

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: February 12, 2026 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on February 10, 2026 at 10:00AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the January 8, 2026 Regular Board meeting minutes
3. Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion
6. Review complaints with possible vote for probable cause or other action

- 25-33 Next of Kin Issues
- 26-07 Unlicensed Practice
- 26-16 Ethics Issues
- 26-17 Death Certificate Issues
- 26-19 Death Certificate Issues
- 26-24 Non-Payment of Vendor
- 26-25 Non-Payment of Vendor
- 26-26 Cremated Remains Issue

26-27 Personal Property Issues

26-29 Ethics Issues

7. Matters for consideration: Consent Order, Hearing, Motion to Enforce, or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

7A. Complaints 24-46, 24-49, 25-10, 25-11, 25-15, 25-19, Hopkins Funeral Service, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC, Michael Hopkins, Individual. Member Davenport needs to recuse.

7B. Complaint 26-01, Hopkins Funeral Service, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. Member Davenport needs to recuse.

7C. Complaint 26-08, Alpha & Omega Mortuary Service & Crematory, OKC, Stillwell Limited, Inc, OKC, Owner, Heather Squires, OKC, FDIC. Member Matherly needs to recuse.

7D. Complaint 26-15, Alpha & Omega Mortuary Service & Crematory, OKC, Stillwell Limited, Inc, OKC, Owner, Heather Squires, OKC, FDIC. Member Matherly needs to recuse.

8. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Amber Shelley, OKC, OMS, OKC (EM Only)

2. Alonzo Martin, Cushing, Palmer Marler FH, Cushing
3. Crystal Heim, Enid, Ladusau-Evans FH&C, Enid
4. Brittany Monroe, Tulsa, OMS, Tulsa
5. Jessica Olay, Yukon, OMS, OKC (EM Only)
6. Jacie Cormier, Edmond, OMS, OKC
7. Haley Buller, Yukon, OMS, OKC (EM Only)
8. Jessica McCarn, Talihina, McCarn FS, Talihina
9. Madison Miller, Howe, Dowden-Roberts FH&CS, Heavener

B. Apprenticeship (1st Extension)

1. James Moss, Edmond, Matthews FH&CS, Edmond
2. Anthony Hernandez, Lindsay, Smith FH, Anadarko

C. Apprenticeship (2nd Extension)

1. Gabriella Hawkins, Norman, Havenbrook FH, Norman

D. Apprenticeship (3rd Extension)

1. Lezzy Olmedo, Tulsa, Reynolds & Adamscrest F&CS, Tulsa
2. Natalee Pryor, OKC, Matthews FH&CS, Edmond
3. Brittany Roe, Moore, Moore F&C, Moore

E. Funeral Director Assistant (Original)

1. Jenna Beckwith, Sawyer, Miller & Miller FH, Hugo
2. Christopher Humby, Bartlesville, Arnold Moore & Neekamp FH, Bartlesville
3. Kinlee Basquez, Okmulgee, McClendon-Winters FH, Okmulgee
4. Manuel Cantu, Jr., Sulphur, Smith-Phillips FH, Ada
5. Melinda Gustin, Lawton, Whinery-Huddleston FS, Lawton

6. Trista Huntley, Bixby, Bixby-South Tulsa F&CS, Bixby
7. Melissa Roberts, Poteau, Evans & Miller FH, Pocola
8. Rosa Maria Brassfield, Tulsa, Reynolds & Adamscrest F&CS, Tulsa
9. Hope Bailey, Talihina, McCarn FS, Talihina
10. Glenn Poulton, Edmond, Matthews FH&CS, Edmond

F. Funeral Director and/or Embalmer (Reciprocal)

1. Yoshua Wade, Texas

G. Funeral Director and/or Embalmer (Original)

1. Holland Dugdale, Okmulgee (FD Only)
2. Tyler Johnson, Commerce (EM Only)
3. Megan Erskine, Durant (FD Only)

H. Establishments

1. Vondel L. Smith & Son Mortuary (N. Macarthur), OKC, request to close establishment
2. Vondel L. Smith & Son Mortuary North, OKC, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Derek Czajkoski, FDIC
3. Vondel L. Smith & Son Mortuary at South Lakes, OKC, request to close establishment
4. Vondel L. Smith & Son Mortuary South, OKC, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Derek Czajkoski, FDIC
5. Vondel L. Smith & Son Mortuary, Inc. (S. Western), OKC, request to close establishment
6. Vondel L. Smith & Son Mortuary South Lakes, OKC, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Riley Castor, FDIC
7. Oklahoma Mortuary Service, Tulsa, request to change FDIC from John Astle to Jason Mayes

