

**OKLAHOMA BOARD OF CORRECTIONS
REGULAR MEETING MINUTES
May 28, 2025**

1. Call to Order

Chairman Stephan Moore called the meeting of the Oklahoma Board of Corrections (BOC) to order at 1:00 p.m., on Wednesday, May 28, 2025, at Jackie Brannon Correctional Center, 900 N. West Street, McAlester, OK.

The meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on Tuesday, December 10, 2024. An announcement was also given at least twenty-four (24) hours in advance by posting notice of the date, time, place, and agenda of the meeting at 09:21 a.m., on Tuesday, May 27, 2025, at the principal office of the Oklahoma Department of Corrections (ODOC), located at 4345 N. Lincoln Blvd, Oklahoma City, OK 73105.

A. Pledge of Allegiance

Chairman Moore led the meeting attendees in reciting the pledge of allegiance to the United States Flag.

B. Roll Call

Chairman Moore asked the clerk to call roll:

Rhonda Bear	Present	Jake Parsons	Present
Joseph Brantley	Present	T. Hastings Siegfried	Present
Randy Chandler	Present	Daniel Snead	Present
Sunne Day	Absent	Matthew White	Present
Stephan Moore	Present		

The roll reflected a quorum.

2. Approval of Board of Corrections Meeting Minutes

Chairman Moore requested approval of the meeting minutes as presented to members in the BOC packet for May 28, 2025.

A. April 23, 2025, Meeting Minutes

Motion: Mr. White made the motion to approve the minutes. Mr. Parsons seconded the motion.

Rhonda Bear	Approved	Jake Parsons	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Abstained
Randy Chandler	Approved	Daniel Snead	Approved
Sunne Day	Absent	Matthew White	Approved
Stephan Moore	Approved		

The meeting minutes from April 23, 2025, were approved by majority vote.

3. Chairman's Update

Chairman Moore welcomed everyone to the Board of Corrections meeting and thanked the Jackie Brannon and Oklahoma State Penitentiary Correctional Center warden and staff for hosting the meeting and praised the Agri-Services programs including the dairy factory. Mr. Moore also commented on the success of the OBU Divinity program graduation of 23 inmates that took place earlier in the month.

4. Director's Update

Executive Director Steven Harpe gave agency updates including the following:

The Divinity program graduation had in attendance Governor Kevin Stitt, Secretary of Public Safety Tricia Everest, several Board of Corrections members and ODOC executive staff and saw the graduation of 23 inmates from the OBU Divinity Program with a 4-year bachelor's degree.

RFP announcement for pharmacy services awarded to Clinical Solutions Pharmacy, food services awarded to Trinity Group and canteen services awarded to Keefe Group. These three contracts will implement over the next 90 – 180 days.

The Lawton Correctional and Rehabilitation Facility purchase is moving forward with the hard work of the Senate, House of Representatives and the Governor. Director Harpe extended thanks to each of the people involved in funding the purchase and helping to get the deal accomplished.

CLA has asked Oklahoma City to host the Southern Region CLA meeting.

5. Warden's Welcome

Warden Christe Quick welcomed board members and ODOC staff. Oklahoma State Penitentiary (OSP) is a male, maximum-security prison in McAlester, was built in 1908 and is the oldest prison in the with a capacity of 850 offering education and critical thinking programs. Jackie Brannon Correctional Center (JBCC) is a minimum-security facility for men with a capacity of 700, is located on 1,506 acres in northwest McAlester. JBCC offers education, CareerTech, Critical Thinking and Substance Abuse Treatment programs. Copies of the Oklahoma State Penitentiary and Jackie Brannon Correctional Center information sheets were included in the BOC packet for May 28, 2025.

6. Agri-Services Unit Spotlight

Chief Administrator of OCI/Agri-Services Carl Bear gave an overview of the Agri-Services Unit and their job function within the agency. A copy of the report was included in the BOC packet for May 28, 2025.

7. Agency Budget Update

A. FY25 DOC Budget Report

Chief Financial Officer Ashlee Clemmons welcomed everyone and provided an update on the year-to-date financials as of April 30, 2025. The financial reports were included in the BOC packet for May 28, 2025.

8. Inmate/Offender Population Update

A. Inmate/Offender Population Report

Chief Administrator of Classification & Programs Clint Castleberry provided an overview of the inmate/offender population as of April 30, 2025. A copy of the overview was included in the BOC packet for May 28, 2025.

9. Approval to Enter into Executive Session

Motion: Mr. White made a motion to enter Executive Session at 1:44 p.m.

Mr. Siegfried seconded the motion.

Rhonda Bear	Approved	Jake Parsons	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Sunne Day	Absent	Matthew White	Approved
Stephan Moore	Approved		

10. Approval to exit from Executive Session

Motion: Mr. White made a motion to return from Executive Session at 2:22 p.m.
Mr. Siegfried seconded the motion.

Rhonda Bear	Approved	Jake Parsons	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Sunne Day	Absent	Matthew White	Approved
Stephan Moore	Approved		

11. GEO Contract Amendment

Motion: Mr. Chandler made a motion to approve the GEO contract amendment.
Mr. Parsons seconded the motion.

Rhonda Bear	Approved	Jake Parsons	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Sunne Day	Absent	Matthew White	Approved
Stephan Moore	Approved		

The GEO contract amendment was approved by majority vote.

12. Committee Reports – Standing Committees:

A. Executive

Chairman Stephan Moore

Members Dan Snead, Rhonda Bear and Hastings Siegfried

Members in this committee discussed the proposed BOC agenda and current litigation.

B. Public Policy/Affairs/Criminal Justice

Chairman Rhonda Bear

Members Jake Parsons and Matthew White

Meeting was cancelled due to scheduling conflicts.

C. Population/Security/Private Prisons

Chairman Hastings Siegfried

Members Dan Snead, Joseph Brantley and Sunne Day

Members in this meeting discussed population, Oklahoma Inspector General statistical updates, Office of Threats and Intelligence updates and Private Prisons security and contract updates.

D. Audit and Finance

Chairman Randy Chandler

Members Joseph Brantley, Stephan Moore and Hastings Siegfried

Members in this committee discussed the monthly financials and the FY26 budget work program.

13. New Business

There was no new business.

14. Adjournment

Motion: Mr. White made a motion to adjourn the meeting. Mr. Siegfried seconded the motion.

Rhonda Bear	Approved	Jake Parsons	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Sunne Day	Absent	Matthew White	Approved
Stephan Moore	Approved		

There being no further business to discuss, the adjournment of the meeting was approved by a majority vote at 2:28 p.m.

Submitted to the Board of Corrections By:

Signature on File

06/25/2025

Toni Lee, Minutes Clerk

Date

I hereby certify that these minutes were duly approved by the Board of Corrections on May 28, 2025, in which a quorum was present and voting.

Signature on File

Rhonda Bear, Secretary
Board of Corrections