



# OKLAHOMA Funeral Board

## MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD  
3700 N. Classen, Suite 175  
Oklahoma City, Oklahoma 73118

February 8, 2024

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### BOARD MEMBERS

Tom Coble  
Darin Corbett  
Glenn Dunn  
John Davenport  
Joe Highberger  
Brent Matherly  
Jim Roberts

### STAFF

Rochelle Covington  
Tyler Stiles  
Kylie Cooper, AAG  
Liz Stevens, AAG

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### MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23<sup>rd</sup> Street Conference Room 1<sup>st</sup> Floor Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on February 6, 2024 at 9:30AM. A copy of this agenda is available on the Funeral Board website at [www.ok.gov/funeral](http://www.ok.gov/funeral)

President Roberts called the meeting to order at 10AM. Members Davenport, Dunn, Highberger, Matherly, and Roberts were present. Members Corbett and Coble were absent. A quorum was always present.

Motion by Highberger second by Davenport to approve the January 11, 2024 Regular Board meeting minutes. The motion passed unanimously.

Dustin Pierce with OKFDA provided the following update: The Association had a successful turnout for the District meetings. Lifeshare is offering tours for their facility and within 30 minutes of posting information about the tour, registration was full. OKFDA has spent \$10,000 on lobbying this year and they have met with Sen. McCortney, Senate leadership, and House leadership regarding the casket bill and believe the bill will not be heard this year. The author of the Natural Organic Reduction bill will not seek re-election but a new author is being sought. The convention will be March 11-13, 2024 and will have 8 hours of CE. A women's conference will be held in July.

Gloria Light with OID provided the following update: If funeral homes have insurance assignments or trusts, they need to submit their report by March 15. Contact Gloria with any questions. [Gloria.light@oid.ok.gov](mailto:Gloria.light@oid.ok.gov)

Motion by Highberger second by Roberts to find probable cause on complaint 24-09 regarding Pre-Need Issues. The motion passed unanimously.

Motion by Highberger second by Matherly to dismiss complaint 24-22 regarding Next of Kin Issues. The motion passed unanimously.

Motion by Highberger second by Dunn to dismiss complaint 24-25 regarding Unprofessional Funeral Home Staff. The motion passed unanimously.

Motion by Highberger second by Davenport to dismiss complaint 24-27 regarding Next of Kin Issues. The motion passed unanimously.

Regarding the matters for consideration: Administrative Hearing, Consent Order, or Scheduling Order: Complaint 23-16 Christopher Harrison, Funeral Director and Embalmer. No action was taken.

Regarding the matters for consideration: Administrative Hearing, Consent Order, or Scheduling Order: Complaint 23-60 Luginbuel Funeral Home, Vinita, Legacy Funeral Holding of Oklahoma LLC, Owner, Joseph Faulkner, FDIC, Colin Kirk, Apprentice. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Davenport, Dunn, Highberger, Matherly, and Roberts heard the case. Member Corbett was recused from the case and was not at the meeting.

After the presentation of the agreed upon Consent Order, motion by Roberts second by Highberger to accept the consent order. The consent order consisted of the following: The agreed violations were: unlicensed practice, material misrepresentation, aiding and abetting unlicensed practice, violation

of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$4,000 for Luginbuel Funeral Home, \$2,500 for Joseph Faulkner, \$2,000 for Colin Kirk, refund of \$1,150, Joseph Faulkner shall complete 12 additional hours of CE for 2024 and 12 for 2025, 1 year of reporting probation, and \$750 costs. The motion passed unanimously.

Regarding the matters for consideration: Administrative Hearing, Consent Order, or Scheduling Order: Complaint 23-72 Christopher Harrison, Funeral Director and Embalmer. No action was taken.

Regarding the matters for consideration: Administrative Hearing, Consent Order, or Scheduling Order: Complaint 24-08 Christopher Harrison, Funeral Director and Embalmer. No action was taken.

Regarding the matters for consideration: Administrative Hearing, Consent Order, or Scheduling Order: Complaint 24-20 Christopher Harrison, Funeral Director and Embalmer. No action was taken.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (Original) Ainsley Butterfield, Plano, Smith & Kernke, OKC; Lilly Close, Copan, Stumpf FH, Bartlesville; Alexander Marshall, Alva, Marshall FH, Alva; Laci Duffy, Enid, Anderson Burriss, Enid. The motion passed unanimously.