8. Rice Funeral Service & Cremation Center, Claremore, request to change FDIC from Daniel Collier to Danilo Gatón
9. Rogers Family Funeral Services, Nicoma Park, New Establishment, Rogers Family Funeral Services LLC, Owner, Kristi Hamilton, FDIC

I. Crematories

1. Oklahoma Cremation Service (North), OKC, request to close crematory
2. Vondel L. Smith and Son Mortuary North, OKC, New Crematory, PLC-OK Assets, LLC, Delaware, Owner, Derek Czajkoski, FDIC
3. Oklahoma Cremation Service (South Lakes), OKC, request to close crematory
4. Vondel L. Smith and Son Mortuary South, OKC, New Crematory, PLC-OK Assets, LLC, Delaware, Owner, Derek Czajkoski, FDIC
5. Oklahoma Cremation Service (S. Western), OKC, request to close crematory
6. Vondel L. Smith and Son Mortuary South Lakes, OKC, New Crematory, PLC-OK Assets, LLC, Delaware, Owner, Riley Castor, FDIC
7. Oklahoma Mortuary Service, Tulsa, request to change FDIC from John Astle to Jason Mayes
8. Green Country Cremation Center, Sapulpa, request to change FDIC from Daniel Collier to Robert Bethany

9. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

10. Executive Director's Report

- A. Agency Financial Update
- B. Licensee Statistics Update
- C. 2026 Legislative Update

11. Legal Update

- A. Possible vote to enter into executive session pursuant to 25 O.S.

Section 307(B)(4) for confidential communication between the Funeral Board and its attorney concerning pending litigation in Oklahoma County District Court, Case Number CV-2026-291, Caskets of Honor, LLC; Candice Mentink; and Todd Collard v. State of Okla., ex rel. Oklahoma Funeral Board, CV-2026-291, when with the advice of its attorney, the Funeral Board determines that disclosure would seriously impair the ability of the Funeral Board to process or conduct or defend its claim in the pending litigation.

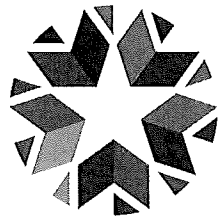
B. Vote to exit executive session.

C. Possible vote on matters discussed in executive session.

12. Adjournment

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **March 12, 2026. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**



OKLAHOMA Funeral Board

MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

January 8, 2026

BOARD MEMBERS

Tom Coble
Darin Corbett
John Davenport
Glenn Dunn
Brent Matherly
Jeremy Sparks
Bart Watkins

STAFF

Rochelle Covington
Tyler Stiles
Kylie Cooper, AAG

MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner
OKC, 921 N.E. 23rd Street Conference Room 1st Floor
Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on January 5, 2026 at 10:30AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

President Matherly called the meeting to order at 10AM. Members Coble, Corbett, Davenport, Dunn, Matherly, Sparks, and Watkins were present. A quorum was always present.

Motion by Sparks second by Davenport to approve the December 11, 2025 Regular Board meeting minutes. The motion passed unanimously with Member Coble abstaining.

Dustin Pierce with OKFDA reported that the annual convention will be April 26-28 at Hard Rock and the regional meetings will start in February.

Gloria Light with OID reported that annual reports are due March 15, but are able to be submitted early! Contact OID for questions and please follow the instructions from OID.

Ameyka Pittman with OKDH reported that any name changes and contact information changes, please update OKDH so they may update your profile. If there are any issues with certifiers, please let them know and document the issues that you experience. OKDH is working with the vendor on a drop-down option for crematories instead of typing the name of the crematory.

Motion by Coble second by Sparks to approve the following: Apprenticeship (Original) Alexis Tanyan, Edmond, OK Cremation & FH, OKC; Avery Warren, Yukon, Ingram, Smith & Turner Mortuary, Yukon; Sydney Gallaro, Choctaw, Asa Smith FS, Harrah; Christina Sams, OKC, OK Cremation & FH, OKC; Kynlee Roberts, Heavener, Dowden-Roberts FH, Heavener; Parker Brewer, Piedmont, Hahn-Cook/Street & Draper, OKC; Victoria Gaines, Bethany, Pollard FH, OKC. The motion passed unanimously.

Motion by Coble second by Watkins to approve the following: Apprenticeship (1st Extension). Giovanna Visali, Edmond, Bill Eisenhour FH, OKC. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Apprenticeship (4th Extension), Gabriela Creed, Woodward, Billings FH, Woodward. The motion passed unanimously.

