

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: April 10, 2025 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on April 8, 2025 at 9:00AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call**-Members Corbett, Davenport, Dunn, and Matherly were present. Members Coble, Roberts, and Watkins were absent.
2. **Approval of the March 13, 2025 Regular Board meeting minutes** -Approved
3. **Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion**-No update was provided
4. **Oklahoma Insurance Department Update from a Representative of OID, with possible discussion**-Lorie Jones, Gloria Light, and Rowena Ehrman from OID introduced themselves and informed everyone that Lorie examines the trust accounts, Gloria reviews annual reports, and Rowena handles permits. Contact them should you have any questions.
5. **Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion**- Christen Johnston with OKDH reported that the new ROVER system will go live April 23, 2025. There are numerous learning sessions and you can click on the old ROVER to register. If a record is in the old system, it will not automatically be in the new system.

6. Discussion and possible action regarding approval of Continuing Education for Oklahoma Health Department ROVER training- Approved for 2 hours of CE

7. Review complaints with possible vote for probable cause or other action

25-12 Overcharging-Dismissed

8. Matters for consideration: Consent Order or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

8A. Complaint 24-46, Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. Member Davenport needs to recuse. The Board accepted a consent order on these 6 cases. The consent order consisted of the following: The agreed violations were: material misrepresentation, failure to discharge financial obligation within 90 days, failure to provide services contracted for, failure to file death certificate or cremation permit in a timely manner, unlicensed practice, failure to comply with the Funeral Rules of the FTC, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following:

Administrative Penalty of \$10,000, 2 years reporting probation, 12 additional hours of CE, Michael Hopkins placed on 1 year probation following licensure, restitution totaling \$62,295.04, and \$2,000 costs.

8B. Complaint 24-49, Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. Member Davenport needs to recuse. The Board accepted a consent order on these 6 cases. The consent order consisted of the following: The agreed violations were: material misrepresentation, failure to discharge financial obligation within 90 days, failure to provide services contracted for, failure to file death certificate or cremation permit in a timely manner, unlicensed practice, failure to comply with the Funeral Rules of the FTC, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$10,000, 2 years reporting probation, 12 additional hours of CE, Michael Hopkins placed on 1 year probation following licensure, restitution totaling \$62,295.04, and \$2,000 costs.

8C. Complaint 25-10, Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. Member Davenport needs to recuse. The Board accepted a consent order on these 6 cases. The consent order consisted of the following: The agreed violations were: material misrepresentation, failure to discharge financial obligation within 90 days, failure to provide services contracted for, failure to file death certificate or cremation permit in a timely manner, unlicensed practice, failure to comply with the Funeral Rules of the FTC, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$10,000, 2 years reporting probation, 12 additional hours of CE,

Michael Hopkins placed on 1 year probation following licensure, restitution totaling \$62,295.04, and \$2,000 costs.

8D. Complaint 25-11, Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. Member Davenport needs to recuse. The Board accepted a consent order on these 6 cases. The consent order consisted of the following: The agreed violations were: material misrepresentation, failure to discharge financial obligation within 90 days, failure to provide services contracted for, failure to file death certificate or cremation permit in a timely manner, unlicensed practice, failure to comply with the Funeral Rules of the FTC, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$10,000, 2 years reporting probation, 12 additional hours of CE, Michael Hopkins placed on 1 year probation following licensure, restitution totaling \$62,295.04, and \$2,000 costs.

8E. Complaint 25-15, Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. Mike Hopkins, Apprentice. Member Davenport needs to recuse. The Board accepted a consent order on these 6 cases. The consent order consisted of the following: The agreed violations were: material misrepresentation, failure to discharge financial obligation within 90 days, failure to provide services contracted for, failure to file death certificate or cremation permit in a timely manner, unlicensed practice, failure to comply with the Funeral Rules of the FTC, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$10,000, 2 years reporting probation, 12 additional hours of CE, Michael Hopkins placed on 1 year probation

following licensure, restitution totaling \$62,295.04, and \$2,000 costs.

