

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: February 12, 2026 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on February 10, 2026 at 10:00AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call**-Members Coble, Corbett, Davenport, Dunn, Matherly, and Sparks were present. Member Watkins was absent.
2. **Approval of the January 8, 2026 Regular Board meeting minutes** -Approved
3. **Oklahoma Funeral Director's Association Update from a Representative of OKFDA**, with possible discussion-OKFDA did not provide an update.
4. **Oklahoma Insurance Department Update from a Representative of OID**, with possible discussion-Pamela Hall with OID reported that at the December 31 deadline, they had 298 renewals, 11 new, and 3 are pending. For any questions over preneed, contact OID.
5. **Oklahoma Department of Health Update from a Representative of OKDH**, with possible discussion-Health Dept reported, funeral home portal death record exchange can be used with no portal fees up to 10 copies, upload a copy of the record and write an "x" and "void". Contact the Health Dept for any questions.
6. **Review complaints with possible vote for probable cause or other action**

25-33 Next of Kin Issues-Dismissed

26-07 Unlicensed Practice-Probable Cause

26-16 Ethics Issues- Dismissed

26-17 Death Certificate Issues-**Probable Cause**
26-19 Death Certificate Issues-**Probable Cause**
26-24 Non-Payment of Vendor-**Probable Cause**
26-25 Non-Payment of Vendor-**Probable Cause**
26-26 Cremated Remains Issue-**Probable Cause**
26-27 Personal Property Issues- **Dismissed**
26-29 Ethics Issues- **Dismissed**

1. Matters for consideration: Consent Order, Hearing, Motion to Enforce, or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

7A. Complaints 24-46, 24-49, 25-10, 25-11, 25-15, 25-19, Hopkins Funeral Service, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC, Michael Hopkins, Individual. Member Davenport needs to recuse. -No action was taken

7B. Complaint 26-01, Hopkins Funeral Service, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. Member Davenport needs to recuse. -No action was taken

7C. Complaint 26-08, Alpha & Omega Mortuary Service & Crematory, OKC, Stillwell Limited, Inc, OKC, Owner, Heather Squires, OKC, FDIC. Member Matherly needs to recuse.-Tabled

7D. Complaint 26-15, Alpha & Omega Mortuary Service & Crematory, OKC, Stillwell Limited, Inc, OKC, Owner, Heather Squires, OKC, FDIC. Member Matherly needs to recuse.- Tabled

2. Vote to affirm or disaffirm the issuance of the following licenses,

registrations, certificates, dissolution or other action

A. Apprenticeship (Original)-All Approved

1. Amber Shelley, OKC, OMS, OKC (EM Only)
2. Alonzo Martin, Cushing, Palmer Marler FH, Cushing
3. Crystal Heim, Enid, Ladusau-Evans FH&C, Enid
4. Brittany Monroe, Tulsa, OMS, Tulsa
5. Jessica Olay, Yukon, OMS, OKC (EM Only)
6. Jacie Cormier, Edmond, OMS, OKC
7. Haley Buller, Yukon, OMS, OKC (EM Only)
8. Jessica McCarn, Talihina, McCarn FS, Talihina
9. Madison Miller, Howe, Dowden-Roberts FH&CS, Heavener

B. Apprenticeship (1st Extension) -All Approved

1. James Moss, Edmond, Matthews FH&CS, Edmond
2. Anthony Hernandez, Lindsay, Smith FH, Anadarko

C. Apprenticeship (2nd Extension) -All Approved

1. Gabriella Hawkins, Norman, Havenbrook FH, Norman

D. Apprenticeship (3rd Extension) -All Approved

1. Lezzy Olmedo, Tulsa, Reynolds & Adamscrest F&CS, Tulsa
2. Natalee Pryor, OKC, Matthews FH&CS, Edmond
3. Brittany Roe, Moore, Moore F&C, Moore

E. Funeral Director Assistant (Original)-1, 3, 6, 8-10 were tabled for lack of completed application. 2, 4, 5, and 7 were approved.