Motion by Coble second by Sparks to table the following: Funeral Director Assistant (Original), for lack of completed applications, Jenna Beckwith, Sawyer, Miller & Miller FH, Hugo; Christopher Humby, Bartlesville, Arnold Moore and Neekamp, Bartlesville. The motion passed unanimously.

Motion by Coble second by Sparks to approve the following: Funeral Director and/or Embalmer (Reciprocal), Teresa Givan, Texas. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Funeral Director and/or Embalmer (Original), Madelynn Holuby, Henryetta (FD Only); Amy Borazjani,

Yukon (EM Only); Kevin Bragg, Ponca City (FD Only); Samuel Hild, OKC. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Funeral Director and/or Embalmer (Original), for lack of completed application, Holland Dugdale, Okmulgee (FD Only). The motion passed unanimously.

Motion by Coble second by Sparks to deny the following: Funeral Director and/or Embalmer (Original), for withdrawn application, Robert Dinger, Durant (FD Only). The motion passed unanimously.

Motion by Coble second by Sparks to deny the following: Funeral Director and/or Embalmer (Original), for lack of completed apprenticeship, Amber Shelley, OKC (EM Only). The motion passed unanimously.

Motion by Coble second by Sparks to approve the following: Establishments, Hudson-Phillips FH, Holdenville, request to change FDIC from Dennis Phillips to Bradly Norman; Smith-Phillips FH, Ada, request to change FDIC from Dakota Jones to Dennis Phillips; Havenbrook FH, Norman, request to change FDIC from Deana Kelly to Krista Bekker; Keith D. Biglow Funeral Director, Inc. Boley Chapel, request to close establishment; Resthaven FH, Shawnee, request to change FDIC from Roger Allen to Scotti Nease; Dugger FH, Garber, request to close establishment; Dugger FH, Billings, request to close establishment; Holmes-Coffey-Murray FH, Durant, request to change FDIC from Merle Soltis to Brent Shain; Evans and Miller FH, Poteau, request to change FDIC from Justin Tucker to Calie Warren; Evans and Miller FH, Pocola, request to change FDIC from Justin Tucker to Jimmy Cook. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Crematories, Ada Burial & Cremation, Ada, request to change FDIC from Dakota Jones to Dennis Phillips. The motion passed unanimously.

There was no new business

Agency Financial update- Mr. Stiles reported gross receipts for December 2025 to be \$279,271.50 with \$27,927.15 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$31,095.47 and net income after expenses totaled \$220,248.88

Motion by Coble second by Davenport to adjourn the meeting at 10:16AM. The motion passed unanimously.

Brent Matherly, Oklahoma Funeral Board President

**BEFORE THE OKLAHOMA FUNERAL BOARD
STATE OF OKLAHOMA**

**IN THE MATTER OF THE COMPLAINT
AGAINST:**

HOPKINS FUNERAL SERVICE LLC

A Licensed Funeral Establishment,
Establishment License # 2024ES
1501 W Main St
Collinsville, OK 74021

owned by:

HOPKINS-REYNOLDS FUNERAL SERVICE

1501 W Main St
Collinsville, OK 74021

HAROLD WINTON

Licenses: 1692FD and 1980EM,
Address: 105 Veterans Dr. #G
Jenks, OK 74037

A Licensed Funeral Director and Embalmer
and the Funeral Director in Charge at

HOPKINS FUNERAL SERVICE LLC

Respondents.

Complaint No. 24-46

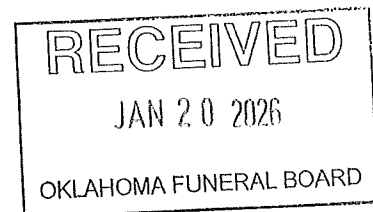
24-49

25-10

25-11

25-15

25-19



**MOTION TO ENFORCE COMPLIANCE WITH CONSENT ORDER AND SECOND
NOTICE OF HEARING**

COMES NOW the State of Oklahoma, ex rel., Oklahoma Funeral Board ("Board"), by and through its attorney of record, Kylie Cooper, Assistant Attorney General, and moves the Board to enforce the Respondents' compliance with the Consent Order previously granted and to suspend all of the Respondents' licenses until such time as the Respondents establish to the Board's satisfaction that they have completely complied. In support of this Motion, the State states:

