

**OKLAHOMA FUNERAL BOARD**  
3700 North Classen Blvd, Suite 175  
Oklahoma City, Oklahoma 73118

**NOTICE OF REGULAR MEETING**

**MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23<sup>rd</sup> Street  
Conference Room 1<sup>st</sup> Floor Oklahoma City, OK 73105.**

**DATE & TIME:** October 9, 2025 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on October 7, 2025 at 9:00AM. A copy of this agenda is available on the Funeral Board website at [www.oklahoma.gov/funeral](http://www.oklahoma.gov/funeral)

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to [info@funeral.ok.gov](mailto:info@funeral.ok.gov).

**ORDER OF BUSINESS:** The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call**-Members Coble, Davenport, Dunn, Matherly, Sparks, and Watkins were present. Member Corbett was absent.
2. **Approval of the September 11, 2025 Regular Board meeting minutes** -Approved
3. **Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion** Dustin with OKFDA informed the Board Celebrant training will be held in November. The State exams will be available starting November 1. Last call CE will be December 7-8 at Barnes Friederich FH in Midwest City for 6 hours.
4. **Oklahoma Insurance Department Update from a Representative of OID, with possible discussion**- Rowena Ehrman with OID informed the Board that permits are due December 31 and you are able to send them up to 90 days prior. For any questions, call OID.
5. **Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion**-Ameyka Pittman with OKDH informed the Board that the Health Dept emails weekly communications, if you do not receive those or if you are having issues with doctors, please contact them.
6. **Review complaints with possible vote for probable cause or other action**

26-01 Death Certificate Issues-**Found Probable Cause**  
26-02 Death Certificate Issues-**Dismissed**  
26-03 Overcharging Issues-**Dismissed**  
26-04 Cremation Issues- **Found Probable Cause**  
26-06 Cremation/Overcharging Issues-**Dismissed**

## **7. Matters for consideration: Order of Dismissal**

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

**7A. Complaint 25-06, Brown's Funeral Service, Inc, Coalgate, Brown's Funeral Service, Inc, Atoka, Owner, William Stephens, Atoka, FDIC. Member Matherly needs to recuse. Denied**

## **8. Matters for consideration: Consent Order, Scheduling Order, or Hearing**

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and

- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

8A. Complaint 24-16, Brown-Winters Funeral Home & Cremation Services, Miami, Family Service Group, Okmulgee, Owner, Jeffery Brown, Miami, FDIC.

Member Matherly needs to recuse. Tabled

8B. Complaint 25-34, Brown-Winters Funeral Home & Cremation Services, Miami, Family Service Group, Okmulgee, Owner, Jeffery Brown, Miami, FDIC, Tyler Johnson, Funeral Director, Commerce. Member

Matherly needs to recuse. Tabled

8C. Complaint 23-16, Heritage Funeral Home and Cremation Services, LLC, Christopher Harrison, Funeral Director and Embalmer, OKC. Member Matherly needs to recuse. Tabled

8D. Complaint 25-05, Central Oklahoma Heritage Funeral Directors LLC, OKC, Central Oklahoma Heritage Funeral Directors LLC, Owner, Kristi Harrison, OKC, FDIC. Member Matherly needs to recuse. Tabled

8E. Complaint 25-14, Central Oklahoma Heritage Funeral Directors LLC, OKC, Central Oklahoma Heritage Funeral Directors LLC, Owner, Kristi Harrison, OKC, FDIC. Member Matherly needs to recuse. Tabled

8F. Complaint 25-17, Central Oklahoma Heritage Funeral Directors LLC, OKC, Central Oklahoma Heritage Funeral Directors LLC, Owner, Kristi Harrison, OKC, FDIC. Member Matherly needs to recuse. Tabled

- 9. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)-1,2, and 4 were approved. 3 was tabled

- 1. Stephanie Winston, OKC, Temple & Sons FD, OKC (FD Only)
- 2. Diandra Delso, Broken Arrow, Hayhurst FH, Broken Arrow
- 3. Parker Brewer, Piedmont

4. Linda Dunbar, Lawton, Lawton Ritter Gray FH, Lawton

**B. Apprenticeship (1<sup>st</sup> Extension)-1 was tabled. 2-6 were approved**

1. Amy Adams, Edmond, Matthew's FH&CS, Edmond
2. Jessica Martin, Hobart, Peoples Cooperative FH, Lone Wolf
3. Gabriella Hudspeth, Yukon, Ingram, Smith & Turner Mortuary, Yukon
4. Hailey Fahey, MWC, Smith-Parks Bros. FS, Harrah
5. Amber Howard, Claremore, Ray Fransisco Embalming Service, Tulsa
6. Glenn Kias Palmer-Roberts, Guthrie, Bill Eisenhower FH, OKC (EM Only)

**C. Apprenticeship (2<sup>nd</sup> Extension)- 1 was tabled, 2 was approved**

1. Charles Grisham, Henryetta, Integrity FS, Henryetta
2. Ariana Stevens-Mujica, OKC, Bill Eisenhower FH, OKC

**D. Funeral Director Assistant (Original)-1 was approved, 2 was tabled**

1. Philip McGehee, Poteau, Evans & Miller FH, Poteau
2. Jenna Beckwith, Sawyer, Miller & Miller FH, Hugo

**E. Funeral Director and/or Embalmer (Reciprocal)-Denied**

1. Stuart Thompson, Texas

**F. Funeral Director and/or Embalmer (Original)-1, 3 and 4 were tabled. 2 was denied. 5 and 6 were approved.**

1. Madelynn Holuby, Henryetta (FD Only)
2. Chia Minn Loo, OKC
3. Holland Dugdale, Okmulgee (FD Only)
4. RayLynn Blanton, Yukon

5. Lauren Sloan, Sapulpa (FD Only)
6. Brittany Yeager, Weatherford

**G. Establishments-All Approved**

1. Smart Cremation of Oklahoma, Tulsa, New Establishment, Smart Cremation of Oklahoma LLC, Walter Still, FDIC
2. Dowden-Roberts Cremation Center, Poteau, request to change name to Dowden-Roberts Funeral & Cremation Center

**10. New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. **No New Business**

**11. Discussion and possible action on adoption of meeting dates for calendar year 2026 and approval of those meetings for CE.** Approved

**12. Executive Director's Report**

A. Agency Financial Update Mr. Stiles reported gross receipts for September 2025 to be \$4,612.50 with \$461.25 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$42,866.74 and net income after expenses totaled -\$38,715.49

**13. Adjournment -11:12AM**

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Tyler Stiles, MBA  
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **November 13, 2025. Office of Chief Medical Examiner –OKC 921 N.E. 23<sup>rd</sup> Street Conference Room – 1<sup>st</sup> Floor Oklahoma City, OK 73105.**