

NOTIFICATION OF EMPLOYMENT

DUE WITHIN 5 DAYS OF EMPLOYMENT

COMPLETION OF ALL FIELDS IS REQUIRED

FULL-TIME OFFICER (Over 25 hours per week)

- ☐ Not Certified – Requesting Academy
Name of facility officer will be attending: _____
- ☐ Not Certified - Requesting Career Tech BPOC Academy
Tech Center Name: _____
- ☐ Certified in Oklahoma CLEET #: _____
- ☐ OUT OVER 5 YEARS
- ☐ Certified in another state - requesting Reciprocity
- ☐ Requesting COP/Career Tech BPOC Certification
- ☐ Requesting Bridge Academy CLEET #: _____

RESERVE OFFICER (140 hours or less per month)

- ☐ Not Certified – Requesting Academy
- ☐ Not Certified - Requesting Career Tech/BPOC Academy
Tech Center Name: _____
- ☐ Certified in Oklahoma CLEET #: _____
- ☐ OUT OVER 5 YEARS
- ☐ Certified in another state - requesting Reciprocity
- ☐ Requesting COP/Career Tech BPOC certification

Department Information:

Department Name: _____ Dept. E-Mail: _____

Address: _____ City: _____ ZIP: _____ County: _____

Department Head: _____ Title: _____ Telephone: () - _____

EMPLOYEE DATA:

Last Name: _____ First Name: _____ MI: _____ Sex: M _____ F _____ DOB: ____/____/____

SSN: _____ - _____ Race: _____ Home Phone: () - _____ Cell Phone: () - _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Physical Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____

EMPLOYMENT INFORMATION

Date of Commission: ____/____/____ Position: _____

EMPLOYEE ATTESTATION:

- I am at least 21 years of age;
 - I am a U.S. Citizen or have resident alien status, pursuant to an employment eligibility verification form from the U.S. Citizenship and Immigration Services;
 - I possess a high school diploma or a GED equivalency certificate as recognized by state law;
 - I am not currently undergoing treatment for a mental illness, condition, or disorder;
 - I have never been convicted of a felony, crime of moral turpitude, or crime of domestic violence in any state or federal court;
 - I am not currently nor have I ever participated in a deferred sentence for a felony, crime of moral turpitude, or crime of domestic violence.
 - I have never had a final Protective Order entered against me in this or any other State.
- I state under penalty of perjury under the laws of Oklahoma that the foregoing is true and correct.

Signature of Employee: _____ Date: ____/____/____

DEPARTMENT ADMINISTRATOR ATTESTATION

- Have fingerprints been taken and sent to the OSBI for state and federal record checks **and** has a report been received showing no record of conviction of, nor ever has nor is currently participating in a deferred sentence for a felony, crime involving moral turpitude, or a crime of domestic violence? ☐ Yes ☐ No
- Have you, as the Department Administrator, verified a passing psychological evaluation has been completed for this employee pursuant to 70 OS 3311? ☐ Yes ☐ No
- Have you, as the Department Administrator, verified that the employee possesses a high school diploma or GED equivalency certificate as recognized by state law? ☐ Yes ☐ No
- Do you, as the Department Administrator, certify that the employee has never had a final Protective Order filed against him/her in this or any other State? ☐ Yes ☐ No
- Do you, as the Department Administrator, certify to the Council that the named employee/applicant is suitable to serve as a peace officer in the State of Oklahoma? ☐ Yes ☐ No

I state under penalty of perjury under the laws of Oklahoma that the foregoing is true and correct.

Signature of Department Administrator or Designee: _____ Date: ____/____/____

Printed Name of Department Administrator or Designee: _____ Title: _____