1. A *Consent Order* regarding Respondents HOPKINS FUNERAL SERVICE LLC, HOPKINS-REYNOLDS FUNERAL SERVICE, and HAROLD WINTON was approved by the Board on April 10, 2025. The Order entered approving the agreed penalty provided in relevant part as follows at pages 11 through 13:

IT IS THEREFORE ORDERED by the Oklahoma Funeral Board as follows:

58. The Board en banc hereby adopts the parties' Agreement.

59. Pursuant to this Consent Order, Respondents HOPKINS FUNERAL SERVICE LLC, HOPKINS-REYNOLDS FUNERAL SERVICE, MICHAEL HOPKINS, and HAROLD WINTON agree to the following terms and conditions, which are hereby imposed by the Board:

a. Respondents agree to jointly pay the Oklahoma Funeral Board an administrative penalty in the amount of ten thousand dollars (\$10,000.00) on or before APRIL 31, 2025.

b. Respondent Hopkins-Reynolds Funeral Service agrees to a 2-year reporting probation period.

c. Respondent FDIC Harold Winton must obtain 12 additional hours of continuing education to be completed within the 2025 reporting period.

d. Should Respondent Michael Hopkins apply for and be granted a license, he agrees to a probation period of 1 year.

e. Respondents agree to pay Restitution in the following amounts:

i. In Complaint No. 24-46:

1. \$766.50 payable to the family of Sandra D. Bradley.

ii. In Complaint No. 24-49:

1. \$1,146.50 payable to the family of Russell Williams.

iii. In Complaint No. 25-10:

1. \$659.00 payable to the family of Joshua Greene.
2. \$1,350.00 payable to the family of Youree Holloway.
3. \$791.50 payable to the family of Jamie Pride.
4. \$766.50 payable to the family of John Davidson.
5. \$591.50 payable to the family of Sylvia Cox.

iv. In Complaint No. 25-11:

1. \$35,255.00 payable to Southern Heritage

v. In Complaint No. 25-19:

1. \$20,968.54 payable to Oklahoma Mortuary Service Tulsa.

These Restitution amounts shall be paid pursuant to the terms of a payment plan between the Respondents and the Board.

f. Respondents agree that should any required payment be missed, an additional penalty of \$50 dollars per day will be imposed, and that penalty amount shall be paid with the underlying outstanding amount. For purposes of this Order, payment by mailed check shall be considered timely if: 1) the envelope containing the payment check is postmarked on or before the day the scheduled payment is due, and; 2) the enclosed check is valid and able to be cashed by the Board. The \$50 penalty described above shall accrue on days the Funeral Board offices are open and able to accept a payment.

60. As authorized by law, Respondents shall jointly pay a total of two thousand (\$2,000.00) towards the costs of this action, including prosecution and investigation costs pursuant to 59 O.S. §396.12e(B). Said sum shall be paid in full on or before APRIL 31, 2025. Should Respondents violate this Consent Order, the Board shall hold a hearing regarding the alleged

violation. The violation of any term(s) of this Consent Order may result in further disciplinary action, including, but not limited to, revocation of Respondents' licenses or certifications. Therefore, the Board retains jurisdiction over this proceeding until all matters are finally resolved as set forth in this Consent Order.

2. To date, Respondents have only made payment in the amount of \$9,500.00 to the Oklahoma Funeral Board. There have been no Restitution payments made, in violation of said Consent Order.

WHEREFORE, the State requests that the Board enforce the Consent Order and suspend all of the Respondents' licenses or any other remedies that they deem fit, until the Consent Order is fully complied with, and that the costs of the enforcement proceedings be assessed against the Respondents.

SECOND NOTICE OF HEARING

In accordance with the jurisdiction granted this tribunal in 59 O.S. §396.2a(7), (9) and §396.12c, an evidentiary hearing will be commenced on **Thursday, February 12, 2026, at 10:00am in the 1st Floor Conference Room of the Office of Chief Medical Examiner, 921 N.E. 23rd Street, Oklahoma City, Oklahoma 73105**. If it be the decision of the Board, after considering all of the evidence presented, that the Respondent is in violation of any of the above-referenced law, the Board may take whatever appropriate action that is provided for in its rules and statutes. The Respondent is advised that in accordance with the above-referenced legal authority that Respondent has the right to appear personally and to submit a written response, and to appear through an attorney. In addition, the Respondent has the right to cross-examine all witnesses and present evidence on his behalf.

