

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: February 12, 2026 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on February 10, 2026 at 10:00AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the January 8, 2026 Regular Board meeting minutes
3. Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion
6. Review complaints with possible vote for probable cause or other action

- 25-33 Next of Kin Issues
- 26-07 Unlicensed Practice
- 26-16 Ethics Issues
- 26-17 Death Certificate Issues
- 26-19 Death Certificate Issues
- 26-24 Non-Payment of Vendor
- 26-25 Non-Payment of Vendor
- 26-26 Cremated Remains Issue

26-27 Personal Property Issues

26-29 Ethics Issues

7. Matters for consideration: Consent Order, Hearing, Motion to Enforce, or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

7A. Complaints 24-46, 24-49, 25-10, 25-11, 25-15, 25-19, Hopkins Funeral Service, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC, Michael Hopkins, Individual. Member Davenport needs to recuse.

7B. Complaint 26-01, Hopkins Funeral Service, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. Member Davenport needs to recuse.

7C. Complaint 26-08, Alpha & Omega Mortuary Service & Crematory, OKC, Stillwell Limited, Inc, OKC, Owner, Heather Squires, OKC, FDIC. Member Matherly needs to recuse.

7D. Complaint 26-15, Alpha & Omega Mortuary Service & Crematory, OKC, Stillwell Limited, Inc, OKC, Owner, Heather Squires, OKC, FDIC. Member Matherly needs to recuse.

8. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Amber Shelley, OKC, OMS, OKC (EM Only)

2. Alonzo Martin, Cushing, Palmer Marler FH, Cushing
3. Crystal Heim, Enid, Ladusau-Evans FH&C, Enid
4. Brittany Monroe, Tulsa, OMS, Tulsa
5. Jessica Olay, Yukon, OMS, OKC (EM Only)
6. Jacie Cormier, Edmond, OMS, OKC
7. Haley Buller, Yukon, OMS, OKC (EM Only)
8. Jessica McCarn, Talihina, McCarn FS, Talihina
9. Madison Miller, Howe, Dowden-Roberts FH&CS, Heavener

B. Apprenticeship (1st Extension)

1. James Moss, Edmond, Matthews FH&CS, Edmond
2. Anthony Hernandez, Lindsay, Smith FH, Anadarko

C. Apprenticeship (2nd Extension)

1. Gabriella Hawkins, Norman, Havenbrook FH, Norman

D. Apprenticeship (3rd Extension)

1. Lezzy Olmedo, Tulsa, Reynolds & Adamscrest F&CS, Tulsa
2. Natalee Pryor, OKC, Matthews FH&CS, Edmond
3. Brittany Roe, Moore, Moore F&C, Moore

E. Funeral Director Assistant (Original)

1. Jenna Beckwith, Sawyer, Miller & Miller FH, Hugo
2. Christopher Humby, Bartlesville, Arnold Moore & Neekamp FH, Bartlesville
3. Kinlee Basquez, Okmulgee, McClendon-Winters FH, Okmulgee
4. Manuel Cantu, Jr., Sulphur, Smith-Phillips FH, Ada
5. Melinda Gustin, Lawton, Whinery-Huddleston FS, Lawton

6. Trista Huntley, Bixby, Bixby-South Tulsa F&CS, Bixby
7. Melissa Roberts, Poteau, Evans & Miller FH, Pocola
8. Rosa Maria Brassfield, Tulsa, Reynolds & Adamscrest F&CS, Tulsa
9. Hope Bailey, Talihina, McCarn FS, Talihina
10. Glenn Poulton, Edmond, Matthews FH&CS, Edmond

F. Funeral Director and/or Embalmer (Reciprocal)

1. Yoshua Wade, Texas

G. Funeral Director and/or Embalmer (Original)

1. Holland Dugdale, Okmulgee (FD Only)
2. Tyler Johnson, Commerce (EM Only)
3. Megan Erskine, Durant (FD Only)

H. Establishments

1. Vondel L. Smith & Son Mortuary (N. Macarthur), OKC, request to close establishment
2. Vondel L. Smith & Son Mortuary North, OKC, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Derek Czajkoski, FDIC
3. Vondel L. Smith & Son Mortuary at South Lakes, OKC, request to close establishment
4. Vondel L. Smith & Son Mortuary South, OKC, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Derek Czajkoski, FDIC
5. Vondel L. Smith & Son Mortuary, Inc. (S. Western), OKC, request to close establishment
6. Vondel L. Smith & Son Mortuary South Lakes, OKC, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Riley Castor, FDIC
7. Oklahoma Mortuary Service, Tulsa, request to change FDIC from John Astle to Jason Mayes

8. Rice Funeral Service & Cremation Center, Claremore, request to change FDIC from Daniel Collier to Danilo Gaton
9. Rogers Family Funeral Services, Nicoma Park, New Establishment, Rogers Family Funeral Services LLC, Owner, Kristi Hamilton, FDIC

I. Crematories

1. Oklahoma Cremation Service (North), OKC, request to close crematory
2. Vondel L. Smith and Son Mortuary North, OKC, New Crematory, PLC-OK Assets, LLC, Delaware, Owner, Derek Czajkoski, FDIC
3. Oklahoma Cremation Service (South Lakes), OKC, request to close crematory
4. Vondel L. Smith and Son Mortuary South, OKC, New Crematory, PLC-OK Assets, LLC, Delaware, Owner, Derek Czajkoski, FDIC
5. Oklahoma Cremation Service (S. Western), OKC, request to close crematory
6. Vondel L. Smith and Son Mortuary South Lakes, OKC, New Crematory, PLC-OK Assets, LLC, Delaware, Owner, Riley Castor, FDIC
7. Oklahoma Mortuary Service, Tulsa, request to change FDIC from John Astle to Jason Mayes
8. Green Country Cremation Center, Sapulpa, request to change FDIC from Daniel Collier to Robert Bethany

9. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

10. Executive Director's Report

- A. Agency Financial Update
- B. Licensee Statistics Update
- C. 2026 Legislative Update

11. Legal Update

- A. Possible vote to enter into executive session pursuant to 25 O.S.

Section 307(B)(4) for confidential communication between the Funeral Board and its attorney concerning pending litigation in Oklahoma County District Court, Case Number CV-2026-291, Caskets of Honor, LLC; Candice Mentink; and Todd Collard v. State of Okla., ex rel. Oklahoma Funeral Board, CV-2026-291, when with the advice of its attorney, the Funeral Board determines that disclosure would seriously impair the ability of the Funeral Board to process or conduct or defend its claim in the pending litigation.

- B. Vote to exit executive session.
- C. Possible vote on matters discussed in executive session.

12. Adjournment

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **March 12, 2026**. **Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**