



MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

March 13, 2025

BOARD MEMBERS

Tom Coble
Darin Corbett
Glenn Dunn
John Davenport
Brent Matherly
Jim Roberts

STAFF

Rochelle Covington
Tyler Stiles
Kylie Cooper, AAG
Liz Stevens, AAG

MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on March 11, 2025 at 10:00AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

President Matherly called the meeting to order at 10AM. Members Coble, Davenport, Dunn, Matherly, and Roberts were present. Members Corbett and Watkins were absent. A quorum was always present.

Motion by Roberts second by Davenport to approve the February 13, 2025 Regular Board meeting minutes. The motion passed unanimously.

Christina with OKFDA reported that they are working with legislators and will update their membership along the way. OKFDA would like to have a day at the Capitol and wants their members to come if possible. The convention will be in April, look at the OKFDA website for details.

Rowena with OID reported that roughly 99% of permits were renewed before the December 31 deadline. It is important to update OID of any contact information that has changed within 30 days. Gloria Light with OID reported that annual reports are due March 15 but it is usually best to try to start on the reports early in the year to get them submitted in time.

Dawn Plumb with OKDH reported that they will soon be going to a new version of ROVER. The current version was brought forth in 2008 and they have had great feedback for the new system. It should be more user friendly and go live is April 23rd. Christen Johnston with OKDH reported that licensees will have to attend training in order to get their credentials. If you did not get the emails from OKDH, please contact them. The upcoming trainings are April 9, April 15, April 16 for 2 hours each and will request these be approved for CE at the April OFB meeting. Their handout follows the notes that are posted.

Motion by Roberts second by Davenport to dismiss complaint 24-28 with a letter of concern regarding overcharging. The motion passed unanimously.

Matters for consideration: Consent Order or Scheduling Order. A scheduling order was entered between the parties. Either a Consent Order will be agreed to on April 1, 2025, or a hearing will be held in April for Complaints 24-46, 24-49, 25-10, 25-11, 25-15, 25-19 Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC..

Motion by Coble second by Davenport to approve the following: Apprenticeship (Original) Morgan White, Keithville, LA, Wilson-Little FH, Purcell; Jessica Watkins, Mill Creek, DeArman-Clark FH, Tishomingo; Dylan Sanders, Sallisaw, Green Country FH, Tahlequah; Madelyn McElyea, OKC, McElyea & Owens, Shawnee; Abigayle Beyer, Edmond, OMS, OKC; Patrick Hamilton, Tulsa, Tulsa Caskets & Cremation, Tulsa; Emma Green, Yukon, Bill Eisenhower, OKC; Amy Borazjani, Weatherford, OMS-OKC, OKC (EM Only); Jacob Lee, Clinton, Lee Hometown FH, Clinton. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Apprenticeship (1st Extension). Grace Holesapple, Jones, Crawford Family FS, Edmond; Faith Alvarez, Hebron, Ind, Barnes & Friederich, MWC; Alesia Mann, Moore, Tribute Memorial Care, Norman. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Apprenticeship (2nd Extension). Becky Shupe, Ponca City, Trout, Ponca City (EM Only); Quade Varner, OKC, Alternatives, OKC. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Funeral Director and/or Embalmer (Reciprocal), Tucson Smith, Texas; Joshua Risman, Arkansas (EM Only). The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Funeral Director and/or Embalmer (Original), Brennon Goforth, Stillwater; Grayson Axsom, Atoka; Megan Parker, Owasso. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Funeral Director and/or Embalmer (Original Shayla King, Henryetta (FD Only); Ty Astle, OKC (EM Only). The motion passed unanimously.

There was no new business.

Agency Financial update- Mr. Stiles reported gross receipts for February 2025 to be \$10,375.00 with \$787.50 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$46,095.00 and net income after expenses totaled -\$36,507.50

2025 Legislative Session Bills- All other bills that were reported last month that are not reported this month are dormant this year.

HB1029, by Rep. Kendrix, Extends the sunset of the Funeral Board by 1 year. Passed the House and is now waiting to be heard in the Senate.

HB1365, by Rep. Culver, Adjusts qualifying examinations to add the State exams. Passed the House and is now waiting to be heard in the Senate.

HB1688, by Rep. Roe, Allows for minor changes to Death Certificates within 1 year. Passed committee and waiting to be heard on the House floor.

HB2286, by Mr. Speaker, creates the Funeral Director Assistant license. Passed committee and waiting to be heard on the House floor.

HB2922, by Rep. Pittman, modifies the vendor payment rules. This was not a OFB request even though it was previously discussed. Passed committee and waiting to be heard on the House floor.

SB559, by Sen. Bergstrom, casket bill that allows anyone to sell a casket. Passed from committee and waiting to be heard on Senate floor. Mr. Stiles also reported that he met with Sen. Bergstrom and was told that Senator would prevent all other funeral service bills from being heard unless the casket bill is passed.

Motion by Coble second by Davenport to adjourn the meeting at 10:23AM. The motion passed unanimously.

Brent Matherly
Oklahoma Funeral Board President