

**OKLAHOMA FUNERAL BOARD**  
3700 North Classen Blvd, Suite 175  
Oklahoma City, Oklahoma 73118

**NOTICE OF REGULAR MEETING**

**MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23<sup>rd</sup> Street  
Conference Room 1<sup>st</sup> Floor Oklahoma City, OK 73105.**

**DATE & TIME:** January 8, 2026 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on January 5, 2026 at 10:30AM. A copy of this agenda is available on the Funeral Board website at [www.oklahoma.gov/funeral](http://www.oklahoma.gov/funeral)

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to [info@funeral.ok.gov](mailto:info@funeral.ok.gov).

**ORDER OF BUSINESS:** The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call**-Members Coble, Corbett, Davenport, Dunn, Matherly, Sparks, and Watkins were present. A quorum was always present.
2. **Approval of the December 11, 2025 Regular Board meeting minutes** -Approved
3. **Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion** Dustin Pierce with OKFDA reported that the annual convention will be April 26-28 at Hard Rock and the regional meetings will start in February.
4. **Oklahoma Insurance Department Update from a Representative of OID, with possible discussion**-Gloria Light with OID reported that annual reports are due March 15, but are able to be submitted early! Contact OID for questions and please follow the instructions from OID.
5. **Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion**-Ameyka Pittman with OKDH reported that any name changes and contact information changes, please update OKDH so they may update your profile. If there are any issues with certifiers, please let them know and document the issues that you experience. OKDH is working with the vendor on a drop-down option for crematories instead of typing the name of the crematory.

6. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)-**All Approved**

1. Alexis Tanyan, Edmond, OK Cremation & FH, OKC
2. Avery Warren, Yukon, Ingram, Smith & Turner Mortuary, Yukon
3. Sydney Gallaro, Choctaw, Asa Smith FS, Harrah
4. Christina Sams, OKC, OK Cremation & FH, OKC
5. Kynlee Roberts, Heavener, Dowden-Roberts FH, Heavener
6. Parker Brewer, Piedmont, Hahn-Cook/Street & Draper, OKC
7. Victoria Gaines, Bethany, Pollard FH, OKC

B. Apprenticeship (1<sup>st</sup> Extension)- **All Approved**

1. Giovanna Visali, Edmond, Bill Eisenhour FH, OKC

C. Apprenticeship (4<sup>th</sup> Extension) **All Approved**

1. Gabriela Creed, Woodward, Billings FH, Woodward

D. Funeral Director Assistant (Original)-**All Tabled for lack of completed application**

1. Jenna Beckwith, Sawyer, Miller & Miller FH, Hugo
2. Christopher Humby, Bartlesville, Arnold Moore and Neekamp, Bartlesville

E. Funeral Director and/or Embalmer (Reciprocal)- **All Approved**

1. Teresa Givan, Texas

F. Funeral Director and/or Embalmer (Original)- **1,4,6-7, were approved. 2 was tabled for lack of completed application. 3 was denied for withdrawn application. 5 was denied for lack of completed apprenticeship.**

1. Madelynn Holuby, Henryetta (FD Only)
2. Holland Dugdale, Okmulgee (FD Only)
3. Robert Dingler, Durant (FD Only)

4. Amy Borazjani, Yukon (EM Only)
5. Amber Shelley, OKC (EM Only)
6. Kevin Bragg, Ponca City (FD Only)
7. Samuel Hild, OKC

G. Establishments **All Approved**

1. Hudson-Phillips FH, Holdenville, request to change FDIC from Dennis Phillips to Bradly Norman
2. Smith-Phillips FH, Ada, request to change FDIC from Dakota Jones to Dennis Phillips
3. Havenbrook FH, Norman, request to change FDIC from Deana Kelly to Krista Bekker
4. Keith D. Biglow Funeral Director, Inc. Boley Chapel, request to close establishment
5. Resthaven FH, Shawnee, request to change FDIC from Roger Allen to Scotti Nease
6. Dugger FH, Garber, request to close establishment
7. Dugger FH, Billings, request to close establishment
8. Holmes-Coffey-Murray FH, Durant, request to change FDIC from Merle Soltis to Brent Shain
9. Evans and Miller FH, Poteau, request to change FDIC from Justin Tucker to Calie Warren
10. Evans and Miller FH, Poloca, request to change FDIC from Justin Tucker to Jimmy Cook

H. Crematories **All Approved**

1. Ada Burial & Cremation, Ada, request to change FDIC from Dakota Jones to Dennis Phillips

7. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. **No new business**

## 8. Executive Director's Report

A. Agency Financial Update Mr. Stiles reported gross receipts for December 2025 to be \$279,271.50 with \$27,927.15 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$31,095.47 and net income after expenses totaled \$220,248.88

## 9. Adjournment -10:16AM

---

Tyler Stiles, MBA Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **February 12, 2026. Office of Chief Medical Examiner –OKC 921 N.E. 23<sup>rd</sup> Street Conference Room – 1<sup>st</sup> Floor Oklahoma City, OK 73105.**