

**OKLAHOMA FUNERAL BOARD**  
3700 North Classen Blvd, Suite 175  
Oklahoma City, Oklahoma 73118

**NOTICE OF REGULAR MEETING**

**MEETING PLACE:** Office of Chief Medical Examiner OKC, 921 N.E. 23<sup>rd</sup> Street  
Conference Room 1<sup>st</sup> Floor Oklahoma City, OK 73105.

**DATE & TIME:** May 8, 2025 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on May 5, 2025 at 9:00AM. A copy of this agenda is available on the Funeral Board website at [www.oklahoma.gov/funeral](http://www.oklahoma.gov/funeral)

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to [info@funeral.ok.gov](mailto:info@funeral.ok.gov).

**ORDER OF BUSINESS:** The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call**-Members Coble, Corbett, Davenport, Matherly, Roberts, and Watkins were present. Member Dunn was absent.
2. **Approval of the April 10, 2025 Regular Board meeting minutes** -Approved as amended
3. **Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion**-Dustin with OKFDA provided the following update: OKFDA was successful stopping the casket bill and getting the state board exam approved. The women's conference will be July 20<sup>th</sup>.
4. **Oklahoma Insurance Department Update from a Representative of OID, with possible discussion**-No update from OID was provided
5. **Review complaints with possible vote for probable cause or other action**

25-29 Unlicensed Practice- **Probable Cause**

25-30 Unlicensed Practice- **Probable Cause**

25-31 Next of Kin Issues-**Dismissed**  
25-32 Cemetery Issues-**Dismissed due to lack of jurisdiction**  
25-34 Cremation without Permit-**Probable Cause**  
25-35 Transportation without Permit-**Dismissed**  
25-36 Next of Kin Issues-**Dismissed**

6. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)-**All Approved**

1. Jamie Smart, Duncan, Carter-Smart FH, Duncan
2. Paige Ahpeatone, Cushing, Parks Bros. FS, Chandler
3. Kyla Ruble, Mustang, Bill Merritt FS, Bethany
4. Dana Moore, Olustee, Lowell-Tims FH & C, Altus
5. Karsyn Green, OKC, Corbett F & C, OKC
6. Lexus Stephenson, OKC, Mercer-Adams FS, Bethany
7. Tina Clonts, Jenks, Gary Kelley's Add'vantage, Tulsa (FD Only)

B. Apprenticeship (1<sup>st</sup> Extension) -**All Approved**

1. Sherry Gray, Wilson, Alexander Gray FH, Wilson (EM Only)
2. Faith Carney, Edmond, Baggerley FH, Edmond
3. Tara Cook, Tulsa, Dillon FS, Sand Springs (FD Only)

C. Apprenticeship (2<sup>nd</sup> Extension) - **Approved**

1. Rylan McPeak, Idabel, Clardy FS, Idabel

D. Funeral Director and/or Embalmer (Reciprocal)-**1, 3, and 4 were tabled, 2 was denied**

1. Tucson Smith, Texas

2. Joshua Risman, Arkansas (EM Only)
3. Kenneth Douglas, Louisiana (FD Only)
4. Stuart Thompson, Texas

E. Funeral Director and/or Embalmer (Original)-**1, 2, and 4 were approved. 3 was denied**

1. Amy Ary, McLoud
2. Rose Smith, Ada (EM Only)
3. Tina Matthews-Clonts, Jenks (FD Only)
4. Ty Astle, OKC (FD Only)

F. Establishments-**All Approved**

1. Kincannon FH, El Dorado, request to close establishment
2. Barnes & Friederich FH, request to change name to Barnes-Friederich & Pope Funeral Home-Midwest City
3. Ford FS, request to change name to Barnes-Friederich & Pope Funeral Home-Del City

7. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. **Christen Johnston with the Health Department updated the Board to inform them that the new ROVER Gen 2 is live and they are working with the vendor and other partners to address some concerns including a backlog of doctors not getting registered in Gen 2. Issues with Out of State permits are being corrected. They are working on issues of not seeing old records but should have records from 2020 -forward. The lobby is open for will call.**

8. Executive Director's Report

A. Agency Financial Update- Mr. Stiles reported gross receipts for April 2025 to be \$5,360.00 with \$536.00 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$34,552.84 and net income after expenses totaled -\$29,728.84

B. 2025 Legislative Session Bills-HB1029, HB1365, HB1688, HB2286, HB2922, SB559, HJR1035

HB1029, by Rep. Kendrix, Extends the sunset of the Funeral Board by 1 year. Passed the Senate and is on the way to the Governor's desk.

HB1365, by Rep. Culver, Adjusts qualifying examinations to add the State exams. Passed and will become effective November 1. OKFDA is working with UCO on the exam.

HB1688, by Rep. Roe, Allows for minor changes to Death Certificates within 1 year. Passed and will become effective November 1.

HB2286, by Mr. Speaker, creates the Funeral Director Assistant license. Passed the Senate and is on the way to the Governor's desk.

HB2922, by Rep. Pittman, modifies the vendor payment rules. This bill is dormant.

SB559, by Sen. Bergstrom, casket bill that allows anyone to sell a casket. The bill did not make it to the House floor and is now dormant until next year.

9. Discussion and possible action regarding creation and utilization of QR code/link for license verification-Approved

10. Adjournment -10:32AM

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Tyler Stiles, MBA  
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **June 12, 2025. Office of Chief Medical Examiner –OKC 921 N.E. 23<sup>rd</sup> Street Conference Room – 1<sup>st</sup> Floor Oklahoma City, OK 73105.**

Licensed  
Funeral Establishment  
(Lic. No. \_\_\_\_\_)



**OKLAHOMA**  
Funeral Board

Licensed & Inspected

Licensed  
Commercial Embalming Est.  
(Lic. No. \_\_\_\_\_)



**OKLAHOMA**  
Funeral Board

Licensed & Inspected

Licensed  
Crematory Facility  
(Lic. No. \_\_\_\_\_)



**OKLAHOMA**  
Funeral Board

Permitted  
& Inspected