

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: July 10, 2025 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on July 8, 2025 at 9:45AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the June 12, 2025 Regular Board meeting minutes
3. Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion
6. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action
 - A. Apprenticeship (Original)
 1. Alejandra Guzman, OKC, Mercer-Adams FS, Bethany

2. Kaci Pembroke, Enid, Brown-Cummings FH, Enid
3. Rachel Stuck, Edmond, Smith & Kernke FD, OKC
4. Regan Sager, Broken Arrow, Hayhurst FH, Broken Arrow
5. Donald McHugh, Edmond, Mercer Adams, Bethany

B. Apprenticeship (1st Extension)

1. Kanisha Pankratz, Woodward, Billings FH, Woodward
2. Alec Richardson, Cyril, Becker-Rabon FH, Lawton
3. Emmaline Kuhn, Edmond, Smith & Kernke FH, OKC

C. Apprenticeship (2nd Extension)

1. Ainsley Butterfield, Plano, TX, Hahn-Cook/Street & Draper, OKC
2. McKailyn Boice, Duncan, Whitt FH, Duncan
3. Kari Norberto, Cyril, Comanche Nation FH, Lawton

D. Funeral Director Assistant (Original)

1. Adam Crase, Sperry, Sien-Shelton FH, Skiatook
2. Daniel Chamberlin, Bixby, Moore FH, Tulsa

E. Funeral Director and/or Embalmer (Reciprocal)

1. Tucson Smith, Texas
2. Kenneth Douglas, Louisiana
3. Stuart Thompson, Texas

F. Funeral Director and/or Embalmer (Original)

1. Sarah Brown, Bartlesville

G. Establishments

1. Brown Funeral Home & Cremations, Broken Arrow, request to change name to Brown's Funeral & Cremation Service
2. Brown Funeral Home & Cremations, Coweta, request to change name to Brown's Funeral & Cremation Service
3. McElyea & Owens Funeral Group, Shawnee, request to change FDIC from Michael McElyea to Robert Owens
4. Roberts and Son FH, Blackwell, request to temporarily change FDIC from James Roberts III to Michael McElyea

H. Crematories

1. McElyea & Owens Cremation Services, Shawnee, request to change FDIC from Michael McElyea to Robert Owens

7. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

8. Executive Director's Report

A. Agency Financial Update

9. Election of Board President for FY26

10. Election of Board Vice-President for FY26

11. Adjournment

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held:
**August 14, 2025. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street
Conference Room – 1st Floor Oklahoma City, OK 73105.**