

**OKLAHOMA BOARD OF CORRECTIONS  
REGULAR MEETING MINUTES**

**July 23, 2025**

**1. Call to Order**

Vice Chairman Daniel Snead called the meeting of the Oklahoma Board of Corrections (BOC) to order at 1:00 p.m., on Wednesday, July 23, 2025, at Northeast Oklahoma Community Corrections Center, 442606 E 250 Road, Vinita, OK.

The meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on Tuesday, December 10, 2024. An announcement was also given at least twenty-four (24) hours in advance by posting notice of the date, time, place, and agenda of the meeting at 12:08 p.m., on Tuesday, July 22, 2025, at the principal office of the Oklahoma Department of Corrections (ODOC), located at 4345 N. Lincoln Blvd, Oklahoma City, OK 73105.

**A. Pledge of Allegiance**

Vice Chairman Snead led the meeting attendees in reciting the pledge of allegiance to the United States Flag.

**B. Roll Call**

Vice Chairman Snead asked the clerk to call roll:

Rhonda Bear	Absent	Daniel Snead	Present
Joseph Brantley	Present	Roger Thompson	Present
Stephan Moore	Absent	Matthew White	Present
Jake Parsons	Present		
T. Hastings Siegfried	Absent		

The roll reflected a quorum.

**2. Approval of Board of Corrections Meeting Minutes**

Vice Chairman Snead requested approval of the meeting minutes as presented to members in the BOC packet for July 23, 2025.

**A. June 25, 2025, Meeting Minutes**

**Motion:** Mr. White made the motion to approve the minutes. Mr. Parsons seconded the motion.

Rhonda Bear	Absent	Daniel Snead	Approved
Joseph Brantley	Approved	Roger Thompson	Abstained
Stephan Moore	Absent	Matthew White	Approved
Jake Parsons	Approved		
T. Hastings Siegfried	Absent		

The meeting minutes from June 25, 2025, were approved by majority vote with adjustment to the wording of vote type change suggested by Mr. White.

### 3. Chairman's Update

Vice Chairman Snead welcomed everyone to the Board of Corrections meeting and thanked the Northeast Oklahoma Community Corrections Center warden and staff for hosting the meeting and welcomed new member, Roger Thompson to the Board of Corrections.

### 4. Director's Update

Director Harpe welcomed and thanked new BOC member, Roger Thompson, for joining the Board of Corrections and gave agency updates including employee survey results and the work happening to increase employee morale and updated on the purchase and transition of Lawton Correctional & Rehabilitation Facility to ODOC ownership and operation.

### 5. Warden's Welcome

Warden Derrick Yazel welcomed board members and ODOC staff.

Northeast Oklahoma Community Corrections Center (NOCCC) is a community corrections center for more than 500 male inmates. The facility includes 992 acres for Agri-services purposes. Inmates can participate in Work Release program and choose from 9 employers across the region. A copy of the Northeast Oklahoma Community Corrections Center information sheet was included in the BOC packet for July 23, 2025.

### 6. ICON Unit Spotlight

Administrator of Systems Quality Management Renee Lanier gave an update on the ICON offender management system. A copy of the report was included in the BOC packet for July 23, 2025.

### 7. Warden Appointment

- A. Chief of Operations Jason Sparks presented John Masquelier for appointment to the Warden position at James Crabtree Correctional Center. Executive Committee members made comments on their interview with Mr. Masquelier. A copy of Mr. Masquelier's biography was included in the BOC packet for July 23, 2025.

**Motion:** Mr. White made the motion to approve the appointment of John Masquelier to the position of Warden at James Crabtree Correctional Center. Mr. Brantley seconded the motion.

Rhonda Bear	Absent	Daniel Snead	Approved
Joseph Brantley	Approved	Roger Thompson	Approved
Stephan Moore	Absent	Matthew White	Approved
Jake Parsons	Approved		
T. Hastings Siegfried	Absent		

The appointment of John Masquelier to the position of Warden at James Crabtree Correctional Center was approved by majority vote.

### 8. Approval of Delegation Authority to the Director to Declare Emergencies Pursuant to 61 OS §130 (B):

General Counsel, Kari Hawkins requested the approval of Delegation Authority to the Director to Declare Emergencies up to \$250,000.

**Motion:** Mr. White made the motion to approve the delegation authority to the Director to declare emergencies up to \$250,000. Mr. Thompson seconded the motion.

Rhonda Bear	Absent	Daniel Snead	Approved
Joseph Brantley	Approved	Roger Thompson	Approved
Stephan Moore	Absent	Matthew White	Approved
Jake Parsons	Approved		
T. Hastings Siegfried	Absent		

The approval of Delegation Authority to the Director to Declare Emergencies up to \$250,000 was approved by majority vote.

## **9. Agency Budget Update**

### **A. FY25 DOC Budget Report**

Chief Financial Officer Ashlee Clemmons welcomed everyone and provided an update on the year-to-date financials as of June 30, 2025. The financial reports were included in the BOC packet for July 23, 2025.

### **B. FY26 Budget Work Program**

Ms. Clemmons reviewed the FY26 Budget Work Program for the agency in detail. The FY26 appropriation is \$547,359,022, which includes an increase of \$3,089,716 for debt service. The total FY26 budget for the agency is \$611,076,764. With the Prison Acquisition Fund of \$312,000,000, the grand total is \$923,076,764.

## **10. Inmate/Offender Population Update**

### **A. Inmate/Offender Population Report**

Chief of Population & Programs Jason Bryant provided an overview of the inmate/offender population as of June 30, 2025. A copy of the overview was included in the BOC packet for July 23, 2025.

## **11. Appointment of Members to Committees**

Vice Chairman Snead reviewed the updated committee assignments for the Board of Corrections members.

## **12. Committee Reports – Standing Committees:**

### **A. Executive**

**Chairman** Stephan Moore

**Members** Dan Snead, Joseph Brantley and Hastings Siegfried

Members in this committee discussed the proposed BOC agenda and current litigation.

### **B. Public Policy/Affairs/Criminal Justice**

**Chairman** Rhonda Bear

**Members** Jake Parsons and Matthew White

Members in this committee discussed the Public Relations initiatives, Community Outreach initiatives and Reentry programs including Birth Certificate and ID disbursements.

### **C. Population/Security/Private Prisons**

**Chairman** Hastings Siegfried

**Members** Dan Snead and Joseph Brantley

Members in this meeting discussed population, Oklahoma Inspector General statistical updates, Office of Threats and Intelligence updates and Private Prison security and contract updates.

**D. Audit and Finance**

**Chairman** Joseph Brantley

**Members** Stephan Moore, Hastings Siegfried and Roger Thompson

Members in this committee discussed the monthly financials and the FY26 budget work program.

**13. New Business**

There was no new business.

**14. Adjournment**

**Motion:** Mr. White made a motion to adjourn the meeting. Mr. Thompson seconded the motion.

Rhonda Bear	Absent	Daniel Snead	Approved
Joseph Brantley	Approved	Roger Thompson	Approved
Stephan Moore	Absent	Matthew White	Approved
Jake Parsons	Approved		
T. Hastings Siegfried	Absent		

There being no further business to discuss, the adjournment of the meeting was approved by a majority vote at 2:55 p.m.

Submitted to the Board of Corrections By:

Signature on File

09-24-2025

\_\_\_\_\_  
Toni Lee, Minutes Clerk

\_\_\_\_\_  
Date

I hereby certify that these minutes were duly approved by the Board of Corrections on September 24, 2025, in which a quorum was present and voting.

Signature on File

Joseph Brantley, Secretary  
Board of Corrections