

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: May 8, 2025 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on May 5, 2025 at 9:00AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the April 10, 2025 Regular Board meeting minutes
3. Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Review complaints with possible vote for probable cause or other action

- 25-29 Unlicensed Practice
- 25-30 Unlicensed Practice
- 25-31 Next of Kin Issues
- 25-32 Cemetery Issues
- 25-34 Cremation without Permit
- 25-35 Transportation without Permit
- 25-36 Next of Kin Issues

6. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Jamie Smart, Duncan, Carter-Smart FH, Duncan
2. Paige Ahpeatone, Cushing, Parks Bros. FS, Chandler
3. Kyla Ruble, Mustang, Bill Merritt FS, Bethany
4. Dana Moore, Olustee, Lowell-Tims FH & C, Altus
5. Karsyn Green, OKC, Corbett F & C, OKC
6. Lexus Stephenson, OKC, Mercer-Adams FS, Bethany
7. Tina Clonts, Jenks, Gary Kelley's Add'vantage, Tulsa (FD Only)

B. Apprenticeship (1st Extension)

1. Sherry Gray, Wilson, Alexander Gray FH, Wilson (EM Only)
2. Faith Carney, Edmond, Baggerley FH, Edmond
3. Tara Cook, Tulsa, Dillon FS, Sand Springs (FD Only)

C. Apprenticeship (2nd Extension)

1. Rylan McPeak, Idabel, Clardy FS, Idabel

D. Funeral Director and/or Embalmer (Reciprocal)

1. Tucson Smith, Texas
2. Joshua Risman, Arkansas (EM Only)
3. Kenneth Douglas, Louisiana (FD Only)
4. Stuart Thompson, Texas

E. Funeral Director and/or Embalmer (Original)

1. Amy Ary, McCloud
2. Rose Smith, Ada (EM Only)
3. Tina Matthews-Clonts, Jenks (FD Only)
4. Ty Astle, OKC (FD Only)

F. Establishments

1. Kincannon FH, El Dorado, request to close establishment
2. Barnes & Friederich FH, request to change name to Barnes-Friederich & Pope Funeral Home-Midwest City
3. Ford FS, request to change name to Barnes-Friederich & Pope Funeral Home-Del City

7. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

8. Executive Director's Report

A. Agency Financial Update

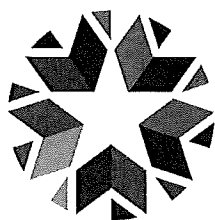
B. 2025 Legislative Session Bills-HB1029, HB1365, HB1688, HB2286, HB2922, SB559, HJR1035

9. Discussion and possible action regarding creation and utilization of QR code/link for license verification

10. Adjournment

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **June 12, 2025. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**



OKLAHOMA Funeral Board

MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

March 13, 2025

BOARD MEMBERS

Darin Corbett
Glenn Dunn
John Davenport
Brent Matherly

STAFF

Rochelle Covington
Tyler Stiles
Kylie Cooper, AAG
Liz Stevens, AAG

MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on April 8, 2025 at 8:00AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

President Matherly called the meeting to order at 10AM. Members Corbett, Davenport, Dunn, and Matherly were present. Members Coble, Roberts, and Watkins were absent. A quorum was always present.

Motion by Davenport second by Dunn to approve the March 13, 2025 Regular Board meeting minutes. The motion passed unanimously.

No update was provided by the Funeral Director's Association.

Lorie Jones, Gloria Light, and Rowena Ehrman from OID introduced themselves and informed everyone that Lorie examines the trust accounts, Gloria reviews annual reports, and Rowena handles permits. Contact them should you have any questions.

Christen Johnston with OKDH reported that the new ROVER system will go live April 23, 2025. There are numerous learning sessions and you can click on the old ROVER to register. If a record is in the old system, it will not automatically be in the new system.

Motion by Corbett second by Davenport to approve Continuing Education for the Oklahoma Health Department ROVER training course in 2025 for 2 hours of CE.

Motion by Davenport second by Matherly to dismiss complaint 25-12 regarding overcharging. The motion passed unanimously.

