

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: June 12, 2025 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on June 10, 2025 at 9:45AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the May 8, 2025 Regular Board meeting minutes
3. Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Oklahoma Department of Health Update from a Representative of OKDH
6. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action
 - A. Apprenticeship (Original)
 1. Lillian Laumbach, Yukon, Chapel Hill FH, OKC

2. Levi Sandusky, Canehill, Roberts/Reed-Culver FH, Stilwell
3. Lisa Shipman, Bartlesville, Stumpff FH&C, Bartlesville
4. Gabriella Hudspeth, Yukon, Ingram, Smith & Turner Mortuary, Yukon
5. Alaina Stegall, Edmond, Smith & Kernke FD, OKC

B. Apprenticeship (1st Extension)

1. Teresa Harrelson, Yukon, Baggerley FH, Edmond
2. Carolyn Randolph, Elk City, Ray & Martha's FH, Hobart
3. Joshua Eastham, Tulsa, Stumpff FH&C, Bartlesville

C. Apprenticeship (3rd Extension)

1. Tabitha Brown, Stillwater, Strode FH&C, Stillwater

D. Funeral Director and/or Embalmer (Reciprocal)

1. Tucson Smith, Texas
2. Kenneth Douglas, Louisiana
3. Stuart Thompson, Texas

E. Funeral Director and/or Embalmer (Original)

1. Michael Parks, OKC (FD Only)
2. Alpha Alex, OKC (FD Only)
3. Caitlin Snell, Rose (FD Only)
4. Rose Smith, Ada (FD Only)
5. Tara Nunes, Tulsa (FD Only)

F. Establishments

1. Oklahoma Mortuary Service, Tulsa, request to change FDIC from Chris Powers to John Astle
2. Rose Hill, Tulsa, request to temporarily change FDIC from Shane Borum to Nick Reynolds
3. Our Lady of Angels Funeral Home and Cremation, OKC, new establishment, HJM LLC, Owner, Sarah Blank, OKC, FDIC
4. Four Pointes Cremation Services, OKC, new establishment, Central Oklahoma Heritage Funeral Directors, LLC, Owner, Kristi Harrison, OKC, FDIC

G. Crematories

1. Oklahoma Mortuary Service, OKC, request to change FDIC from John Astle to Ty Astle
2. Oklahoma Mortuary Service, Tulsa, request to change FDIC from Chris Powers to John Astle

7. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

8. Executive Director's Report

A. Agency Financial Update

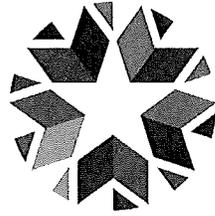
B. 2025 Legislative Session Bills-HB1029, HB2286, HJR1035

9. Special recognition, presentation, and possible discussion of Jim Robert's service to the State of Oklahoma

10. Adjournment

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: July 10, 2025. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.



OKLAHOMA Funeral Board

MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

May 8, 2025

BOARD MEMBERS

Tom Coble
Darin Corbett
John Davenport
Brent Matherly
Jim Roberts
Bart Watkins

STAFF

Rochelle Covington
Tyler Stiles
Kylie Cooper, AAG

MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on May 5, 2025 at 9:00AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

President Matherly called the meeting to order at 10AM. Members Coble, Corbett, Davenport, Matherly, Roberts, and Watkins were present. Member Dunn was absent. A quorum was always present.

Motion by Davenport second by Corbett to approve the April 10, 2025 Regular Board meeting minutes as amended. The motion passed unanimously with Members Coble and Roberts abstaining.

Dustin with OKFDA provided the following update: OKFDA was successful stopping the casket bill and getting the state board exam approved. The women's conference will be July 20th.

No OID update was provided.

Motion by Davenport second by Coble to find probable cause on complaint 25-29 regarding Unlicensed Practice. The motion passed unanimously.

Motion by Davenport second by Roberts to find probable cause on complaint 25-30 regarding Unlicensed Practice. The motion passed unanimously.

Motion by Watkins second by Roberts to dismiss complaint 25-31 regarding next of kin issues. The motion passed unanimously.

Motion by Watkins second by Coble to dismiss complaint 25-32 with a lack of jurisdiction regarding cemetery issues. The motion passed unanimously.

