

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: September 11, 2025 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on September 8, 2025 at 10:45AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the August 14, 2025 Regular Board meeting minutes
3. Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion
6. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action
 - A. Apprenticeship (Original)
 1. Nikki Yowell, Weatherford, Kiesau-Lee FH, Clinton
 2. Katie Morlock, Guthrie, OK Cremation & FH, OKC

3. Kelsey Wagner-Thomas, Poteau, Dowden-Roberts FH, Poteau

B. Apprenticeship (1st Extension)

1. Dan Samuel, Piedmont, McNeil's FS, Mustang (FD Only)
2. Amy Adams, Edmond, Matthew's FH&CS, Edmond
3. Lexus Stephenson, OKC, Mercer-Adams FS, Bethany
4. Robert Dingler, Durant, Prater-Lampton-Mills & Coffey FH, Hugo (FD Only)
5. Kevin Bragg, Ponca City, Trout FH&C (FD Only)

C. Apprenticeship (3rd Extension)

1. Megan Thackery, Bixby, Bixby FH, Bixby

D. Apprenticeship (4th Extension)

1. Mathew Burch, Antlers, Serenity FS, Antlers

E. Funeral Director Assistant (Original)

1. Cole Hart, Walters, Hart-Wyatt FH, Walters
2. Philip McGehee, Poteau, Evans & Miller FH, Poteau
3. Tara Turner, Blair, Kincannon FH&CS, Altus
4. Rebecca Custer, Caddo, Prater-Lampton-Mills & Coffey FH, Hugo

F. Funeral Director and/or Embalmer (Reciprocal)

1. Stuart Thompson, Texas

G. Funeral Director and/or Embalmer (Original)

1. Madelynn Holuby, Henryetta (FD Only)
2. Chia Minn Loo, OKC
3. Jensen Hernandez, Sand Springs

4. Grace Holesapple, Edmond
5. Holland Dugdale, Okmulgee (FD Only)
6. RayLynn Blanton, Yukon
7. Lauren Sloan, Sapulpa (FD Only)

H. Establishments

1. Hart FH, Stilwell, request to close establishment
2. Roberts Reed Culver FH, Stilwell, request to change name to Roberts & Hart Funeral Home
3. Forever Memories FS, Sallisaw, request to change FDIC from Tyler Harrell to Scott Wagner
4. Moore's Memory Chapel, Tulsa, request to change FDIC from Terry Hamm to Jackson Williams
5. Smart Cremation of Oklahoma, Broken Arrow, New Establishment, Smart Cremation of Oklahoma LLC, Walter Still, FDIC
6. Rose Hill FH, request to change FDIC from Nick Reynolds to Scott Holz

7. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

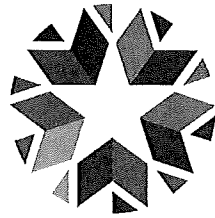
8. Executive Director's Report

A. Agency Financial Update

9. Adjournment

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **October 9, 2025. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**



OKLAHOMA Funeral Board

MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

August 14, 2025

BOARD MEMBERS

Tom Coble
Darin Corbett
John Davenport
Brent Matherly
Jeremy Sparks
Bart Watkins

STAFF

Rochelle Covington
Tyler Stiles
Kylie Cooper, AAG
John Dewey, AAG

MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

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President Matherly called the meeting to order at 10AM. Members Coble, Corbett, Davenport, Matherly, Sparks, and Watkins were present. Member Dunn was absent. A quorum was always present.

Member Jeremy Sparks of Moore was sworn in as the newly appointed Board member.

Motion by Watkins second by Davenport to approve the July 10, 2025 Regular Board meeting minutes. The motion passed unanimously with member Sparks abstaining.

Dustin with OKFDA informed the Board that they will have regional meetings in September. Lifeshare will provide a tour of their OKC facility August 20th.

Lorie Jones with OID informed the Board to contact them if they have any questions regarding permits or their reports.

Christen with OKDH informed the Board that they provide a weekly newsletter, if you do not receive those, please contact ROVER. There have been statewide network connectivity issues this week and the Health Dept will work through the backlog that the issues have caused.

Motion by Matherly second by Sparks to find probable cause on complaint 25-14 regarding contract issues. The motion passed unanimously.

Motion by Davenport second by Matherly to dismiss complaint 25-27 regarding Unlicensed Practice. The motion passed unanimously.

Motion by Watkins second by Coble to find probable cause on complaint 25-37 regarding Unlicensed Practice. The motion passed unanimously.

Motion by Watkins second by Matherly to dismiss complaint 25-38 with a letter of concern regarding Non-Payment of Vendor. The motion passed unanimously.

Motion by Watkins second by Coble to dismiss complaint 25-39 with a letter of concern regarding Non-Payment of Vendor. The motion passed unanimously.

Motion by Davenport second by Sparks to dismiss complaint 25-40 regarding Cremated Remains Issues. The motion passed unanimously.

Motion by Davenport second by Matherly to find probable cause on complaint 25-42 regarding Unlicensed Practice/Contract Issues. The motion passed unanimously.

Motion by Watkins second by Sparks to dismiss complaint 25-43 regarding Unprofessional Staff. The motion passed unanimously.