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaints 24-46, 24-49, 25-10, 25-11, 25-15, 25-19 Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Corbett, Dunn, and Matherly heard the case. Member Davenport was recused from the case and he left the room.

After the presentation of the agreed upon Consent Order, motion by Dunn second by Corbett to accept the consent order. The consent order consisted of the following: The agreed violations were: material misrepresentation, failure to discharge financial obligation within 90 days, failure to provide services contracted for, failure to file death certificate or cremation permit in a timely manner, unlicensed practice, failure to comply with the Funeral Rules of the FTC, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$10,000, 2 years reporting probation, 12 additional hours of CE, Michael Hopkins placed on 1 year probation following licensure, restitution totaling \$62,295.04, and \$2,000 costs. The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Apprenticeship (Original) Lantus Stevenson, Lawton, Whinery-Huddleston FS, Lawton; Bradon Suppes, Edmond, Hahn-Cook/Street & Draper, OKC; Audrianna Gamble, Russellville, Ark., Barnes & Friederich, MWC; Alivia Tilley, Yukon, Chapel Hill FH, OKC; Dan Samuel, Piedmont, McNeil's FH, Mustang (FD Only); Hailey Fahey, MWC, Smith-Parks Brothers FS, Harrah; Angela

Quinlan, McAlester, Chaney Harkins FH, McAlester (FD Only); Amy Adams, Edmond, Matthew's FH&CS, Edmond; Kari Harrell, Sallisaw, Forever Memories FS, Sallisaw(EM Only); Kelly Garcia, New Mexico, Smith & Kernke, OKC. The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Apprenticeship (1st Extension). Gabriella Hawkins, Norman, Havenbrook FH, Norman; Caris Vick, Edmond, Baggerley FH, Edmond; Rylee Estes, Locust Grove, Crawford Family FS, Edmond. The motion passed unanimously.

Motion by Matherly second by Davenport to table the following: Apprenticeship (2nd Extension). Rylan McPeak, Idabel, Clardy FS, Idabel. The motion passed unanimously.

Motion by Matherly second by Davenport to table the following: Funeral Director and/or Embalmer (Reciprocal), Tucson Smith, Texas; Joshua Risman, Arkansas (EM Only); Kenneth Douglas, Louisiana (FD Only); Stuart Thompson, Texas (EM Only). The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Funeral Director and/or Embalmer (Original), Shayla King, Henryetta (FD Only); Ty Astle, OKC (EM Only). The motion passed unanimously.

Motion by Matherly second by Dunn to table the following: Funeral Director and/or Embalmer (Original) Amy Ary, McLoud. The motion passed unanimously.

There was no new business.

Agency Financial update- Mr. Stiles reported gross receipts for March 2025 to be \$5,155.00 with \$515.50 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$34,716.53 and net income after expenses totaled -\$30,077.03

2025 Legislative Session Bills-HB1029, HB1365, HB1688, HB2286, HB2922, SB559

HB1029, by Rep. Kendrix, Extends the sunset of the Funeral Board by 1 year. Passed the Senate committee and is waiting to be heard on the Senate floor.

HB1365, by Rep. Culver, Adjusts qualifying examinations to add the State exams. Passed the House and is now waiting to be heard in the Senate.

HB1688, by Rep. Roe, Allows for minor changes to Death Certificates within 1 year. Passed committee and waiting to be heard on the House floor.

HB2286, by Mr. Speaker, creates the Funeral Director Assistant license. Passed the Senate committee and is waiting to be heard on the Senate floor.

HB2922, by Rep. Pittman, modifies the vendor payment rules. This was not a OFB request even though it was previously discussed. Passed the House and is waiting to be heard in the Senate.

SB559, by Sen. Bergstrom, casket bill that allows anyone to sell a casket. The House committee 5-4 and is now waiting to be heard on the House floor.

Motion by Dunn second by Davenport to adjourn the meeting at 10:23AM. The motion passed unanimously.

Brent Matherly
Oklahoma Funeral Board President