Motion by Matherly second by Davenport to find probable cause on complaint 25-34 regarding cremation without a permit. The motion passed unanimously.

Motion by Matherly second by Davenport to dismiss complaint 25-35 regarding transportation without a permit. The motion passed unanimously.

Motion by Watkins second by Davenport to dismiss complaint 25-36 regarding next of kin issues. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Apprenticeship (Original) Jamie Smart, Duncan, Carter-Smart FH, Duncan; Paige Ahpeatone, Cushing, Parks Bros. FS, Chandler; Kyla Ruble, Mustang, Bill Merritt FS, Bethany; Dana Moore, Olustee, Lowell-Tims FH & C, Altus; Karsyn Green, OKC, Corbett F & C, OKC; Lexus Stephenson, OKC, Mercer-Adams FS, Bethany; Tina Clonts, Jenks, Gary Kelley's Add'vantage, Tulsa (FD Only). The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Apprenticeship (1st Extension). Sherry Gray, Wilson, Alexander Gray FH, Wilson (EM Only); Faith Carney, Edmond, Baggerley FH, Edmond; Tara Cook, Tulsa, Dillon FS, Sand Springs (FD Only). The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Apprenticeship (2nd Extension). Rylan McPeak, Idabel, Clardy FS, Idabel. The motion passed unanimously.

Motion by Coble second by Matherly to table the following: Funeral Director and/or Embalmer (Reciprocal), Tucson Smith, Texas; Kenneth Douglas, Louisiana (FD Only); Stuart Thompson, Texas (EM Only). The motion passed unanimously.

Motion by Coble second by Davenport to deny the following: Funeral Director and/or Embalmer (Reciprocal), Joshua Risman, Arkansas (EM Only). The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Funeral Director and/or Embalmer (Original), Amy Ary, McCloud; Rose Smith, Ada (EM Only); Ty Astle, OKC (FD Only). The motion passed unanimously.

Motion by Coble second by Davenport to deny the following: Funeral Director and/or Embalmer (Original) Tina Matthews-Clonts, Jenks (FD Only). The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Establishments, Kincannon FH, El Dorado, request to close establishment; Barnes & Friederich FH, request to change name to Barnes-Friederich & Pope Funeral Home-Midwest City; Ford FS, request to change name to Barnes-Friederich & Pope Funeral Home-Del City. The motion passed unanimously.

Christen Johnston with the Health Department updated the Board to inform them that the new ROVER Gen 2 is live and they are working with the vendor and other partners to address some concerns including a backlog of doctors not getting registered in Gen 2. Issues with Out of State permits are being corrected. They are working on issues of not seeing old records but should have records from 2020 -forward. The lobby is open for will call.

Agency Financial update- Mr. Stiles reported gross receipts for April 2025 to be \$5,360.00 with \$536.00 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$34,552.84 and net income after expenses totaled -\$29,728.84

2025 Legislative Session Bills-HB1029, HB1365, HB1688, HB2286, HB2922, SB559

HB1029, by Rep. Kendrix, Extends the sunset of the Funeral Board by 1 year. Passed the Senate and is on the way to the Governor's desk.

HB1365, by Rep. Culver, Adjusts qualifying examinations to add the State exams. Passed and will become effective November 1. OKFDA is working with UCO on the exam.

HB1688, by Rep. Roe, Allows for minor changes to Death Certificates within 1 year. Passed and will become effective November 1.

HB2286, by Mr. Speaker, creates the Funeral Director Assistant license. Passed the Senate and is on the way to the Governor's desk.

HB2922, by Rep. Pittman, modifies the vendor payment rules. This bill is dormant.

SB559, by Sen. Bergstrom, casket bill that allows anyone to sell a casket. The bill did not make it to the House floor and is now dormant until next year.

Mr. Corbett presented a proposed link for establishments to place on their website or convert to a QR code for their publications. The link can direct consumers to the Funeral Board's license verification site and is optional to use. Motion by Davenport second by Coble to approve the draft logo. The motion passed unanimously.

Motion by Roberts second by Coble to adjourn the meeting at 10:32AM. The motion passed unanimously.

Brent Matherly
Oklahoma Funeral Board President