Motion by Corbett second by Davenport to dismiss complaint 25-44 regarding Contract Issues. The motion passed unanimously.

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaints 24-32 and 24-40: McKay-Davis Funeral Home, Inc, OKC, Beside Stillwaters, LLC, OKC, Owner, Johnnie Swanson, Jr, OKC, FDIC, Lewis Robinson III, Guthrie. The prosecution was represented by Kylie Cooper, AAG. John Dewey, AAG, was the Board's legal advisor. Members Coble, Corbett, Davenport, Sparks, and Watkins heard the case. Member Matherly was recused from the case and he left the room.

After the presentation of the agreed upon Consent Order, motion by Watkins second by Coble to accept the consent order. The consent order consisted of the following: The agreed violations were: failure to discharge financial obligation within 90 days, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$2,000, Mr. Swanson shall complete an additional 6 hours of CE, Mr. Swanson is on probation for 5 years, Mr. Robinson is prohibited from serving as FDIC for 1 year following licensure, Mr. Robinson is on probation for 3 years following licensure, restitution of \$1,935, and Costs of \$500. Complaint 24-40 was dismissed with a letter of concern. The motion passed unanimously.

Member Matherly reentered the room.

Motion by Coble second by Sparks to approve the following: Apprenticeship (Original) Lorelai Rivas Silva, Warr Acres, Bill Eisenhour FH, OKC; Reyna Acosta, Shawnee, Walker F&CS, Shawnee; Rosalind Carl, OKC, Smith & Kernke FD, OKC; Layne Ryan, OKC, Ingram, Smith & Turner Mortuary, Yukon; Amanda Sparks, Edmond, Corbett F&CS, OKC; Brionna Gray, Norman, Advantage F&CS, OKC; Clay Neel, Norman, Corbett F&CS, OKC; Ryleigh Deaver, Tulsa, Butler-Stumpff & Dyer CS, Tulsa. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Apprenticeship (1st Extension). Morgan White, Norman, Wilson-Little FH, Purcell; Kathleen Salas Roldan, Tulsa, Schaudt's Glenpool-Bixby FS&C, Glenpool; Trinady Smith, Alva, Mercer-Adams FS, Bethany. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Apprenticeship (1st Extension). Dan Samuel, Piedmont, McNeil's FS, Mustang (FD Only). The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Apprenticeship (2nd Extension). Tyler Robbins, Bartlesville, Davis Family FH, Bartlesville; Samuel Hild, OKC, Bill Eisenhour FH, OKC; RayLynn Blanton, Yukon, Memorial Park FH, OKC; Alexandria Nimsey, Tulsa, Butler-Stumpff & Dyer CS, Tulsa. The motion passed unanimously.

Motion by Coble second by Sparks to table the following: Apprenticeship (4th Extension). Mathew Burch, Antlers, Serenity FS, Antlers. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Apprenticeship (4th Extension). Michael Frazier, Hugo, Prater-Lampton-Mills & Coffey FH, Hugo (FD Only). The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Funeral Director Assistant (Original), William Swanson, MWC, Wilson FS, El Reno; Laci Gabbert, Sallisaw, Agent Mallory Martin FS, Sallisaw; Kimberly Clark, Tishomingo, DeArman-Clark FS, Tishomingo. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Funeral Director Assistant (Original), Cole Hart, Walters, Hart-Wyatt FH, Walters; Philip McGehee, Poteau, Evans & Miller FH, Poteau; Tara Turner, Blair, Kincannon FH&CS, Altus. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Funeral Director and/or Embalmer (Reciprocal), Stuart Thompson, Texas. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Funeral Director and/or Embalmer (Original), Sarah Brown, Bartlesville; Sherry Gray, Wilson (EM Only); Alaina Webster, Noble. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Funeral Director and/or Embalmer (Original), Madelynn Holuby, Henryetta (FD Only); Chia Minn Loo, OKC; Jensen Hernandez, Sand Springs (FD Only). The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Establishments, Neptune Society, Edmond, request to close establishment; Community FH, Guthrie, request to change FDIC from Lyndel Hamilton to Randilyn Walker; Affordable Cremation, OKC, request to change FDIC from Lyndel Hamilton to Randilyn Walker; Whinery-Huddleston FS, Lawton, request to change FDIC from Randilyn Walker to Kenneth Douglas; Stumpff Barnsdall FH, Barnsdall, request to close establishment; Reynolds-Holz Cremation & Funeral Service, Tulsa request to change name to Reynolds & AdamsCrest Funeral & Cremation Services; Reynolds & AdamsCrest Funeral & Cremation Services request to change FDIC from Scott Holz to Nick Reynolds. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Crematories, Great Plains Cremation Service, Lawton, request to change FDIC from Randilyn Walker to Kenneth Douglas. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Embalmer Only Program, Northeast Texas Community College, Mt. Pleasant, Texas. The motion passed unanimously.

There was no new business

Agency Financial update- Mr. Stiles reported gross receipts for July 2025 to be \$5,202.20 with \$520.22 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$34,284.91 and net income after expenses totaled -\$29,602.93

Motion by Coble second by Davenport to adjourn the meeting at 10:24AM. The motion passed unanimously.

Brent Matherly
Oklahoma Funeral Board President