Respectfully submitted:



Kylie Cooper, OBA # 32758
Assistant Attorney General
Office of the Oklahoma Attorney General
313 NE 21st Street
Oklahoma City, OK 73105
PHONE: (405) 522-2894
FAX: (405) 522-4536
Attorney for Oklahoma Funeral Board

CERTIFICATE OF SERVICE

I hereby certify that on the 20th day of January, 2026, a true and correct copy of the foregoing *Complaint and Notice of Hearing* was served by certified as follows:

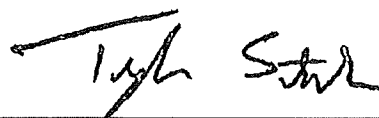
TRANSMITTED BY CERTIFIED MAIL:

Steve Pontius
1515 E. 71st Street, Suite 200
Tulsa, OK 74136
spontius@law-lkl.com
ATTORNEY FOR RESPONDENTS

Hopkins-Reynolds Funeral Service
1501 W. Main St
Collinsville, OK 74021

Harold Winton
105 Veterans Dr. #G
Jenks, OK 74037

Hopkins Funeral Service LLC
1501 W. Main St
Collinsville, OK 74021



Tyler Stiles
Executive Director

**BEFORE THE OKLAHOMA FUNERAL BOARD
STATE OF OKLAHOMA**

**IN THE MATTER OF THE COMPLAINT
AGAINST:**

HOPKINS FUNERAL SERVICE LLC

A Licensed Funeral Establishment,
Establishment License # 2024ES
1501 W Main St
Collinsville, OK 74021

owned by:

HOPKINS-REYNOLDS FUNERAL SERVICE

1501 W Main St
Collinsville, OK 74021

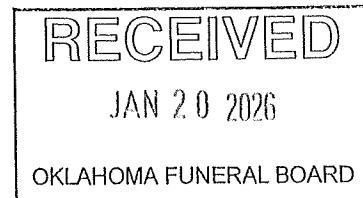
HAROLD WINTON

Licenses: 1692FD and 1980EM,
Address: 105 Veterans Dr. #G
Jenks, OK 74037

A Licensed Funeral Director and Embalmer
and the Funeral Director in Charge at

HOPKINS FUNERAL SERVICE LLC

Complaint No. 26-01



Respondents.

COMPLAINT AND NOTICE OF HEARING

The State of Oklahoma, *ex rel.*, Oklahoma Funeral Board ("Board"), by and through Assistant Attorney General Kylie Cooper, files this Complaint and Notice of Hearing, alleging that the Respondents, HOPKINS-REYNOLDS FUNERAL SERVICE, HOPKINS FUNERAL SERVICE LLC and HAROLD WINTON, have violated provisions of the State Funeral Services Licensing Act, 59 O.S. § 395.1 *et seq.* (the "Act"), and Rules of the Board, Oklahoma Administrative Code ("O.A.C.") Section 235:10-1-1 *et seq.* (the "Rules"), in the manner set forth below:

JURISDICTION

1. Respondent HOPKINS FUNERAL SERVICE LLC (“Funeral Home”) is licensed by the Board, establishment license number 2024ES, and is located at 1501 W Main St, Collinsville, OK 74021.
2. Respondent HAROLD WINTON (“Funeral Director in Charge” or “FDIC”) is licensed by the Board as a funeral director and embalmer, license numbers 1692FD and 1980EM, and at all relevant times was the Funeral Director in Charge at Funeral Home and registered agent for Respondent HOPKINS FUNERAL SERVICE LLC.
3. Respondent HOPKINS-REYNOLDS FUNERAL SERVICE (“Owner”) is, and at all relevant times was, the owner of record for Funeral Home. Upon information and belief, Respondent HAROLD WINTON is the registered agent for Respondent HOPKINS-REYNOLDS FUNERAL SERVICE.
4. The Board has jurisdiction over Respondents pursuant to 59 O.S. §§ 396.2a(9) and (11). *See also* 59 O.S. §396.12f(F).

FACTUAL ALLEGATIONS

5. On or about July 7, 2025, Board staff received a complaint from a consumer regarding the cremation of her husband. At the time of the complaint, the consumer had still not received the cremated remains or death certificates.
6. Further, Board Staff investigated and discovered that the decedent died on June 2, 2025, and the Medical Examiner’s office started the case in ROVER on June 3, 2025. On June 4, the Funeral Home entered some of the decedent’s personal information, but failed to register the cremation permit. The cremation was not completed until July 21, 2025.
7. Further, the complaint alleged that Respondents had failed to file a death certificate, cremation permit, disinterment permit or any other necessary permit as required by law in a

timely manner, in violation of OAC 235: 10-7-2(14). The Board provided Respondents with the Notice of Complaint via certified mail on July 8, 2025.