8F. Complaint 25-19, Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. Member Davenport needs to recuse. The Board accepted a consent order on these 6 cases. The consent order consisted of the following: The agreed violations were: material misrepresentation, failure to discharge financial obligation within 90 days, failure to provide services contracted for, failure to file death certificate or cremation permit in a timely manner, unlicensed practice, failure to comply with the Funeral Rules of the FTC, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$10,000, 2 years reporting probation, 12 additional hours of CE, Michael Hopkins placed on 1 year probation following licensure, restitution totaling \$62,295.04, and \$2,000 costs.

9. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)-All Approved with number 7 as FD Only and number 9 EM Only

1. Lantus Stevenson, Lawton, Whinery-Huddleston FS, Lawton
2. Bradon Suppes, Edmond, Hahn-Cook/Street & Draper, OKC
3. Audrianna Gamble, Russellville, Ark., Barnes & Friederich, MWC
4. Alivia Tilley, Yukon, Chapel Hill FH, OKC
5. Dan Samuel, Piedmont, McNeil's FH, Mustang (FD Only)
6. Hailey Fahey, MWC, Smith-Parks Brothers FS, Harrah
7. Angela Quinlan, McAlester, Chaney Harkins FH, McAlester

8. Amy Adams, Edmond, Matthew's FH&CS, Edmond
9. Kari Harrell, Sallisaw, Forever Memories FS, Sallisaw
10. Kelly Garcia, New Mexico, Smith & Kernke, OKC

B. Apprenticeship (1st Extension)- All Approved

1. Gabriella Hawkins, Norman, Havenbrook FH, Norman
2. Caris Vick, Edmond, Baggerley FH, Edmond
3. Rylee Estes, Locust Grove, Crawford Family FS, Edmond

C. Apprenticeship (2nd Extension)-Tabled

1. Rylan McPeak, Idabel, Clardy FS, Idabel

D. Funeral Director and/or Embalmer (Reciprocal)-All Tabled

1. Tucson Smith, Texas
2. Joshua Risman, Arkansas (EM Only)
3. Kenneth Douglas, Louisiana (FD Only)
4. Stuart Thompson, Texas (EM Only)

E. Funeral Director and/or Embalmer (Original)-1 and 2 were approved, 3 was tabled

1. Shayla King, Henryetta (FD Only)
2. Ty Astle, OKC (EM Only)
3. Amy Ary, McLoud

F. Establishments- All Approved

1. Johnson FH, Sperry, request to change FDIC from Phillip Johnson to Wendy Mounts
 2. Traditions Funeral and Cremation Services, Inc., New Establishment, Sapulpa, Traditions Funeral and Cremation Services, Inc., Owner, Tim Tyler, FDIC
 3. Simplicity Burial & Oklahoma Cremation Centers, New Establishment, Tulsa, Schaudt's Family Funeral Service, Inc., Owner, Jason Mayes, FDIC
10. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. **-No New Business**

11. Executive Director's Report

A. Agency Financial Update **Mr. Stiles reported gross receipts for March 2025 to be \$5,155.00 with \$515.50 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$34,716.53 and net income after expenses totaled -\$30,077.03**

B. 2025 Legislative Session Bills-HB1029, HB1365, HB1688, HB2286, HB2922, SB559

HB1029, by Rep. Kendrix, Extends the sunset of the Funeral Board by 1 year. Passed the Senate committee and is waiting to be heard on the Senate floor.

HB1365, by Rep. Culver, Adjusts qualifying examinations to add the State exams. Passed the House and is now waiting to be heard in the Senate.

HB1688, by Rep. Roe, Allows for minor changes to Death Certificates within 1 year. Passed committee and waiting to be heard on the House floor.

HB2286, by Mr. Speaker, creates the Funeral Director Assistant license. Passed the Senate committee and is waiting to be heard on the Senate floor.

HB2922, by Rep. Pittman, modifies the vendor payment rules. This was not a OFB request even though it was previously discussed. Passed the House and is waiting to be heard in the Senate.

SB559, by Sen. Bergstrom, casket bill that allows anyone to sell a casket. The House committee 5-4 and is now waiting to be heard on the House floor.

12. Discussion and possible action regarding creation and utilization of QR code for license verification-Board directed staff to create a link for establishments to use to redirect consumers to license verifications.

13. Adjournment -10:23AM

Tyler Stiles, MBA

Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **May 8, 2025. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**