

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: March 13, 2025 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on March 11, 2025 at 10:00AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the February 13, 2025 Regular Board meeting minutes
3. Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion
6. Review complaints with possible vote for probable cause or other action
24-28 Overcharging
7. Matters for consideration: Consent Order or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

7A. Complaint 24-46, Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. Member Davenport needs to recuse.

7B. Complaint 24-49, Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. Member Davenport needs to recuse.

7C. Complaint 25-10, Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. Member Davenport needs to recuse.

7D. Complaint 25-11, Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. Member Davenport needs to recuse.

7E. Complaint 25-15, Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. Mike Hopkins, Apprentice. Member Davenport needs to recuse.

7F. Complaint 25-19, Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. Member Davenport needs to recuse.

8. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Morgan White, Keithville, LA, Wilson-Little FH, Purcell
2. Jessica Watkins, Mill Creek, DeArman-Clark FH, Tishomingo
3. Dylan Sanders, Sallisaw, Green Country FH, Tahlequah
4. Madelyn McElyea, OKC, McElyea & Owens, Shawnee
5. Abigayle Beyer, Edmond, OMS, OKC
6. Patrick Hamilton, Tulsa, Tulsa Caskets & Cremation, Tulsa
7. Emma Green, Yukon, Bill Eisenhour, OKC
8. Amy Borazjani, Weatherford, OMS-OKC, OKC (EM Only)
9. Jacob Lee, Clinton, Lee Hometown FH, Clinton

B. Apprenticeship (1st Extension)

1. Grace Holesapple, Jones, Crawford Family FS, Edmond
2. Faith Alvarez, Hebron, Ind, Barnes & Friederich, MWC
3. Alesia Mann, Moore, Tribute Memorial Care, Norman

C. Apprenticeship (2nd Extension)

1. Becky Shupe, Ponca City, Trout, Ponca City (EM Only)
2. Quade Varner, OKC, Alternatives, OKC

D. Funeral Director and/or Embalmer (Reciprocal)

1. Tucson Smith, Texas
2. Joshua Risan, Arkansas (EM Only)

E. Funeral Director and/or Embalmer (Original)

1. Brennon Goforth, Stillwater
2. Grayson Axsom, Atoka
3. Shayla King, Henryetta (FD Only)
4. Megan Parker, Owasso
5. Ty Astle, OKC (EM Only)

9. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

10. **Executive Director's Report**

A. Agency Financial Update

B. 2025 Legislative Session Bills-HB1029, HB1365, HB1688, HB2286, HB2922, SB559

11. **Discussion and possible action regarding creation and utilization of QR code for license verification**

12. **Adjournment**

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **April 10, 2025. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**