

Return to Sender Notification

Date: _____

To: _____

From: _____

Postal Clerk/Staff

The Oklahoma Department of Corrections regrets to inform you that your correspondence must be returned. Our policies and procedures limit the items that may be received through the mail and your correspondence contained the following unacceptable items or is undeliverable:

☐ Stamps

☐ Cash

☐ Stamped Cards

☐ Stamped Envelopes (not from the Innocence Project)

☐ Magazines (not from vendor)

☐ Envelopes with stickers

☐ Unsigned Money Order(s)

☐ Unauthorized Correspondence

☐ Suspected contamination with body fluids

☐ Other:

Inmate Name/ODOC #: _____

Envelope - ☐ \$.05 ☐ \$.10: _____

Postage: _____

TOTAL COST: _____

Unauthorized/undeliverable items will be returned. Costs will be assessed against the inmate and collected from the trust fund when funds are available.

Inmate Signature

Date

Date Mailed Out

CC: Trust Fund
Mail Room
Inmate