8. On July 17, 2025, Respondents filed their response to Complaint No. 26-01 with the Board. Respondents stated that the reason the death certificates had yet to be received was because Vital Records was behind.

9. By public vote during the meeting on October 9, 2025, the Board found probable cause to file a formal complaint against Respondents for the violation alleged herein.

10. The prosecution has sufficient evidence which, if presented to the Board at an evidentiary hearing, would constitute clear and convincing evidence of the alleged violations.

ALLEGED CONCLUSIONS OF LAW

11. Respondents violated OAC 235: 10-7-2(14) by failing to file necessary permits as required by law in a timely fashion. The relevant Board rule, 235: 10-7-2(14), provides:

Failure to file a death certificate, cremation permit, disinterment permit or any other necessary permit as required by law in a timely manner.

12. FDIC is “responsible for the legal and ethical operation of the [Funeral Home] and is accountable to the Board.” 59 O.S. §396.2(12). Therefore, Respondent HAROLD WINTON as the Funeral Director in Charge of the Funeral Home is also liable for the above violations.

13. Due to the above violations, Respondents are subject to disciplinary action by the Board. *See* 59 O.S. §§ 396.2a(9) and (11); *id.* at §§ 396.12c(A)(5) and (8); *id.* at § 396.12d; *id.* at § 396.12e.

AUTHORIZED PENALTIES

14. The Board is authorized to impose any of the following penalties for violations of the Act or Rules: (1) denial, revocation, suspension, or nonrenewal of license or certificate of apprenticeship; (2) administrative fines up to ten thousand dollars (\$10,000.00) per series of related

violations¹; (3) injunctive proceedings; and (4) other disciplinary action. 59 O.S. §§ 396.12c(5) and (8); *id.* at § 396.12c; *id.* at § 396.12d; *id.* at § 396.12e.

15. Further, the Board is authorized to “impose... as a condition of any adverse disciplinary action, the payment of costs expended by the Board in investigating and prosecuting the violation.” 59 O.S. § 396.12e(B). Costs may include, but are not limited to, “staff time, salary and travel expenses, [and] witness fees and attorney fees.” *Id.*

16. In lieu of prosecution, Respondents “may elect to surrender the license.” *Id.* at § 396.12e(D). However, should Respondents surrender their licenses, they “shall be forever barred from obtaining a reissuance of said license or certificate of apprenticeship.” *Id.*

NOTICE OF HEARING

An **EVIDENTARY HEARING** will be held before the Board on **FEBRUARY 12, 2026 at 10:00 A.M.** Respondents may appear personally or through an attorney. If Respondents fail to appear, the hearing will be held in their absence. Respondents have the right to submit a written response, cross-examine witnesses, and present evidence on their behalf. *See* 75 O.S. §§ 309 and 310. If the Board decides, after considering all the evidence presented, that Respondents are in violation of any of the above-referenced laws, the Board may take any authorized disciplinary action it deems appropriate.

Instead of proceeding with the aforementioned hearing, the parties may present a **JOINT**

¹ When determining the amount of an administrative penalty, the Board shall consider, but not be limited to:

the nature, circumstances and gravity of the violation and, with respect to the person or entity found to have committed the violation, the degree of culpability, the effect on ability of the person or entity to continue to do business and any show of good faith in attempting to achieve compliance with the provisions of the Funeral Services Licensing Act.

PROPOSED CONSENT ORDER to the Board on the same date and time. *See* 75 O.S. § 309(E).

Respectfully submitted:



Kylie Cooper, OBA # 32758
Assistant Attorney General
Office of the Oklahoma Attorney General
313 NE 21st Street
Oklahoma City, OK 73105
kylie.cooper@oag.ok.gov

Attorney for Oklahoma Funeral Board

CERTIFICATE OF SERVICE

I hereby certify that on the 20th day of January, 2026, a true and correct copy of the foregoing *Complaint and Notice of Hearing* was served either mailing by Certified Mail or by handing to a process server for service in person, as follows:

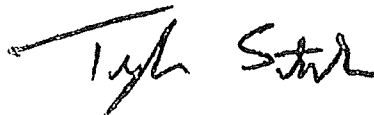
BY CERTIFIED MAIL:

HAROLD WINTON
105 Veterans Dr. #G
Jenks, OK 74037

STEVE PONTIUS
1515 E. 71st Street, Suite 200
Tulsa, OK 74136
spontius@law-lkl.com
ATTORNEY FOR RESPONDENTS