Motion by Roberts second by Highberger to table the following: Apprenticeship (1<sup>st</sup> extension) Zachary Graves, Stilwell, Roberts-Reed-Culver, Stilwell; Shealyn Wilds, Stilwell, Roberts-Reed-Culver, Stilwell; Colton Morgan, Duncan, Whitt FH, Duncan; Rylan McPeak, Idabel, Miller & Miller FH, Hugo. The motion passed unanimously.

Motion by Highberger second by Davenport to approve the following: Apprenticeship (1<sup>st</sup> extension) Aidan Parker, OKC, Chapel Hill, OKC; Dennis Baker, Kingfisher, Sanders FS, Kingfisher, (FD Only); Philip Seeley, Stillwater, Strode FH, Stillwater; Lorna Schofield, Park Hill, Reed-Culver FH, Tahlequah. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (2<sup>nd</sup> Extension). Kenslie Villoni, Tulsa, Floral Haven FH, Broken Arrow; Breece Low, Edmond, Baggerley FH, Edmond; Caitlin Snell, Rose, Shipman's, Pryor, (FD Only); Lewis Robinson III, Guthrie, Community, Guthrie. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (3<sup>rd</sup> Extension). Perry Simpson, Noble, McMahan's FH, Noble. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Funeral Director and/or Embalmer (Reciprocal), Dylan DeStafano, Virginia. The motion passed unanimously.

Motion by Matherly second by Highberger to table the following: Funeral Director and/or Embalmer (Reciprocal), Garrett Lundberg, Arkansas. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Funeral Director and/or Embalmer (Original) Lawanda Colbert, Midwest City (FD Only); Amy Kinsey, Pryor; Karley Page, Muskogee; Harlea Walker, Broken Arrow; Kristen Wajda, Moore (FD Only). The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Establishments, Moore Funeral & Cremation, Moore, request to change FDIC from Michael Kelly to Megan Dorman; Whinery-Huddleston FS, Lawton, request to change FDIC from Amber Woommavovah to Randilyn Walker; Community FH, Guthrie, request to change FDIC from Monica Kroier to Lyndel Hamilton; Affordable Cremation, OKC, request to change FDIC from Monica Kroier to Lyndel Hamilton; Reynolds & Adamscrest FS, Tulsa, request to change FDIC from Nick Reynolds to Scott Holz; Fallon Mortuary, OKC, request to close establishment. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Crematories, Great Plains Cremation Service, Lawton, Lawton, request to change FDIC from Amber Woommavovah to Randilyn Walker. The motion passed unanimously.

There was no new business

Agency Financial update- Mr. Stiles reported gross receipts for January 2024 to be \$92,243.00 with \$8,999.30 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$36,293.49 and net income after expenses totaled \$46,950.21.

2024 Legislative Session Bills- Mr. Stiles reported that a new session has started! Board staff will be tracking the following Bills closely this session.

HB1074, This is a carry over Bill allowing anyone to sell caskets without a license.

HB2671, This is a carry over Bill creating the Funerals Act. It is a shell Bill so we will track it to see what it will entail.

HB2959, Extends the sunset of the Funeral Board to 2027

HB2961, Creates the Oklahoma Sunset Act

SB356, Requires funeral establishments to provide consumers information of their subcontractors

SB599, Extends the medical certification completion to 14 days

SB957, Removes the requirement for mortuary schools to be accredited by the American Board

SB1444, Directs licensing agencies to use a central website for online applications and renewals

SB1602, Allows anyone to sell caskets without a license.

SB1637, Creates a license for Natural Organic Reduction (Human Composting)

SB1764, Requires licensing agencies to create a grid regarding how they penalize licensees.

Strategic Planning: Discussion and possible action regarding change of Board Statutes or Board Rules: Board discussion for Updating Cremation Statutes and Rules. There was no update.

The FD Assistant committee met and agreed that the Funeral Director Assistant should have the minimum requirements: 60 college credit hours, pass the law exam, submit quarterly reports, fee of \$250, 6 hours of continuing education, and 1 FDIC can only have 1 assistant. The committee wants to discuss requirements for an Embalmer Assistant and revise the requirements for Apprentices at the March meeting.

Motion by Highberger second by Matherly to adjourn the meeting at 10:27AM. The motion passed unanimously.

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Jim Roberts  
Oklahoma Funeral Board President