

**OKLAHOMA FUNERAL BOARD**  
3700 North Classen Blvd, Suite 175  
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: **Office of Chief Medical Examiner OKC, 921 N.E. 23<sup>rd</sup> Street Conference Room 1<sup>st</sup> Floor Oklahoma City, OK 73105.**

DATE & TIME: May 9, 2024 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on May 7, 2024 at 9:00AM. A copy of this agenda is available on the Funeral Board website at [www.oklahoma.gov/funeral](http://www.oklahoma.gov/funeral)

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to [info@funeral.ok.gov](mailto:info@funeral.ok.gov).

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the April 11, 2024 Regular Board meeting minutes
3. Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Matters for consideration: Administrative Hearing, Consent Order, or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;

- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

5A. Complaint 23-16 Christopher Harrison, Funeral Director and Embalmer. Member Roberts needs to recuse.

5B. Complaint 23-72 Christopher Harrison, Funeral Director and Embalmer. Member Roberts needs to recuse.

5C. Complaint 24-08 Christopher Harrison, Funeral Director and Embalmer. Member Roberts needs to recuse.

5D. Complaint 24-20 Christopher Harrison, Funeral Director and Embalmer. Member Roberts needs to recuse.

6. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Faith Ziegler, Stillwater, Baggerley, Edmond
2. Sherry Gray, Wilson, Alexander Gray, Wilson(EM only)
3. Chia Minn Loo, Edmond, Mercer-Adams, Bethany
4. Carolyn Randolph, Elk City, Ray & Martha's, Hobart
5. Faith Alvarez, Edmond, Barnes & Friederich, MWC
6. Douglas Bevill, Jr., Cleveland, Chapman-Black, Cleveland (FD only)

B. Apprenticeship (1st Extension)

1. Robert Bethany, Catoosa, Rice, Catoosa
2. Reagan Crenshaw, Edmond, Baggerley, Edmond

3. Brittany Yeager, Weatherford, Lockstone, Weatherford

C. Apprenticeship (2<sup>nd</sup> Extension)

1. Holland Dugdale, Glenpool, McClendon-Winters, Okmulgee

2. Nicole Albee, MWC, Corbett, OKC

D. Funeral Director and/or Embalmer (Reciprocal)

1. Brad Pingel, Texas (FD Only)

E. Funeral Director and/or Embalmer (Original)

1. Thomas Applegate, Wagoner

2. Dena Cassell, Chattanooga

3. Chad Kaminski, Ada

4. Jessica Ramirez, Purcell (EM only)

5. Jackson Williams, Tulsa (EM only)

F. Establishments

1. Kiesau-Lee FH, Clinton request to change FDIC from Brandon Lee to Troy Lee

2. DeArman's FH, Sulphur request to close establishment

3. DeArman's FH, Sulphur, New Establishment, DeArman Properties, Inc, Owner, Joe DeArman, FDIC, request for temporary location and exemptions per 59-396.2a(19)

7. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

8. **Executive Director's Report**

A. Agency Financial Update

B. 2024 Legislative Session Bills- HB2959, SB707, SB1602, SB2038

9. **Strategic Planning: Discussion and possible action regarding change of Board Statutes or Board Rules:**

- A. Committee report, committee discussion, and Board discussion for Updating Cremation Statutes and Rules

10. **Adjournment**

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Tyler Stiles, MBA  
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **June 13, 2024. Office of Chief Medical Examiner –OKC 921 N.E. 23<sup>rd</sup> Street Conference Room – 1<sup>st</sup> Floor Oklahoma City, OK 73105.**