

“Example of Unique Numbering System for Tools”

Tool Control Inventory

Facility	Number	Description	Size	Location	Disposition
JL	1	Screwdriver, flat	6"	E-electric shop	
JL	2	Wrench, combination	9/16	R-refrigeration shop	Lost 07-28-98
JL	3	Square, framing	N/A	C-carpenter shop	

Example

Example for marking tools

JL1E

JL2R

JL3C

(R 10/21)