

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: August 14, 2025 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on August 11, 2025 at 9:45AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call**-Members Coble, Corbett, Davenport, Matherly, Sparks, and Watkins were present. Member Dunn was absent.
2. **Swearing in and oath of office for newly appointed Board Member Jeremy Sparks of Moore**
3. **Approval of the July 10, 2025 Regular Board meeting minutes -Approved**
4. **Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion** Dustin with OKFDA informed the Board that they will have regional meetings in September. Lifeshare will provide a tour of their OKC facility August 20th.
5. **Oklahoma Insurance Department Update from a Representative of OID, with possible discussion** Lorie Jones with OID informed the Board to contact them if they have any questions regarding permits or their reports.

6. **Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion** Christen with OKDH informed the Board that they provide a weekly newsletter, if you do not receive those, please contact ROVER. There have been state wide network connectivity issues this week and the Health Dept will work through the backlog that the issues have caused.

7. **Review complaints with possible vote for probable cause or other action**

25-14 Contract Issues-**Found Probable Cause**

25-27 Unlicensed Practice-**Dismissed**

25-37 Unlicensed Practice-**Found Probable Cause**

25-38 Non-Payment of Vendor-**Dismissed w/ Letter of Concern**

25-39 Non-Payment of Vendor -**Dismissed w/ Letter of Concern**

25-40 Cremated Remains Issues-**Dismissed**

25-42 Unlicensed Practice/Contract Issues-**Found Probable Cause**

25-43 Unprofessional Staff-**Dismissed**

25-44 Contract Issues-**Dismissed**

8. **Matters for consideration: Consent Order or Scheduling Order**

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and

- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

8A. Complaint 24-32, McKay-Davis Funeral Home, Inc, OKC, Beside Stillwaters, LLC, OKC, Owner, Johnnie Swanson, Jr, OKC, FDIC. Member Matherly needs to recuse. The Board accepted a consent order on this case. The consent order consisted of the following: The agreed violations were: failure to discharge financial obligation within 90 days, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$2,000, Mr. Swanson shall complete an additional 6 hours of CE, Mr. Swanson is on probation for 5 years, Mr. Robinson is prohibited from serving as FDIC for 1 year following licensure, Mr. Robinson is on probation for 3 years following licensure, restitution of \$1,935, and Costs of \$500

8B. Complaint 24-40, Lewis Robinson III, Guthrie. Member Matherly needs to recuse. This Complaint was dismissed with a letter of concern.

9. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)-All Approved

1. Lorelai Rivas Silva, Warr Acres, Bill Eisenhour FH, OKC
2. Reyna Acosta, Shawnee, Walker F&CS, Shawnee
3. Rosalind Carl, OKC, Smith & Kernke FD, OKC
4. Layne Ryan, OKC, Ingram, Smith & Turner Mortuary, Yukon
5. Amanda Sparks, Edmond, Corbett F&CS, OKC
6. Brionna Gray, Norman, Advantage F&CS, OKC
7. Clay Neel, Norman, Corbett F&CS, OKC
8. Ryleigh Deaver, Tulsa, Butler-Stumpff & Dyer CS, Tulsa

B. Apprenticeship (1st Extension)-1, 3, and 4 were approved. 2 was tabled

1. Morgan White, Norman, Wilson-Little FH, Purcell
2. Dan Samuel, Piedmont, McNeil's FS, Mustang (FD Only)
3. Kathleen Salas Roldan, Tulsa, Schaudt's Glenpool-Bixby FS&C, Glenpool
4. Trinady Smith, Alva, Mercer-Adams FS, Bethany

C. Apprenticeship (2nd Extension)-All Approved

1. Tyler Robbins, Bartlesville, Davis Family FH, Bartlesville
2. Samuel Hild, OKC, Bill Eisenhower FH, OKC
3. RayLynn Blanton, Yukon, Memorial Park FH, OKC
4. Alexandria Nimsey, Tulsa, Butler-Stumpff & Dyer CS, Tulsa

D. Apprenticeship (4th Extension)-1 was tabled, 2 was approved

1. Mathew Burch, Antlers, Serenity FS, Antlers
2. Michael Frazier, Hugo, Prater-Lampton-Mills & Coffey FH, Hugo (FD Only)

E. Funeral Director Assistant (Original)-1, 4, and 6 were approved. 2, 3, and 5 were tabled

1. William Swanson, MWC, Wilson FS, El Reno
2. Cole Hart, Walters, Hart-Wyatt FH, Walters
3. Philip McGehee, Poteau, Evans & Miller FH, Poteau
4. Laci Gabbert, Sallisaw, Agent Mallory Martin FS, Sallisaw
5. Tara Turner, Blair, Kincannon FH&CS, Altus
6. Kimberly Clark, Tishomingo, DeArman-Clark FS, Tishomingo

F. Funeral Director and/or Embalmer (Reciprocal)-**Tabled**

1. Stuart Thompson, Texas

G. Funeral Director and/or Embalmer (Original)-**1, 3, and 6 were approved. 2, 4, and 5 were tabled**

1. Sarah Brown, Bartlesville
2. Madelynn Holuby, Henryetta (FD Only)
3. Sherry Gray, Wilson (EM Only)
4. Chia Minn Loo, OKC
5. Jensen Hernandez, Sand Springs (FD Only)
6. Alaina Webster, Noble

H. Establishments-**All Approved**

1. Neptune Society, Edmond, request to close establishment
2. Community FH, Guthrie, request to change FDIC from Lyndel Hamilton to Randilyn Walker
3. Affordable Cremation, OKC, request to change FDIC from Lyndel Hamilton to Randilyn Walker
4. Whinery-Huddleston FS, Lawton, request to change FDIC from Randilyn Walker to Kenneth Douglas
5. Stumpff Barnsdall FH, Barnsdall, request to close establishment
6. Reynolds-Holz Cremation & Funeral Service, Tulsa request to change name to Reynolds & AdamsCrest Funeral & Cremation Services
7. Reynolds & AdamsCrest Funeral & Cremation Services request to change FDIC from Scott Holz to Nick Reynolds

I. Crematories-**Approved**

1. Great Plains Cremation Service, Lawton, request to change FDIC from Randilyn Walker to Kenneth Douglas

J. Embalmer Only Program- **Approved**

1. Northeast Texas Community College, Mt. Pleasant, Texas

10. New Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. **No New Business**

11. Executive Director's Report

A. Agency Financial Update- Mr. Stiles reported gross receipts for July 2025 to be \$5,202.20 with \$520.22 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$34,284.91 and net income after expenses totaled -\$29,602.93

12. Adjournment -10:24AM

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held:
**September 11, 2025. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street
Conference Room – 1st Floor Oklahoma City, OK 73105.**