

Contains protected material pursuant to Court of Criminal Appeals Rule 2.6 (E)

OFFENDER ACCOUNTABILITY PLAN
Delayed Sentencing Program for Young Adults

Defendant: _____ ODOC #: _____

DOB: _____ SSN: _____ R/S: _____

Offense(s): _____

Sentencing Date/Time: _____

Judge: _____

OFFENSE CORE

Official Version

This section will provide a narrative summary of the law enforcement or official description of the defendant's participation in the offense(s) including the date and place of the arrest; statement of arresting officer; degree of cooperation or resistance; extent of pattern in prior arrests; and any personal property damage. In addition, staff may quote any statements made by the offender, witness, victim, or police officer that is relevant to the offense.

Offender's Version

The offender will be allowed to make a statement about the offense, even though reports may vary widely from those included in the information describing the charge. It is essential to allow personal interpretation of the offense so that the officer may more clearly understand the offender's motivation for committing the offense and detect any extenuating or aggravating circumstances to include in the investigation.

Include, if pertinent: differences between official and offender's version; extent to which offender admits culpability; the degree to which offender expresses remorse or lack thereof; extent of co-offenders' participation and differences in versions presented by each; and statements of witnesses and complainants. Staff may question offenders declining to provide statements as to their reasons.

Victim's Impact Statement

If mediation has occurred, staff will obtain this information from the mediation facilitator. In the absence of mediation, a statement will be obtained from the victim, allowing any commentary the victim wishes to make concerning the offense. In addition, staff will gather information regarding the victim's personal and property losses to determine restitution.

Prior Record

This section will include the date, charge, location, and disposition for all previous charges. It will be presented in chronological order, separating juvenile and adult. Summarize in a narrative form. If the offender has a lengthy history of misdemeanor or traffic arrests. Pay special attention to traffic or misdemeanor offenses which indicate drug/alcohol

involvement. Include status of driver's license, if available. In addition, include the offender's explanation of previous offenses, if pertinent, and details of arrests as reported by arresting officer. Also, include prior performance on probation, parole, or in an institution.

Personal and Family Data

After investigating the below items, if the information is unremarkable or routine, it will be reported in a single narrative. Staff will summarize in a separate heading paragraph whenever information is received indicating unusual social or personal circumstances contributing to the offense.

Age, place of birth, and influences during childhood may have a bearing on the offender's present personality and behavior. Report the extent of family cohesiveness, parents' attitudes, essential factors in the home, and persons who raised the offender if other than parents. Report the present status of parental relationship; age offender left home and reason for leaving; and history of truancy from home. Include family background information, which is necessary to understand the offender and their personal or social adjustment.

Marital

Report offender's current marital status and list all marriages, divorces, and children by each marriage. Report any child support for which the offender is responsible and status, if available.

Education

Report the last grade completed, age the offender left school, and reason for leaving school. In addition, include, if pertinent, the date and name of the last school attended, the social adjustment in school, conduct, academic standing, etc.

Employment

Employment records will date back at least five years and include dates, nature of work, duration of employment with each firm, the reason for leaving, and salary. Staff will verify employment information through the employer and will obtain an employer's evaluation to include attendance, reliability, dependability, honesty, personality, attitudes toward work, relationship with co-workers, and employer's willingness to rehire.

If the offender's employment has been short-lived, sporadic, staff may report this in narrative form, which shows a lack of stability or consistency in the type of work.

This section will also include information regarding additional or other support means, i.e., assistance from parents, government, or private agencies.

Health

Report the offender's general physical condition and mental health problems based on the offender's estimate of their health and the investigating officer's observations. Medical reports may be necessary to prove a chronic, aggravating condition or ailment that the offender may claim as a reason for actions of misconduct. Include, if pertinent, evidence of excessive alcohol or drug use, drug/alcohol treatment, and whether or not the use of

these substances relates to criminal activity. Indicate disabilities, which necessitate use of public assistance or link to the current situation.

Military Service

Report dates, the branch of service, and type of discharge. Include any disciplinary action, including court-martials, eligibility for benefits, medals, awards, commendations, etc.

Residence

Personal or arranged firsthand observation of current or proposed residence. Staff will make verbal confirmation with spouses, parents, or other family members to ensure a home offer is available for the offender.

Financial Condition

This section will list the offender's total assets, debts, monthly income and payments. This section will also readily make in detail the offender's ability to pay a fine or restitution.

Assessment and Reception/Orientation

Include sentencing information, plus date and crime(s). Identify assessment and reception center reception/initial intake date. If applicable, describe any reason the offender could not participate in a court-recommended program and transfer to another program or facility.

Narrative Summary

A narrative summary of the assessment conducted and the transition plan/case plan developed based on the assessment results.

Program Participation Summary

A narrative report, which summarizes offender's program performance while in the delayed sentencing program. This section will include the level of supervision and reporting habits; attitude and degree of cooperation; extent of offender's participation in the supervision plan; chances for successful completion of the proposed rehabilitation plan; program levels achieved as well as positions held in the program; job assignments; educational accomplishments; completion dates; case manager or counselor comments; and any misconducts or negative incidents in detail.

RECOMMENDATION

When selecting a sentencing recommendation, the investigating employee will consider all background information compiled during the investigation. Innovative sentencing alternatives may be considered in cases which incarceration is not clearly imperative for reasons of protecting public safety.

Options include, but are not limited to:

- (1) Community based supervision which includes:
 - (a) Community sentence;
 - (b) Evening/weekend jail incarceration;
 - (c) Deferred, with or without supervision;

- (d) Suspended, with or without supervision;
- (e) Community Service Sentencing Program (CSSP); and
- (f) Drug/Mental Health/DUI Court.

Recommendations for any special rules, services and treatment necessary for enforcing compliance with the supervision plan or in establishing restitution requirements will be made. This will include the offender's ability to pay for treatment, services, interventions and sanctions. Recommendations will be based upon identified criminogenic needs, the severity of the offense and the prior criminal history.

- (2) Incarceration Confinement is part of a recommendation in selected cases when circumstances clearly indicate the need for confinement as part of a prescribed program plan. Incarceration will not be resorted to in any case in which viable alternatives are available and appropriate.

Plans for incarceration will specify the identified programmatic or treatment needs (i.e., drug/alcohol, vocational-technology training, etc.)

SUBMITTED BY:

REVIEWED BY:

Name, Title
Division of Community Corrections and
Contract Services
Address
City, State, Zip Code
Phone Number

Name, Title
Division of Community Corrections and
Contract Services
Address
City, State, Zip Code
Phone Number

(R 07/24)