HOPKINS-REYNOLDS FUNERAL SERVICE
1501 W. Main St
Collinsville, OK 74021

HOPKINS FUNERAL SERVICE LLC
1501 W. Main St
Collinsville, OK 74021



Tyler Stiles, MBA
Executive Director

**IN AND BEFORE THE OKLAHOMA FUNERAL BOARD
STATE OF OKLAHOMA**

**IN THE MATTER OF THE COMPLAINT
AGAINST:**

**ALPHA & OMEGA MORTUARY SERVICE
& CREMATORY**

A Licensed Commercial Embalming Establishment,
Establishment License #2015CE
4040 North Stiles
Oklahoma City, OK 73105

owned by:

STILLWELL LIMITED, INC.

4040 North Stiles
Oklahoma City, OK 73105

HEATHER SQUIRES

Licenses: 2963FD and 3345EM

Address: 4901 Lance Dr.

Oklahoma City, OK 73150

A Licensed Funeral Director and Embalmer and
the Funeral Director in Charge at

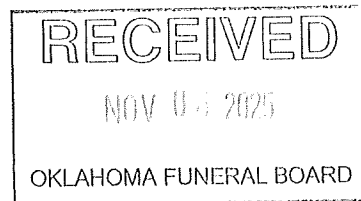
**ALPHA & OMEGA MORTUARY SERVICE
& CREMATORY**

Respondents.

Accepted for filing

2100-2000

Complaint No. 26-15



COMPLAINT AND NOTICE OF HEARING

The State of Oklahoma, ex rel., Oklahoma Funeral Board ("Board"), by and through Assistant Attorneys General Joseph Ashbaker and Kylie Cooper, files this Complaint and Notice of Hearing, alleging that the Respondents, ALPHA & OMEGA MORTUARY SERVICE & CREMATORY, STILLWELL LIMITED INC, and HEATHER SQUIRES, have violated provisions of the State Funeral Services Licensing Act, 59 O.S. § 395.1 et seq. (the "Act"), and Rules of the Board, Oklahoma Administrative Code ("O.A.C.") Section 235:10-1-1 et seq. (the "Rules"), in the manner set forth below:

I. JURISDICTION

1. Respondent ALPHA & OMEGA MORTUARY SERVICE & CREMATORY ("Alpha") is licensed by the Board, establishment license number 2015CE, and is located at 4040 North Stiles, Oklahoma City, OK 73105.

2. Respondent HEATHER SQUIRES ("Funeral Director in Charge" or "FDIC") is licensed by the Board as a funeral director and embalmer, license numbers 2963FD and 3345EM, and at all relevant times was the Funeral Director in Charge at the Commercial Embalming Establishment.

3. Respondent STILLWELL LIMITED, INC. ("Stillwell") is, and at all relevant times was, the owner of record for Commercial Embalming Establishment. Upon information and belief, Respondent HEATHER SQUIRES is the registered agent for Respondent ALPHA & OMEGA MORTUARY SERVICE & CREMATORY.

4. The Board has jurisdiction over Respondents pursuant to 59 O.S. §§ 396.2a(9) and (11). *See also* 59 O.S. § 396.12f(F).

II. ALLEGATIONS OF UNPROFESSIONAL CONDUCT

1. This case was initiated by a complaint received by Board staff on or about August 16, 2024, filed by a customer. The customer alleged in the complaint that when the customer went to pick up her infant daughter's cremains, the decedent had not been cremated and was returned to the customer in a blanket.
2. Board staff provided Respondents with notice of the complaint via email on August 19, 2024.
3. Customer requested the remains of her daughter be cremated and signed the cremation authorization and statement of services with Brown's Funeral Services, Inc. ("Browns"). Brown's contacted Alpha and requested that they pick up the remains and conduct the cremation. Alpha agreed and picked up the remains from the Oklahoma Medical Examiner.
4. According to Alpha, the remains of Customers daughter were cremated on December 7, 2023.
5. Employees of Brown's picked up the purported cremains and personal effects of the decedent and brought them to Brown's Funeral Home where they remained. There was an urn marked with the decedent's name and a bag with what was purportedly personal effects in the form of blankets. In fact, the remains of the decedent were not cremated, but left in the bag of personal effects and returned to Customer. Customer subsequently discovered the untagged, un-embalmed and un-cremated remains in the bag of purported personal effects.