1. Jenna Beckwith, Sawyer, Miller & Miller FH, Hugo
2. Christopher Humby, Bartlesville, Arnold Moore & Neekamp FH, Bartlesville

3. Kinlee Basquez, Okmulgee, McClendon-Winters FH, Okmulgee
4. Manuel Cantu, Jr., Sulphur, Smith-Phillips FH, Ada
5. Melinda Gustin, Lawton, Whinery-Huddleston FS, Lawton
6. Trista Huntley, Bixby, Bixby-South Tulsa F&CS, Bixby
7. Melissa Roberts, Poteau, Evans & Miller FH, Pocola
8. Rosa Maria Brassfield, Tulsa, Reynolds & Adamscrest F&CS, Tulsa
9. Hope Bailey, Talihina, McCarn FS, Talihina
10. Glenn Poulton, Edmond, Matthews FH&CS, Edmond

F. Funeral Director and/or Embalmer (Reciprocal) **-All Approved**

1. Yoshua Wade, Texas

G. Funeral Director and/or Embalmer (Original) **-1 and 2 were approved, 3 was tabled for lack of completed application**

1. Holland Dugdale, Okmulgee (FD Only)
2. Tyler Johnson, Commerce (EM Only)
3. Megan Erskine, Durant (FD Only)

H. Establishments **-All Approved**

1. Vondel L. Smith & Son Mortuary (N. Macarthur), OKC, request to close establishment
2. Vondel L. Smith & Son Mortuary North, OKC, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Derek Czajkoski, FDIC
3. Vondel L. Smith & Son Mortuary at South Lakes, OKC, request to close establishment
4. Vondel L. Smith & Son Mortuary South, OKC, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Derek Czajkoski, FDIC
5. Vondel L. Smith & Son Mortuary, Inc. (S. Western), OKC, request to close establishment

6. Vondel L. Smith & Son Mortuary South Lakes, OKC, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Riley Castor, FDIC
7. Oklahoma Mortuary Service, Tulsa, request to change FDIC from John Astle to Jason Mayes
8. Rice Funeral Service & Cremation Center, Claremore, request to change FDIC from Daniel Collier to Danilo Gaton
9. Rogers Family Funeral Services, Nicoma Park, New Establishment, Rogers Family Funeral Services LLC, Owner, Kristi Hamilton, FDIC

I. **Crematories-All Approved**

1. Oklahoma Cremation Service (North), OKC, request to close crematory
2. Vondel L. Smith and Son Mortuary North, OKC, New Crematory, PLC-OK Assets, LLC, Delaware, Owner, Derek Czajkoski, FDIC
3. Oklahoma Cremation Service (South Lakes), OKC, request to close crematory
4. Vondel L. Smith and Son Mortuary South, OKC, New Crematory, PLC-OK Assets, LLC, Delaware, Owner, Derek Czajkoski, FDIC
5. Oklahoma Cremation Service (S. Western), OKC, request to close crematory
6. Vondel L. Smith and Son Mortuary South Lakes, OKC, New Crematory, PLC-OK Assets, LLC, Delaware, Owner, Riley Castor, FDIC
7. Oklahoma Mortuary Service, Tulsa, request to change FDIC from John Astle to Jason Mayes
8. Green Country Cremation Center, Sapulpa, request to change FDIC from Daniel Collier to Robert Bethany

3. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. **No new business**

10. **Executive Director's Report**

- A. Agency Financial Update Mr. Stiles reported gross receipts for January 2026 to be \$65,968.00 with \$6,596.80 going to the State of Oklahoma general fund.

The expenses for the same timeframe totaled \$34,583.35 and net income after expenses totaled \$24,787.85

B. Licensee Statistics Update Mr. Stiles reported a current licensee count prior to the February 2026 meeting was:

98 Apprentices, 1030 Funeral Directors, 17 Funeral Director Assistants, 936 Embalmers, 405 Establishments, and 65 Crematories.

For comparison, in April of 2022, there were: 124 Apprentices, 1066 Funeral Directors, 1002 Embalmers, 396 Establishments, and 57 Crematories

C. 2026 Legislative Update-

HB3224, by Rep. Humphrey, repeals the duties and powers of the Funeral Board

HB3260, by Rep. Culver, adds OKFDA as an approver of continuing education classes.

HB4322, by Rep. Kendrix, changes the requirements for FDIC and removing the embalmer requirement.

SB559, by Sen. Bergstrom, is the casket bill carry over from last session.

11. Legal Update

- A. Possible vote to enter into executive session pursuant to 25 O.S. Section 307(B)(4) for confidential communication between the Funeral Board and its attorney concerning pending litigation in Oklahoma County District Court, Case Number CV-2026-291, Caskets of Honor, LLC; Candice Mentink; and Todd Collard v. State of Okla., ex rel. Oklahoma Funeral Board, CV-2026-291, when with the advice of its attorney, the Funeral Board determines that disclosure would seriously impair the ability of the Funeral Board to process or conduct or defend its claim in the pending litigation.
- B. Vote to exit executive session.
- C. Possible vote on matters discussed in executive session.

12. Adjournment -11:49AM

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **March 12, 2026. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**