH, Broken Arrow (EM Only)

B. Apprenticeship (1st Extension) **All Approved.**
   1. Aiden Richey, Edmond, Matthews FH&CS, Edmond (9/14)

C. Apprenticeship (2nd Extension) **All Approved.**
   1. Glenn Kias Palmer Roberts, Guthrie, Bill Eisenhour FH, OKC (EM Only)

D. Apprenticeship (3rd Extension) **All Approved.**
   1. Ariana Stevens-Mujica, OKC, Bill Eisenhour FH, OKC

E. Funeral Director and/or Embalmer (Reciprocal) **All Approved.**
   1. Alicia Nash, Texas (FD Only) (10/1)

F. Funeral Director and/or Embalmer (Original) **All Approved.**
   1. Kanisha Pankratz, Woodward (9/18)
   2. Shelby Dorsey, Tulsa (9/22)

G. Establishments **All Approved.**
   1. Four Pointes Cremation Services LLC, OKC, Request to change FDIC from Kristi Harrison to Johnnie Swanson, Jr. (9/25)

2. Strode Funeral Home, Stillwater, Request to change FDIC from Loy Morris to Gary Rodgers (9/28)

3. Schaudt's Okmulgee Funeral Service & Cremation Care Centers, Okmulgee, Request to close (10/1)

4. Palmer Marler FH, Perkins, Request to close (9/29)

H. Crematories All Approved.
1. Strode Crematory, Stillwater, Request to change FDIC from Loy Morris to Gary Rodgers (9/28)

2. Oklahoma Cremation Centers, Okmulgee, Request to close (10/1)

11. New Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. No New Business

12. Executive Director's Report

A. Agency Financial Update - Mr. Stiles reported gross receipts for September 2026 to be $12,145.00 with $194.50 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled $32,724.07 and net income after expenses totaled -$20,773.57

13. Strategic Planning: Discussion and possible action regarding change of Board Statutes or Board Rules:

A. Committee report, committee discussion, and Board discussion and possible action-The Board formed a committee. Those part of the committee are John Davenport, Glenn Dunn, John Astle, Dakota Jones, and Amber Shelley. The committee reported that they reviewed all recommendations from the September Board meeting and decided to move forward with two of those recommendations. The first being Apprenticeship requirements and removing personal supervision if the apprentice has met minimum requirements for licensure and passing a law exam. The second is providing more specifics regarding third party crematory inspections and what the inspector needs to inspect.

B. Discussion and possible action to authorize the agency to begin the 2027 permanent rulemaking process, in consultation with legal counsel-No Action

14. Matters for consideration: Executive Director

A. Discussion and possible action on the employment, including a merit-based salary increase, of the Executive Director.

B. Vote on possible executive session pursuant to 25 O.S. 2011, Section 307 (B) (1) Discussing the employment, including a merit-based salary increase, of the Executive Director.

C. Possible action to be taken as a result of the executive session concerning the employment, including a merit-based salary increase, of the Executive Director.-Mr. Stiles was provided a 5% merit increase effective October 8, 2026

15. Discussion and possible action on adoption of meeting dates for calendar year 2027 and approval of those meetings for CE.-Approved

2027 REGULAR MEETING SCHEDULE

Meetings convene at 10 AM the second Thursday of each month except for November. Because of Veterans Day, the November meeting will be held on the second Wednesday. Meeting agendas are posted to the Board's web site www.ok.gov/funeral in accordance with the Oklahoma Administrative Procedures Act.

January 14, 2027
Office of Chief Medical Examiner - OKC
921 N.E. 23rd Street
Conference Room – 1st Floor
Oklahoma City, OK 73105

February 11, 2027
Office of Chief Medical Examiner - OKC
921 N.E. 23rd Street
Conference Room – 1st Floor
Oklahoma City, OK 73105

March 11, 2027
Office of Chief Medical Examiner - OKC
921 N.E. 23rd Street
Conference Room – 1st Floor
Oklahoma City, OK 73105

April 8, 2027
Office of Chief Medical Examiner - OKC
921 N.E. 23rd Street
Conference Room – 1st Floor
Oklahoma City, OK 73105

May 13, 2027
Office of Chief Medical Examiner - OKC
921 N.E. 23rd Street
Conference Room – 1st Floor
Oklahoma City, OK 73105

June 10, 2027
Office of Chief Medical Examiner - OKC
921 N.E. 23rd Street
Conference Room – 1st Floor
Oklahoma City, OK 73105

July 8, 2027
Office of Chief Medical Examiner - OKC
921 N.E. 23rd Street
Conference Room – 1st Floor
Oklahoma City, OK 73105

August 12, 2027
Office of Chief Medical Examiner - OKC
921 N.E. 23rd Street
Conference Room – 1st Floor
Oklahoma City, OK 73105

September 9, 2027
Office of Chief Medical Examiner - OKC
921 N.E. 23rd Street
Conference Room – 1st Floor
Oklahoma City, OK 73105

October 14, 2027
Office of Chief Medical Examiner - OKC
921 N.E. 23rd Street
Conference Room – 1st Floor
Oklahoma City, OK 73105

November 10, 2027
Office of Chief Medical Examiner - OKC
921 N.E. 23rd Street
Conference Room – 1st Floor
Oklahoma City, OK 73105

December 9, 2027
Office of Chief Medical Examiner - OKC
921 N.E. 23rd Street
Conference Room – 1st Floor
Oklahoma City, OK 73105

16. Tour of Tulsa M.E. Office-No Board business items were discussed during the tour

17. Adjournment -3:15PM

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Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **November 12, 2026. Office of Chief Medical Examiner -OKC Office, 921 NE 23rd St., Oklahoma City, OK 73105, first floor conference room.**