III. VIOLATIONS

6. Based on the foregoing, the Respondents are guilty of unprofessional conduct for violation of the following Oklahoma statutes and administrative rules:
- a. Gross malpractice or gross incompetency, which shall be determined by the Board in violation of Title 59 § 396.12c(A)(3):
 - b. Violation of any of the provisions of the Funeral Services Licensing Act or any violation of Sections 201 through 231 of Title 8 of the Oklahoma Statutes in violation of Title 59 § 396.12c(A)(5):
 - c. Each funeral establishment which offers or performs cremations shall maintain an identification system that ensures the ability of the funeral establishment to identify the human remains in its possession throughout all phases of the cremation process. Upon completion of the cremation process, the crematory operator shall attest to the identity of the cremated remains and the date, time, and place the cremation process occurred on a form prescribed by rule of the Oklahoma Funeral Board. The form shall accompany the human remains in all phases of transportation, cremation, and return of the cremated remains in violation of Title 59 § 396.29(E):
 - d. Desecration. Damage, abuse, desecration or the unauthorized removal of tissue, bones, or organs of any human remains in the custody of a licensed funeral service establishment, commercial embalming establishment, crematory, funeral director, embalmer, or apprentice. Desecration shall not include the removal of blood, body fluids, body tissue, or other body parts in the normal course of embalming or restoration requested by authorizing agent. Desecration also includes the simultaneous cremation of more than one human dead body without express written approval of the authorizing agent, cremating human remains without the permit requires by 63 O.S. §1-329 or cremating dead human remains without express written approval of the authorizing agent in violation of OAC 235:10-7-2(10):
 - e. Disposal within 24 hours. Un-embalmed dead human bodies shall be legally disposed of within 24 hours after death unless the body is placed in a designated body refrigeration chamber which maintains a constant temperature of 40 degrees Fahrenheit or less. The body shall remain in the refrigerated area until such time as legal disposition is to occur. Once removed from refrigeration, either embalming or disposition shall occur within eight hours of said removal in violation of OAC 235:10-11-1(13):
 - f. A non-detachable bracelet attached at all times to the human remains shall identify each human remains in the possession or custody of the funeral establishment, commercial embalming establishment, or crematory in this state in violation of OAC 235:10-11-1(d)(4)(A) & OAC 235:10-14-1(k)(1):
 - g. Un-embalmed human remains awaiting cremation must be placed in refrigerated storage at 40 degrees Fahrenheit or less in violation of OAC 235:10-14-1(a):

- h. From receiving through storage, cremation, processing, packaging and release, proper identification must accompany the remains at all times in violation of OAC 235:10-14-1(b):

CONCLUSION

Given the foregoing, the undersigned requests the Board conduct a hearing, and, upon proof of the allegations contained herein, impose such disciplinary action as authorized by law, up to and including suspension or revocation and any other appropriate action with respect to the Respondent's professional license, including an assessment of costs and attorney fees incurred in this action as provided by law.



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Attorneys for Oklahoma Funeral Board

NOTICE OF HEARING

An **EVIDENTARY HEARING** will be held before the Board on **January 8, 2026 at 10:00 A.M.** Respondents may appear personally or through an attorney. If Respondents fail to appear, the hearing will be held in their absence. Respondents have the right to submit a written response, cross-examine witnesses, and present evidence on their behalf. *See* 75 O.S. §§ 309 and 310. If the Board decides, after considering all the evidence presented, that Respondents are in violation of any of the above-referenced laws, the Board may take any authorized disciplinary action it deems appropriate.

Instead of proceeding with the aforementioned hearing, the parties may present a **JOINT PROPOSED CONSENT ORDER** to the Board on the same date and time. *See* 75 O.S. § 309(E).

CERTIFICATE OF SERVICE

I hereby certify that on the 6th day of November, 2025, a true and correct copy of the foregoing *Complaint and Notice of Hearing* was served either mailing by Certified Mail:

BY CERTIFIED MAIL:

ALPHA & OMEGA MORTUARY
SERVICE & CREMATORY
4040 North Stiles Ave
Oklahoma City, OK 73105

STILLWELL LIMITED, INC.
4040 North Stiles Ave
Oklahoma City, OK 73105

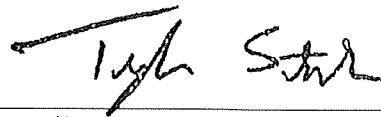
HEATHER SQUIRES
4901 Lance Dr
Oklahoma City, OK 73150

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Oklahoma City, OK 73120
ATTORNEY FOR COMPLAINANTS



Tyler Stiles, MBA
Executive Director