

## Prohibited Correspondence Notification

DATE: \_\_\_\_\_

TO: \_\_\_\_\_ FROM: \_\_\_\_\_

UNIT: \_\_\_\_\_

FACILITY: \_\_\_\_\_

Correspondence has been received for you which has been found to violate the ODOC rules for correspondence (OP-030117). After a review, it was determined that the material is prohibited because it contains:

1. Material (on page/s \_\_\_\_\_) that is threatening because: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Plans for escape/illegal activity (describe in general terms): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Instructions for the manufacturing of : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Advocates (on page/s \_\_\_\_\_): \_\_\_\_\_ a. the overthrow of government  
\_\_\_\_\_ b. terrorism/hatred by  
\_\_\_\_\_  
\_\_\_\_\_
5. Written material that is obscene/indecent because: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Visual representations of a sexual nature (describe in general terms): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. Contains other unauthorized material correspondence (describe): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You may appeal this decision through the grievance process and final disposition of the material will result 30 days after the grievance is finally resolved or you may:

1. Return the material to the sender at inmate expense;
2. Send the material home at inmate expense; or
3. Have the material destroyed.

Failure to inform the staff in writing of your choice within 15 days of receipt of this notice will result in the staff disposing of the material in accordance with established procedures

Received: \_\_\_\_\_ Date: \_\_\_\_\_

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